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UNIVERSITY OF MASSACHUSETTS

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UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF BOARD OF TRUSTEES

June 15, 1961, 12:30 p.m., Statler Hilton Hotel, Boston

Chairman Boyden presiding

PRESENT: Trustees Boyden, Brett, Brown, Cashin, Crowley, Fox, Furcolo, Haigis, Healey, Hoftyzer, McNamara, Pumphret, Schuck, Thompson, Whitmore. Also, President Lederle, Provost Woodside, Treasurer Johnson, Assistant Secretary Doolan, Dr. Ell, representing Governor Volpe, Foster Furcolo and Norman Byrnes

The provisions of Chapter 626 of the Acts of 1958 having been complied with and a quorum of the Board of Trustees being present, the Chairman called the meeting to order.

The minutes of the meeting of June 3, 1961 were approved as distributed.

Building Authority

Trustee Pumphret, Chairman of the University of Massachusetts Building Authority, introduced Mr. Norman T. Byrnes of Ely, Bartlett, Brown and Proctor who reviewed with the Board the Contract for Financial Assistance and the Management and Services Agreement regarding construction of new buildings by the Building Authority. Following the presentation, Trustee Pumphret outlined to the Board the bid schedule for the first building. He reported that the sub-contracting bids will be opened on June 19 and that the general contractor bids will be opened on June 26. The Building Authority is planning on meeting on June 26 to open the bids and to make decisions on them if possible. Following a discussion of the agreement and on motion duly made and seconded, it was

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VOTED: That this meeting, after consideration of other agenda items, be adjourned until June 29, 1961 at 12:30 p.m. in Boston for the purpose of receiving the recommendations from the University of Massachusetts Building Authority on Dormitories A and B and to sign the agreements with the Building Authority.

It was

VOTED: That the Board of Trustees go on record approving in principle the draft of the Contract for Financial Assistance and the Management and Services Agreement as presented with the specific amounts to be filled in at the time of execution by the Trustees.

On recommendation of Trustee Healey, Chairman of the Committee on Finance, and on motion duly made and seconded, it was

Finance Committee

VOTED: That the Committee on Finance be empowered to act upon the opinions as presented to them by their financial advisers regarding investment of funds with subsequent Board approval.

Student Room Rent

The establishment of student room rent will be taken up at the adjourned meeting on June 29.

The listing of Arthur Mann, Visiting Lecturer in History, was corrected on Attachment A. He is now listed under Appointments 03 Funds.

On recommendation of the President and on motion duly made and seconded, it was

Personnel Actions

VOTED: To make the appointments, promotions and other personnel actions included in the list entitled Attachment A to these minutes and hereby made a part of these minutes.

On recommendation of the President and on motion duly made and seconded, it was

Student Union Budget

VOTED: To accept the Student Union Budget contained in Attachment B to these minutes and hereby made a part of these minutes.

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On recommendation of the President and on motion duly made and seconded, it was

Boarding Halls Budget

VOTED: To accept the Boarding Halls Budget contained in Attachment C to these minutes and hereby made a part of these minutes.

Study Commissions

A number of people were proposed as members of the Study Commissions for Budgetary Powers and the Medical School and were recommended to the President with the suggestion that he contact the Governor's Office directly to offer both suggested lists as soon as possible. The members of the Board were urged to contact President Lederle should they have any further suggestions for either commission group.

On recommendation of the President and on motion duly made and seconded, it was

Trust Fund Expenditures and Authorizations

VOTED: To approve the expenditures of the President from unrestricted income from Endowment Funds and from the University Fund through June 8, 1961 as per Attachment D.

And it was

Endowment Funds

University Fund

VOTED: To authorize the President to spend in the year beginning June 15, 1961 to June 30, 1962 for the furtherance of the University program such sums as in his discretion are necessary from the income on unrestricted Endowment Funds not to exceed $1,000 and such additional sums from unrestricted current gifts to the University Fund as may become available not to exceed $4,000 for the period.

On recommendation of the President and on motion duly made and seconded, it was

Authorization for William G. Thaler

VOTED: To authorize William G. Thaler, Assistant Treasurer of the University of Massachusetts, as directed by the Treasurer, or in his absence, to sign or endorse in the name of the University of Massachusetts or the Board of Trustees of the University of Massachusetts such official documents and vouchers, including checks, drafts, certificates of deposit and

withdrawal orders, as require the signature of the financial officer of the University.

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At 3:45 p.m. on motion duly made and seconded, it was

VOTED: That this meeting be adjourned to June 29, 1961 at 12:30 p.m. in the Statler Hilton Hotel, Boston.

Robert J. Doolan

Robert J. Doolan
Assistant Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF BOARD OF TRUSTEES

June 29, 1961, 12:30 p.m., Statler Hilton Hotel, Boston

PRESENT: Trustees Brett, Brown, Cashin, Crowley, Fox, Hairis, Hoftyzer, Kiernan, McNamara, Pumphret, Schuck, Healey, Thompson, Whitmore; aslo President Lederle, Treasurer Johnson, Provost Woodside, Assistant Secretary Doolan, Dr. Ell, representing Governor Volpe; Mr. Broadhurst, representing Ely, Bartlett, Brown & Proctor.

Uganda ICA Contract

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, and in the absence of the Chairman, President Lederle called the meeting to order.

Trustee Whitmore was elected Chairman pro tem.

President Lederle outlined to the Board the purposes of the proposed contract with the International Cooperation Administration for a survey in Uganda of the feasibility of developing a girls boarding school. Following his discussion, and upon recommendation of the President, and on motion duly made and seconded, it was

VOTED: To authorize the Treasurer, Kenneth W. Johnson, to execute a contract with the International Cooperation Administration in an amount of approximately $15,000, providing for a survey of the feasibility of developing a girls boarding school in Uganda, Africa.

On the recommendation of the President, and on motion duly made and seconded, it was

Personnel Actions

VOTED: To make the appointments, promotions, and other personnel actions included in the list entitled Attachment A to these minutes and hereby made a part of these minutes.

University of Massachusetts Building Authority

Trustee Pumphret, Chairman of the University of Massachusetts Building Authority, reported to the Board the results of the Building Authority's meeting on June 26 in regard to the review

of the bids for contracts for Dormitories A and B. Trustee Pumphret stated that the bids were awarded as follows: Dormitory A to

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Aquadro & Cerruti for $1,019,478; Dormitory B to M. J. Walsh & Sons for $773,200, for a total construction cost of $1,792,678. He further reported the following additional estimated costs for the complete construction of the dormitories as follows: Furnishings, $180,000; architects fees, $126,000; landscaping, $18,000; clerk of works, $10,000, which added to the construction costs makes a total cost of construction of Dormitories A and B of $2,126,678.

To be included in the total amount of bonds issue necessary for the construction of the two dormitories, Trustee Pumphret also presented estimated costs as follows: Financing costs, $30,000; insurance during construction, first annual premium, $500; administrative expenses of Authority during construction, $2,500; interest during construction, $92,000; reserve for contingencies, $48,322, which added to total cost of construction would make a bond issue of $2,300,000.

At this point Mr. Pumphret called upon Mr. Austin Broadhurst of Ely, Bartlett, Brown & Proctor, who outlined to the Board the final draft of the Contract for Financial Assistance and the Management and Services Agreement. On the Contract for Financial Assistance, Mr. Broadhurst pointed out that in filling in the item calling for the maximum cost of the project, the Authority felt that an additional $50,000 should be added to the possible bond issue in order to cover contingencies which may arise during construction of the project. This would make a maximum cost allowable under the contract of $2,350,000. This item was added in the third section of the Contract for Financial Assistance on

page 5. He also pointed out the address called for in section 9, page 15, of the contract is Memorial Hall, University of Massachusetts, Amherst, Massachusetts.

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The Management and Services Agreement, section 5, paragraph b, item 5, page 7, establishes the amount payable to the Authority for office and general administrative expenses. Mr. Broadhurst pointed out that over a 30-year period a specific dollar ceiling may be unrealistic, and that a percentage of the revenue of the dormitories might be more realistic. He suggested establishing a limit of 2% of the revenue from the project for one year to pay the office and general administrative expenses of the Authority. The other addition to the Management and Services Agreement was that the address in section 12, page 13, making the address for the Authority, Memorial Hall, University of Massachusetts, Amherst, Massachusetts.

Following a discussion of the presentation of Mr. Broadhurst, on recommendation of the President, and on motion duly made and seconded, the following resolutions were adopted:

RESOLVED: That the making of a Contract for Financial Assistance between The Commonwealth of Massachusetts and University of Massachusetts Building Authority pursuant to Chapter 773 of the Acts of 1960 and pertaining to the construction by the Authority to two dormitories and the doing by the Authority of certain other work as authorized by said Chapter and requested by authority of the Trustees of the University of Massachusetts on June 6, 1961 be and the same hereby is authorized; that the form of such Contract For Financial Assistance presented to this meeting and each term, condition and provision therein contained be and the same hereby are approved; that said Trustees or a majority thereof be and hereby are authorized, in the name and on behalf of The Commonwealth of Massachusetts to sign, acknowledge if deemed advisable and deliver a Contract For Financial Assistance in the form presented to this meeting and providing for a Maximum Cost of the Project, as defined in said Contract, of Two Million Three Hundred Fifty Thousand Dollars ($2,350,000) and to

cause the common seal of said University and of said Trustees to be affixed thereto; and that the taking of such action by said Trustees shall be conclusive evidence that the same is hereby authorized and that the form of Contract For Financial Assistance so executed is as hereby authorized and approved.

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And

RESOLVED: That the making of a Management and Services Agreement between the Trustees of the University of Massachusetts, acting in the name and on behalf of The Commonwealth of Massachusetts, and University of Massachusetts Building Authority pursuant to Chapter 773 of the Acts of 1960 and pertaining to the two dormitories and other work requested by authority of said Trustees on June 6, 1961 to be constructed and done by the Authority as authorized by said Chapter 773 be and the same hereby is authorized; that the form of such Management and Services Agreement presented to this meeting and each term, condition and provision therein contained be and the same hereby are approved; that said Trustees or a majority thereof of The Commonwealth of Massachusetts to sign, acknowledge if deemed advisable and deliver a Management and Services Agreement in the form presented to this meeting and to cause the common seal of said University and of said Trustees to be affixed thereto; and that the taking of such action by said Trustees shall be conclusive evidence that the same is hereby authorized and that the form of Management and Services Agreement so executed is as hereby authorized and approved.

And

RESOLVED: That the chairman, the secretary and the treasurer of the Trustees of the University of Massachusetts be and each such officer acting alone hereby is authorized, in the name and on behalf of The Commonwealth of Massachusetts, to sign the form of guaranty provided in the Contract For Financial Assistance betwee said Commonwealth and University of Massachusetts Building Authority authorized by the foregoing resolution on each note and bond issued by said Authority to finance the cost of the Project referred to in said Contract or to refund any note or bond theretofore issued for such purpose.

Student Room Rent

Mr. Broadhurst presented figures relative to issuance of bonds for 25 and 30-year periods and annual expenditures versus necessary room rent to liquidate these expenses. It was pointed out that in order to have sufficient money for debt service insurance, Authority costs and maintenance and services that a student room rent of $300 per year would be necessary. A general

discussion followed relative to the costs of both the old and new dormitories and their room rents and on recommendation of the President, and on motion duly made and seconded, the following resolution was adopted:

RESOLVED: That the following schedule of rates, fees, rentals and other charges for the use of two dormitories, designated Dormitories A and B, to be constructed by University of Massachusetts Building Authority pursuant to written request made June 6, 1961 by authority of the Trustees of the University of Massachusetts be and hereby is approved, namely:

Semester	$150.00	7 Weeks	$65.00
15 Weeks	140.00	6 Weeks	56.00
14 Weeks	131.00		
13 Weeks	121.00	5 Weeks	47.00
12 Weeks	112.00	4 Weeks	37.00
11 Weeks	103.00	3 Weeks	28.00
10 Weeks	93.00	2 Weeks	19.00
9 Weeks	84.00	1 Week	9.00
8 Weeks	75.00	Per day	1.50

and that the president of said University be and he hereby is authorized to give notice in writing to said Authority of such approval.

Trustee Thompson was recorded as voting against the resolution.

President Lederle brought up the problem raised by members of the University staff who considered themselves aggrieved by previous personnel actions which affected them. He called attention to the attached Attorney-General's office letter in regard to action on these members. The matter was discussed by the Board, and the suggestion was made that the special committee appointed to consider the problem meet with the President to plan future action.

Opinion - Attorney-General's Office

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Personal Data - Board of Trustees

Trustee Haigis reported to the Board that personal data for some of the members of the Board of Trustees are rather limited and that contacts will be made with Board of Trustee members to bring the personal data file up to date for centennial records and activities.

The meeting was adjourned at 3:55 p.m.

Robert J. Doolan

Robert J. Doolan
Assistant Secretary, Board of Trustees

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UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF BOARD OF TRUSTEES

August 15, 1961, 1:00 p.m., Statler Hilton Hotel, Boston

Chairman Boyden presiding

PRESENT: Trustees Boyden, Brown, Cashin, Crowley, Haigis, Healey, Hoftyzer, Kiernan, McNamara, Pumphret, Schuck, Whitmore; also President Lederle, Treasurer Johnson, Provost Woodside, Assistant Secretary Doolan

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, the Chairman called the meeting to order.

The Secretary pointed out that Trustee Healey's name was omitted from those present in the June 29 meeting but that the official minutes were corrected to show his presence. With this change, the minutes of the June 29, 1961 meeting were approved as distributed.

Finance Committee

Trustee Healey, Chairman of the Committee on Finance, gave a report of the June 29, 1961 meeting of his committee. He outlined the authorization of Standish, Ayer & McKay, Inc. of Boston to act for the Trustees in buying and selling a security program as proposed by them. Trustee Healey distributed a list of those securities which were sold and purchased by the investment counsel and gave the Board a brief resume of its activities.

On recommendation of Trustee Healey and on motion duly made and seconded, it was

Investment Counsel Service

VOTED: That the actions of this Committee on Finance regarding the investment security program be approved in accordance with the action taken as outlined in Attachment A to these minutes and made a part of these minutes.

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Trustee Whitmore, Chairman of the Committee on Buildings and Grounds, reported to the Board regarding the meeting of July 12, 1961 of his committee. He reported that the committee wished to recommend Mr. Hideo Sasaki of Sasaki Walker & Associates, Inc., Watertown, Massachusetts, as a consultant to the University for site planning and layout.

On recommendation of Trustee Whitmore and on motion duly made and seconded, it was

Master Plan

VOTED: That Sasaki Walker & Associates, Inc. of Watertown, Massachusetts be retained as a consultant to the University for a review and recommendations on the master plan of the University.

On recommendation of Trustee Whitmore and on motion duly made and seconded, it was

Student Dormitories

VOTED: That the Sasaki Walker & Associates, Inc. of Watertown, Massachusetts be retained as a consultant for the selection of the sites for the next dormitory locations.

Land Acquisition

Trustee Whitmore reported on the status of purchase of farm land in Deerfield stating there is no option to date but negotiations were in progress. He also stated that in regard to the acquisition of land in the North Pleasant Street area adjacent to campus that appraisals and an offer is forthcoming on the DePillis property and gave some background regarding the negotiations.

Upon recommendation of Trustee Whitmore and upon motion duly made and seconded, it was

DePillis Property

VOTED: To approve the purchase of the DePillis property located at 13 Colony Court, Amherst, Massachusetts for the sum of $14,000.

Designers - Proposed Projects

Trustee Whitmore then reviewed with the Board a number of projects for which the Committee on Buildings and Grounds has recommended firms for design of these projects.

Upon recommendation of Trustee Whitmore and upon motion duly made and seconded, it was

Men's Physical Education Field

VOTED: That the following firms be recommended to the Division of Building Construction, Commission on Administration & Finance, in order of preference for the design of the Men's Physical Education Field.

1. Gordon E. Ainsworth & Associates, South Deerfield, Massachusetts.
2. Whitman & Howard, Boston, Massachusetts.

Upon recommendation of Trustee Whitmore and upon motion duly made and seconded, it was

Administration Building

VOTED: That the firm of Campbell & Aldrich, Boston, Massachusetts be recommended to the Division of Building Construction, Commission on Administration & Finance as the designer for the Administration Building in conjunction with an architectural consultant. The recommendation should further state that the consultant be either Pietro Belluschi of Cambridge or Eero Saarinen of New Haven.

Upon the recommendation of Trustee Whitmore and upon motion duly made and seconded, it was

Coal Handling Facilities

VOTED: That the following firms in order of preference be recommended to the Division of Building Construction, Commission on Administration & Finance, for the engineering study of the coal handling facilities.

1. Lockwood-Green, Boston, Massachusetts
2. Stone & Webster, Boston, Massachusetts

Upon recommendation of Trustee Whitmore and upon motion duly made and seconded, it was

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Renovation of Older Buildings

VOTED: That the architectural firm of James A. Britton, Greenfield, Massachusetts, be recommended to the Division of Building Construction, Commission on Administration & Finance, to do the studies, sketches and cost estimates for the renovation of the following buildings:

Fernald Hall, Engineering Shops, Goessmann Laboratory, Chapel, Marshall Hall, Flint Laboratory, Clark Hall, French Hall, West Experiment Station, Shade Tree Laboratories and Fisher Laboratory.

Men's Physical Education Building

Trustee Whitmore reported to the Board that the final plans for the Men's Physical Education Building have been submitted. On recommendation of Trustee Whitmore and upon motion duly made and seconded, it was

VOTED: That the final plans and specifications of the Men's Physical Education Building be approved subject to minor changes.

University Budget

President Lederle presented the University budget for the fiscal year July 1, 1962 to June 30, 1963. In his presentation, he presented a summation of the newer aspects of the budget including such areas as increased Commonwealth Professorships, Centennial activities, Alumni Scholarships and Professorships. He also outlined suggested organizational changes within the administrative area as well as the need for an increase in academic and administrative salaries. Following a general discussion by the Board and upon recommendation of the President and on motion duly made and seconded, it was

VOTED: To accept the University of Massachusetts budget for the fiscal year July 1, 1962 to June 30, 1963 as presented.

Upon recommendation of the President and on motion duly made and seconded, it was

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VOTED: To accept the budgets for the graduate and undergraduate programs in Pittsfield as presented and approval was given to the semester hour charges.

G. E. - Pittsfield Budgets

The President presented the personnel actions for this meeting. There followed a discussion of some of the philosophies underlying different key academic and administrative appointments. It was the feeling of the Board that the suggested appointment of a Commonwealth Associate Professor should not be approved at least at this time. It was felt that the individual might well be considered for a raise in rank, rather than be given Commonwealth status which should be reserved for holders of full professorships. With this single exception, upon recommendation of the President and on motion duly made and seconded, it was

Personnel Actions

VOTED: To make the appointments, promotions, and other personnel actions included in the list entitled Attachment B to these minutes and hereby made a part of these minutes.

The President summarized the purpose of Attachment C covering the computer charges of the Research Computing Center. Upon recommendation of the President and on motion duly made and seconded, it was

Computer Charges

VOTED: To approve the computer charges of the Research Computing Center as presented in the proposal as shown in Attachment C of these minutes and hereby made a part of these minutes.

The President presented the proposal for the establishment of a Polymer Research Institute in accordance with Attachment D to these minutes. He pointed out the need for a program of this type and following a discussion, on recommendation of the President and on motion duly made and seconded, it was

Polymer Research Institute

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VOTED: To approve the establishment of a Polymer Research Institute at the University of Massachusetts in accordance with the memorandum outlined in Attachment D of these minutes and hereby made a part of these minutes.

Employment of Legal Counsel

The President outlined the background for the request for appointment of legal counsel and in the discussion it was pointed out that the Attorney General's Office has given approval for the establishment of legal counsel at the University and are willing to give aid and assistance to this counsel. Therefore, on the recommendation of the President and on motion duly made and seconded, it was

VOTED: To authorize the employment of legal counsel for the University and to authorize the President, on approval of the Executive Committee, to enter into a contract for legal services for a sum not to exceed $10,000 from 03 funds for the fiscal year 1961-62.

Meeting Schedule

A proposed meeting schedule for the Board of Trustees was presented for 1961-62. Following a discussion by the Board, the Secretary was authorized to establish such a schedule with two changes - to change the September meeting to a convenient date the week following the proposed date and to establish a Saturday date in October at the University.

The meeting was adjourned at 4:55 p.m.

Robert J. Doolan

Robert J. Doolan
Assistant Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF BOARD OF TRUSTEES

September 27, 1961, 12:30 p.m., Statler Hilton Hotel, Boston

Chairman Boyden presiding

PRESENT: Trustees Boyden, Brett, Brown, Cashin, Fox, Furcolo, Haigis, Healey, McNamara, Pumphret, Schuck, Thompson, Whitmore, Dr. Ell, representing Governor Volpe, President Lederle, Treasurer Johnson, Provost Woodside, Assistant Secretary Doolan

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, the Chairman called the meeting to order.

The minutes of the meeting of August 15, 1961 were approved as distributed.

Report of the Buildings and Grounds Committee

Trustee Whitmore, Chairman of the Trustee Committee on Buildings and Grounds, submitted the following recommendations to the Board and on motion made and seconded, it was

Dormitories

VOTED: That the area located to the east of the President's House and north of Greenough dormitory be designated as the site location for the 1,000 to 1,200 student dormitories for fall 1963.

And, it was

U of M Building Authority

VOTED: To authorize the University of Massachusetts Building Authority to initiate studies for a 1,000 student dormitories and appropriate other facilities for fall 1964 in the area to the southwest of the campus.

And, it was

Dining Commons

VOTED: To authorize the University of Massachusetts Building Authority to initiate studies for the location of a Dining Commons within the present men's dormitory area of the campus.

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Land

Chairman Whitmore gave a progress report on the acquisition of lands adjacent to the campus and the agricultural land in the South Deerfield area. He stated that the DePillis property to the southeast of campus has been acquired and that progress is being made in the other areas adjacent to the campus. He further reported that the agricultural land acquisition is progressing but that the Sumatra Tobacco Company has rejected our latest offer. As this tract is the largest piece of land, further action must be taken on this area before options on other tracts expire.

Architectural Consultant

Chairman Whitmore reported that Pietro Belluschi of Cambridge has accepted as a design consultant to work with the firm of Campbell and Aldrich on the Administration Building project. Final approval for the consultant is still pending with the Commission on Administration and Finance.

The Buildings and Grounds Committee inspected three completed projects on campus and upon recommendation of the Chairman and on motion duly made and seconded, it was

Education Building

Dining Commons

Boilers

VOTED: To accept the Education Building, Project U-58-2, the Addition to the Dining Commons, Project U-59-1 and the new boilers in the University Power Plant, Project U-702-7 in accordance with the plans and specifications subject to correction of certain details to the satisfaction of the Treasurer of the University of Massachusetts.

Report of Finance Committee

Trustee Healey, Chairman of the Committee on Finance, reported that the committee authorized the Treasurer to contact the firm of Standish, Ayer & McKay, Inc. to make short-term investments of Trust and Agency Funds for an amount not to exceed $500,000.

Report of Executive Committee

Trustee Healey reporting for the Executive Committee recommended to the Board that the legal firm of Ely, Bartlett, Brown

and Proctor of Boston be retained as legal counsel to the University of Massachusetts for a fee of $2,500 per quarter. Legal Counsel

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Following discussion of the recommendation and on motion duly made and seconded, it was

VOTED: That the Executive Committee be authorized to implement the motion on legal counsel as recorded in the minutes of the Board of Trustees meeting dated August 15, 1961.

Upon recommendation of the President and on motion duly made and seconded, it was

VOTED: To authorize payment of $2,736 from State 03 funds to Mount Holyoke College, South Hadley, Massachusetts for the University of Massachusetts' share (one-quarter) of the salary including employer's contribution to the retirement fund for Stuart M. Stoke, Coordinator of Cooperating Activities among Amherst College, Mount Holyoke College, Smith College and the University of Massachusetts for the academic year 1961-62. Four College Cooperative Agreement

Upon recommendation of the President and on motion duly made and seconded, it was

VOTED: To make the appointments, promotions and other personnel actions included in the list entitled Attachment A to these minutes and hereby made a part of these minutes. Personnel Actions

On recommendation of the President and on motion duly made and seconded, it was

VOTED: To authorize the Chairman of the Board of Trustees to name a delegate or delegates to the October 10-14, 1961 meeting of the Association of Governing Boards to be held in Lincoln, Nebraska. Association of Governing Boards Meeting

Upon recommendation of the Chairman and on motion duly made and seconded, it was

Board Meeting Schedule

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Other Business

UNIVERSITY OF MASSACHUSETTS

VOTED: That the October meeting of the Board of Trustees of the University of Massachusetts be held at 10:30 a.m. on Saturday, October 21, 1961 at the University of Massachusetts, Amherst.

President Lederle reported to the Board that a Legislators' Day is being planned for this fall on the campus of the University. All Board members are invited to attend and further notices will be sent out as soon as a firm date is established.

The series of articles in the Boston Globe by Ian Menzies and Ian Forman were distributed to the Board for their information.

President Lederle, in his comments on the articles, re-affirmed statements he made on other occasions that the University is running a quality program and can feel proud of the calibre and work of the Board of Trustees.

The meeting was adjourned at 3:00 p.m.

Robert J. Doolan

Robert J. Doolan
Assistant Secretary
Board of Trustees

USTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF BOARD OF TRUSTEES

October 21, 1961, 10:30 a.m., Student Union, U of M, Amherst

Chairman Boyden and Trustee Whitmore presiding

PRESENT: Trustees Boyden (part-time, Brown, Crowley, Fox, Furcolo, Haigis, McNamara, Pumphret, Schuck, Thompson, Whitmore and President Lederle. Also, Treasurer Johnson, Provost Woodside, Assistant Secretary Doolan, Registrar Lanphear (part-time), Dean Field (part-time).

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, the Chairman called the meeting to order.

Chairman Boyden expressed his appreciation for the fine dedication of the Education Building and urged those Trustees who were unable to attend the dedication to visit the building whenever they had the opportunity. He also urged the Board to attend and participate in Legislators' Day on November 2, 1961. Due to other commitments, the Chairman excused himself from the meeting.

Trustee Whitmore was elected chairman pro tem.

The minutes of the meeting of September 27, 1961 were approved as distributed.

Report of Committee on Agriculture & Horticulture

The Secretary reported that Trustee Brett was ill and was unable to attend this meeting. In lieu of a formal report by the committee, Trustees Furcolo, Brown, Crowley and McNamara of the Committee on Agriculture and Horticulture expressed their thanks to the College of Agriculture for their fine meeting and felt it to be most worth-while.

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Report of Committee on Recognized Student Activities

Trustee Schuck, Chairman of the Committee on Recognized Student Activities reported that the meeting was very well received by all the groups represented. She said that the committee plans on having other meetings of this nature in the future to continue the relationships established.

Upon recommendation of the President and on motion duly made and seconded, it was

Personnel Actions

VOTED: To make the appointments, promotions and other personnel actions included in the list entitled Attachment A to the minutes and hereby made a part of these minutes.

Upon recommendation of the President and on motion duly made and seconded, it was

Bachelors Degrees

VOTED: To award the Bachelors degrees to the persons listed on Attachment B to these minutes and hereby made a part of these minutes.

Upon recommendation of the President and on motion duly made and seconded, it was

Graduate Degrees

VOTED: To award the appropriate graduate degrees to the candidates listed on Attachment C to these minutes and hereby made a part of these minutes.

University of Massachusetts Building Authority

Trustee Pumphret, Chairman of the University of Massachusetts Building Authority, reported on the progress for project #2 - the dormitories for 1,000 students planned for fall 1963. He said that the preliminary sketches have been prepared and that the Authority is ready with the Board of Trustees' approval for temporary financing on project #2.

Mr. Pumphret called upon Trustee Schuck, who is Chairman of the Building Authority Committee on Architecture, to present the sketches and plans as prepared by their architect, Hugh Stubbins & Associates.

Miss Schuck reported that her committee has met with the architect and reviewed progress on the project. Mr. Stubbins and Mr. Sasaki have met to discuss the siting of the dormitories and a three-dimensional model has been constructed to show the dormitory group. The project has been presented to the full Authority and was unanimously approved in principle.

A meeting was held by the Committee on Architecture with representatives of the University Administration including the chairman of the University Master Planning Committee. The sketches and layout were approved as presented with some modification in detail. In order to meet the needs of the College of Agriculture, the site of the dormitory group was moved 80 feet to the north of the location shown on the sketches. Miss Schuck reported that the proposed dormitory could house 1,296 students.

After inspection and discussion of the site and floor plans and other sketches and upon motion duly made and seconded, it was

VOTED: To approve in principle the preliminary sketches and design for the dormitory housing project #2 as presented by the University of Massachusetts Building Authority to the University Board of Trustees.

Trustee Pumphret concluded his report by summarizing the status of dormitories A and B currently under construction. He reported that both dormitories are approximately on schedule with no major problems indicated.

Student Grades

Registrar Lanphear and Dean Field presented a summary of the rates of academic dropouts of the freshman classes for the University over a five-year period and a similar study of academic

dropouts for the total enrollment in individual schools and colleges and the University.

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A general discussion followed the presentation of the report to clarify specific areas of interest to the members of the Board.

The discussion was concluded with the acknowledgment by the Trustees and Administration that the area of academic failure must be constantly evaluated and studied and must include the problems of individual student achievement and adjustment along with the maintenance of academic standards.

Report of Committee on Finance

In the absence of Trustee Healey, Chairman of the Committee on Finance, Treasurer Johnson reported.

From the minutes of the meeting of October 19, 1961; upon recommendation of the Committee on Finance and on motion duly made and seconded, it was

Investment Counsel Service

VOTED: That the Treasurer, with concurrence of Investment Counsel, Standish, Ayer & McKay, Inc. of Boston, may, from time to time, invest excess balances from Trust and Agency Funds. Such investments to be in U. S. Treasury bills, Federal Land Bank obligations, prime commercial paper, or prime finance company notes, and to report such investments when made to the Finance Committee of the Trustees.

From the minutes of the meeting of the Committee on Finance of September 27, 1961; upon recommendation of the Committee on Finance and on motion duly made and seconded, it was

Centennial News Letter

VOTED: To authorize the expenditure of $2,500 from the Trust Fund Interest Account for the publication of Centennial news letters.

It was the recommendation of the committee that this amount be returned to the Trust Fund Interest Account if Centennial Funds become available on a later date.

And it was

VOTED: To authorize the Treasurer to use $2,800 from the Trust Fund Interest Account for matching funds for the National Student Defense Loans.

National Student Defense Loans

And it was

VOTED: That the Treasurer, Kenneth W. Johnson, be authorized to increase the Army ROTC Military Property Bond to $600,000

Army Military Property Bond

Trustee Crowley, who represented the Board of Trustees at the Association of Governing Boards at Lincoln, Nebraska in October, distributed very complete summaries of the Association meeting. His personal report was postponed to a later meeting in order to allow him ample time for the presentation.

The Secretary distributed copies of the Board of Trustees' meeting schedule for 1961-1962.

The meeting was adjourned at 12:45 p.m.

Robert J. Doolan
Assistant Secretary
Board of Trustees

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MINUTES OF MEETING OF BOARD OF TRUSTEES

November 20, 1961, 12:30 p.m., Statler Hilton Hotel, Boston

PRESENT: Trustees Brown, Cashin, Crowley, Fox, Furcolo, Haigis, Healey, Kiernan, McNamara, Pumphret, Schuck, Thompson, Whitmore, Dr. Ell, representing Governor Volpe, and President Lederle. Also, Treasurer Johnson, Provost Woodside, Assistant Secretary Doolan

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, and in the absence of the Chairman, President Lederle called the meeting to order.

Trustee Whitmore was elected chairman pro tem.

Mr. Whitmore reported that Chairman Boyden is undergoing treatment at the Harkness Pavilion of Presbyterian Hospital in New York City and read a telegram from Dr. Boyden expressing his regrets at not being present and thanking the Board for remembering him.

The minutes of the meeting of October 21, 1961 were approved as distributed.

Report of Committee on Faculty & Program of Study

Trustee Haigis, Chairman of the Committee on Faculty and Program of Study, summarized the committee's discussion on student transfer and distributed to the Board the report prepared by Registrar Lanphear and Dean Marston.

Upon recommendation of the Chairman of the committee and upon motion duly made and seconded, it was

Special Examinations

VOTED: That a charge of five dollars ($5.00) per credit be established for special examinations. Such charge will be payable before final arrangements are made with the instructor in charge of the course.

And, it was

Undergraduate Courses

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VOTED: To approve the additions, changes, and deletions to the undergraduate programs of study as listed in the minutes of the Committee on Faculty and Program of Study of November 10, 1961.

And, it was

New Graduate Courses

VOTED: To approve the graduate courses as listed in the minutes of the Committee on Faculty and Program of Study of November 10, 1961.

And, it was

Four-College Doctorate Program in Geology

VOTED: To approve the Four-College Doctorate Program in Geology as outlined in the minutes of the Committee on Faculty and Program of Study of November 10, 1961.

Report - Annual Meeting Association of Governing Boards

Trustee Crowley gave an excellent summary of the 39th meeting of the Association of Governing Boards held in Lincoln, Nebraska on October 11 through 13, 1961. He outlined many areas for thought and consideration and urged the Board to read the summaries of the major addresses distributed to all members by the Association through the A.G.B. Record.

Report on 1963 Dormitories

Trustee Pumphret, Chairman of the University of Massachusetts Building Authority, gave a very complete report on the projects currently in progress under the Authority.

Project #1 - Dormitory A is progressing on schedule with no serious delays foreseen.

Dormitory B is about a week behind schedule but with no serious delays anticipated.

Approximately 21% of the money allocated for construction has been paid out to date.

Project #2 - Hugh Stubbins & Associates, architects for this project, are making real progress on the new dormitory plans. Mr. Stubbins has set a target for completion of plans a month ahead of his original schedule in order to allow as much time as possible for the construction phase. Mr. Pumphret reported that the actual construction cost, including site work, will

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be approximately $3,600 per student. With architectual fees and furnishings, this would increase the amount to approximately $4,100 per student. With the further addition of maintenance costs, reserve fund and other expenses, this figure will be over $4,300 per student. He reported that Mr. Stubbins is planning on a $15 per square foot cost which compares very favorably with Dormitory A at $14.86 per square foot and Dormitory B at $15.44 per square foot.

Mr. Pumphret outlined the Authority's problems in programming a realistic liquidation of the total project due to the inclusion of maintenance costs and such additional items as the reserve fund. He presented statistical data showing the effects of the interest percentage and period of amortization. The Authority is currently investigating the possibility of using the services of HHFA due to their better interest rate and time period.

A general discussion followed Mr. Pumphret's report relative to comparative charges for room rents in the current dormitories established at $200 per year versus the proposed $300 charge in the new dormitories. There was general agreement that the Board should thoroughly investigate this whole area with the goal of attaining more uniform charges throughout.

At the close of the discussion, it was duly moved and seconded and

VOTED: That the Board of Trustees express their confidence and thanks to Mr. Pumphret for the accomplishments that he and the members of the Authority have attained.

Trusteeship

President Lederle reported that the Commission appointed to study the area of trusteeship for the University is approaching the report stage and that a bill may soon be forthcoming. He expressed his appreciation for the fair and understanding treatment

that the Commission has shown to everyone who has appeared before it. President Lederle pointed out that the position paper and subsequent material relative to the trusteeship has been distributed to each member of the Board of Trustees.

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Land Acquisition

Trustee Whitmore reported on the results of the meeting between the American Sumatra Tobacco Company and the University representatives consisting of himself, Mr. Ainsworth and Judge Blassberg. He felt that, following additional appraisals by both sides, the figure of $60,000 arrived at on November 17, 1961 was a realistic price for the property owned by American Sumatra.

The total package for the agricultural lands now consists of five parcels totaling over 360 acres and including 4 homes and barns - some of the latter being in useable condition. The purchase price for all parcels would be $133,400.

Treasurer Johnson then presented to the Board the authorizations needed for purchasing each parcel as it was drawn up by Judge Blassberg. Authorization of purchase for each parcel was presented and acted upon as follows:

American Sumatra Tobacco Corporation

#1 In accordance with Chapter 763, Acts of 1957, Item 8258-34, authorizing the Trustees of the University to purchase certain lands for agricultural purposes, and the authority granted therein, an independent appraisal of the value of the land and buildings having been made by a qualified, disinterested appraiser and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously voted: That the Treasurer, Kenneth W. Johnson, be authorized to purchase the land of American Sumatra Tobacco Corporation, situate in Deerfield, Franklin County, Massachusetts, containing 103.9 acres more or less and more particularly described on plan entitled "University of Massachusetts Acquisition Plan at Deerfield (South) Mass." by Gordon E. Ainsworth & Associates, dated May 11, 1961, and for that purpose to expend the sum of Sixty Thousand ($60,000.00) dollars.

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#2 In accordance with Chapter 763, Acts of 1957, Item 8258-34, authorizing the Trustees of the University to purchase certain lands for agricultural purposes, and the authority granted therein, an independent appraisal of the value of the land and buildings having been made by a qualified, disinterested appraiser and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously voted: That the Treasurer, Kenneth W. Johnson, be authorized to purchase the land of Parenka Rewa, situate in Deerfield, Franklin County, Massachusetts, containing 202 acres more or less and more particularly described on plan entitled "University of Massachusetts Acquisition Plan at Deerfield (South) Mass." by Gordon E. Ainsworth & Associates, dated May 11, 1961, and for that purpose to expend the sum of Thirty Seven Thousand ($37,000.00) dollars.

Parenka Rewa

#3 In accordance with Chapter 763, Acts of 1957, Item 8258-34, authorizing the Trustees of the University to purchase certain lands for agricultural purposes, and the authority granted therein, an independent appraisal of the value of the land and buildings having been made by a qualified, disinterested appraiser and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously voted: That the Treasurer, Kenneth W. Johnson, be authorized to purchase the land of Arthur W. Hubbard, situate in Deerfield, Franklin County, Massachusetts, containing 19.9 acres more or less and more particularly described on plan entitled "University of Massachusetts Acquisition Plan at Deerfield (South) Mass." by Gordon E. Ainsworth & Associates, dated May 11, 1961, and for that purpose to expend the sum of Twelve Thousand ($12,000.00) dollars.

Arthur W. Hubbard

#4 In accordance with Chapter 763, Acts of 1957, Item 8258-34, authorizing the Trustees of the University to purchase certain lands for agricultural purposes, and the authority granted therein, an independent appraisal of the value of the land and buildings having been made by a qualified, disinterested appraiser and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously voted: That the Treasurer, Kenneth W. Johnson, be authorized to purchase the land of Roger J. Sadoski, situate in Deerfield, Franklin County, Massachusetts, containing 16.4 acres more or less and more particularly described on plan entitled "University of Massachusetts Acquisition Plan at Deerfield (South) Mass." by Gordon E. Ainsworth & Associates, dated May 11, 1961, and for that purpose to expend the sum of Ten Thousand Four Hundred ($10,400.00) dollars.

Roger J. Sadoski

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Joseph Grybko

#5 In accordance with Chapter 763, Acts of 1957, Item 8258-34, authorizing the Trustees of the University to purchase certain lands for agricultural purposes, and the authority granted therein, an independent appraisal of the value of the land and buildings having been made by a qualified, disinterested appraiser and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously voted: That the Treasurer, Kenneth W. Johnson, be authorized to purchase the land of Joseph Grybko, situate in Deerfield, Franklin County, Massachusetts, containing 26.1 acres more or less and more particularly described on plan entitled "University of Massachusetts Acquisition Plan at Deerfield (South) Mass." by Gordon E. Ainsworth & Associates, dated May 11, 1961, and for that purpose to expend the sum of Fourteen Thousand ($14,000.00) dollars.

In the town of Amherst, Mr. Johnson stated that the appraisals on properties abutting the campus are completed and reported favorably on the First National Bank property on North Pleasant Street. The property can be purchased for the appraisal price of $20,000. Authorization for purchase was presented and acted upon as follows:

First National Bank of Amherst

#6 In accordance with Chapter 544, Acts of 1961, Item 8262-12, authorizing the Trustees of the University to purchase certain lands with the buildings thereon for the development of the University, and the authority granted therein, an independent appraisal of the value of the land and buildings having been made by a qualified, disinterested appraiser and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously voted: That the Treasurer, Kenneth W. Johnson, be authorized to purchase the land of The First National Bank of Amherst, situate at 449 North Pleasant Street, Amherst, Massachusetts, and being the same premises described in a deed from Harvey G. Strong, Jr. to The First National Bank of Amherst, dated October 10, 1960 and recorded in the Hampshire County Registry of Deeds, Book 1337, Page 206, and for that purpose to expend the sum of Twenty Thousand ($20,000.00) dollars.

Opening Convocation - Centennial Year

President Lederle reported that the opening convocation for the centennial year will be in October. President Kennedy has been asked to participate in this or for one of the other important events and that consideration is also being given to other possibilities should the President be unavailable.

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Upon recommendation of the President and upon motion duly made and seconded, it was

Personnel Actions

VOTED: To make the appointments, promotions and other personnel actions in the list entitled Attachment A to the minutes and hereby made a part of these minutes.

Upon recommendation of the President and upon motion duly made and seconded, it was

Sabbatical Leaves

VOTED: To approve the Sabbatical Leaves for the personnel in the list entitled Attachment B to the minutes and hereby made a part of these minutes.

Farm Lands - Belchertown

Other Business

Treasurer Johnson advised the Board that the Massachusetts Fruit Growers Association has offered a farm of 215 acres in Belchertown to the Board of Trustees in trust for research in fruit growing and other allied agricultural activities. This property includes a sizeable apple orchard and is considered an excellent farm. The Association has made a down payment of $2,000 toward a $37,000 purchase price.

The Association has asked the University to draw up a trust agreement if the arrangements are agreeable to the Board of Trustees.

Upon motion duly made and seconded, it was

Belchertown Farm

VOTED: That the Belchertown farm property offered in trust to the University be approved in principle subject to the review by the Board of Trustees of the trust agreement between the Board of Trustees and the Massachusetts Fruit Growers Association.

Graduate Degrees

Provost Woodside offered an additional list of three names to those graduate students approved in the October 21, 1961 meeting.

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Upon recommendation of the Provost and upon motion duly made and seconded, it was

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VOTED: To award the appropriate graduate degrees to the candidates on Attachment C to the minutes and hereby made a part of these minutes.

Joint Board Meeting

Trustee Haigis asked the Board on behalf of Chairman Boyden to consider a joint spring meeting with the trustees of Amherst College and the selectmen of the town of Amherst.

The meeting was adjourned at 4:00 p.m.

Robert J. Doolan

Robert J. Doolan
Assistant Secretary
Board of Trustees

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MINUTES OF MEETING OF BOARD OF TRUSTEES

December 12, 1961, 12:30 p.m., Statler Hilton Hotel, Boston

PRESENT: Trustees Brown, Cashin Crowley, Haigis Furcolo, Healey, Kiernan, Pumphret, Schuck, Whitmore and President Lederle. Also, Provost Woodside, Treasurer Johnson, Assistant Secretary Doolan and Mr. Austin Broadhurst representing Ely, Bartlett, Brown and Proctor.

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, and in the absence of the Chairman, President Lederle called the meeting to order.

Trustee Whitmore was elected chairman pro tem.

The minutes of the meeting of November 20, 1961 were approved as distributed.

The Chairman suggested that the agenda, as distributed, be changed to accommodate Mr. Broadhurst.

U of M Building Authority

Trustee Pumphret, as chairman of the University of Massachusetts Building Authority, reported favorably upon a meeting with the Housing and Home Finance Authority in New York City. He thought that the Building Authority had received considerable encouragement toward obtaining financing of dormitory project #2 through the HHFA and that the Authority would follow through on the application procedure.

Mr. Pumphret distributed estimates of total costs of project #2 for both public bond issues and the HHFA financing. He reported that HHFA has the distinct advantage of lower total costs due to better interest rates and a longer amortization period. The disadvantage of the HHFA plan was in the area of furnishings in

that their financing does not allow funds for movable furnishings.

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Housing and Home Finance Authority

A general discussion was held as to the relative merit of the two methods of financing. Mr. Broadhurst pointed out that the HHFA would allow approximately $70.00 per year per student for maintenance and service charges versus about $17.00 available if public finding was used. There was general agreement that the HHFA program should be pursued by the Building Authority and that further study be given as to possible means of obtaining funds for furnishings.

Mr. Pumphret requested that the Board approve the Contract for Financial Assistance as prepared by Mr. Broadhurst. The contract does not specify the means of financing and indicates the maximum allowable expenditures for project #2 to be $5,800,000.

Mr. Broadhurst reported that the contract is of the same nature as the document approved by the Board in June 1961 for dormitory project #1 with the additions of specific controls by the Board for approval of both preliminary and final drawings and the contract bids. He asked that the Board first approve a resolution stating more specifically the size and number of buildings for project #2.

Upon motion duly made and seconded, it was

VOTED:

Resolution for Project #2

Whereas on December 10, 1960 the Trustees (the Trustees) of the University of Massachusetts (the University) adopted a resolution requesting the University of Massachusetts Building Authority (the Authority) to plan for dormitories for approximately 1,000 students for occupancy by September 1, 1962;

Whereas the Authority is authorized by Chapter 773 of the Acts of 1960, among other things, to construct, equip and furnish dormitories, dining commons and other buildings and structures for the use of the university, its students and other persons, organizations and associations referred to in Section 3 of said Chapter 773 upon written request made by authority of the Trustees;

Whereas on June 3, 1961 the Trustees adopted a resolution authorizing the making of a written request that the Authority "plan, construct, equip and furnish a building or buildings to house approximately 1,000 students" for certain uses and do other work, all as set forth in said resolution; and

Whereas said request was made on June 6, 1961 and the Authority has caused preliminary sketches to be prepared of four dormitories to house 1,288 students and eight faculty members:
Now, Therefore

Be It Resolved That said resolution adopted June 3, 1961 be and hereby is modified by changing the words "a building or buildings to house approximately 1,000 students" to the words "four dormitories to house approximately 1,300 students", that as so modified said resolution be and hereby is confirmed; and that John W. Lederle, president of the University, be and he hereby is authorized in the name and on behalf of the Trustees to advise the Authority in writing of the modification and confirmation of said resolution hereby made and to modify and confirm accordingly the written request heretofore made by him as authorized by said resolution.

Mr. Broadhurst then presented a resolution for the approval by the Board of a Contract for Financial Assistance.

Upon motion duly made and seconded, it was

VOTED:

RESOLVED: That the making of a Contract For Financial Assistance between The Commonwealth of Massachusetts and University of Massachusetts Building Authority pursuant to Chapter 773 of the Acts of 1960 and pertaining to the construction by the Authority of four dormitories and the doing by the Authority of certain other work as authorized by said Chapter and requested by authority of the Trustees of the University

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of Massachusetts on June 6, 1961, as said request is modified and confirmed pursuant to a resolution previously adopted at this meeting, be and the same hereby is authorized; that the form of such Contract For Financial Assistance presented to this meeting and each term, condition and provision therein contained be and the same hereby are approved; that said Trustees or a majority thereof be and hereby are authorized, in the name and on behalf of The Commonwealth of Massachusetts to sign, acknowledge if deemed advisable and deliver a Contract For Financial Assistance in the form presented to this meeting and providing for a Maximum Cost of the Project, as defined in said Contract, of Five Million Eight Hundred Thousand Dollars ($5,800,000) and to cause the common seal of said University and of said Trustees to be affixed thereto; and that the taking of such action by said Trustees shall be conclusive evidence that the same is hereby authorized and that the form of Contract For Financial Assistance so executed is as hereby authorized and approved.

Report of Counsel - Personnel Cases

President Lederle reported that, following the approval of counsel by the Board at the September 27, 1961 meeting, Mr. Austin Broadhurst, of Ely, Bartlett, Brown and Proctor, has made an exhaustive study of the law and legislative actions regarding the personnel cases. He suggested that Mr. Broadhurst give the Board a summary of the findings to date.

Mr. Broadhurst assured the Trustees that their actions, to date, have been consistent with the legislative intent in this matter. He plans to continue to explore the cases with the President and the Trustee Committee appointed for this purpose.

Personnel Actions

President Lederle requested that the appointment of Dr. Howard O. Brogan be added to the list of personnel actions to be considered at this meeting. Dr. Brogan will be added to the list under Appointments Above Minimum. With this addition and on recommendation of the President, and on motion duly made and seconded, it was

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VOTED: To make the appointments, promotions and other personnel actions in the list entitled Attachment A to the minutes and hereby made a part of the minutes.

Traffic Fines

Treasurer Johnson presented the history and usage of traffic fines on the campus. He reported that since 1958, with Board of Trustees approval, the Student Senate has been assessing the fines and using the funds so collected for scholarship loan purposes. Since that date, the State Auditors and later the Comptroller's Office have questioned such usage of traffic fines stating that these funds are state income. The University is currently waiting for an opinion from the Attorney General's Office regarding the proper allocation of these traffic fines.

After discussion, and upon motion duly made and seconded, it was

VOTED: That the Treasurer's Office obtain an informal opinion from the Attorney General's Office regarding the proper allocation of traffic fine income and, should the opinion be against the present usage, that the Treasurer be authorized to refund such income to the State.

Other Business

Commissioner Kiernan informed the Board that he will appear before the Commission studying the proposed Medical School on Monday, December 18, 1961. He asked if the Board wished to express their position through him with the Commission.

Following a discussion, and upon motion duly made and seconded, it was

Medical School

VOTED: To reaffirm the earlier position of the Board of Trustees that it was in favor of a four-year institution located in the Boston area and to instruct Dr. Kiernan to report this position to the Commission.

Trustees Whitmore and Haigis were recorded in opposition to the site location but in favor of the four-year institution.

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Treasurer Johnson requested the Board to authorize the President to make expenditure of funds for distinguished visitors. Upon motion duly made and seconded, it was

Distinguished Visitors Fund

VOTED: To authorize the President of the University, John W. Lederle, to expend for the benefit of the University of Massachusetts such sums as in his sole discretion are appropriate each year from appropriation item 1350-35 for the entertainment of distinguished visitors to the University and in so doing to include in such entertainment those individuals whom the President may select as being appropriate to the occasion.

Land Agents

Treasurer Johnson reported to the Board that the acquisition of land adjacent to the campus would be expedited if a land agent could be retained to negotiate such property. He recommended to the Board that the firm of Gordon Ainsworth & Associates of South Deerfield be retained as land agents for this purpose.

Following discussion and upon motion duly made and seconded, it was

VOTED: To authorize the Treasurer to negotiate with Gordon Ainsworth & Associates of South Deerfield to act as land agents in the purchase of property adjacent to the campus in accordance with Item 8262-12 of Chapter 544 of the Acts of 1961.

President Lederle reported to the Board that no firm commitment has been obtained for a commencement speaker at this time.

Report of Executive Committee

Due to the confidential nature of the report of the Executive Committee on candidates for honorary degrees, and upon motion duly made and seconded, it was

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VOTED: That the Board of Trustees go into executive session for the remainder of the meeting.

The meeting was adjourned at 4:00 p.m.

Robert J. Doolan
Assistant Secretary
Board of Trustees

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MINUTES OF MEETING OF BOARD OF TRUSTEES

January 17, 1962, 12:30 p.m., Statler Hilton Hotel, Boston

Chairman Boyden presiding

PRESENT: Trustees Boyden, Brown, Crowley, Fox, Furcolo, Haigis, Healey, McNamara, Pumphret, Schuck, Thompson, Whitmore, President Lederle. Also, Treasurer Johnson, Assistant Secretary Doolan and Mr. Austin Broadhurst representing Ely, Bartlett, Brown and Proctor

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, the Chairman called the meeting to order.

The minutes of the meeting of December 12, 1961, along with the corrections issued December 20, 1961, were approved as distributed.

The Chairman suggested that the agenda, as distributed, be changed to accommodate Mr. Broadhurst.

Contract for Financial Assistance

Mr. Broadhurst informed the Board that the University of Massachusetts Building Authority must receive a guarantee from the University Board of Trustees as provided in the Contract for Financial Assistance on Project #2 (1300 student dormitories) on each note and bond issued by the Building Authority to finance the cost of the project. To effect this, he asked the Board to approve a resolution drawn up by him for this purpose.

Upon recommendation of Mr. Broadhurst, and upon motion duly made and seconded, it was

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U of M Building Authority

VOTED: To adopt the following resolution:

RESOLVED: That the Chairman, the Secretary and the Treasurer of the Trustees of the University of Massachusetts be and each such officer acting alone hereby is authorized in the name and on behalf of the Commonwealth of Massachusetts to sign the form of guaranty provided in the Contract for Financial Assistance between said Commonwealth and University of Massachusetts Building Authority dated as of December 12, 1961 on each note and bond issued by said Authority to finance the cost of the project referred to in said contract or to refund any note or bond theretofore issued for such purpose.

Report of Counsel - Personnel

Mr. Broadhurst, as counsel for the Board of Trustees, then presented a summation of his findings on the personnel actions pending before the Board. Mr. Broadhurst outlined the background for the actions and gave a very concise presentation of his findings. He stated that the presentation was for information only and that he plans to proceed with further definitive action. The Chairman complimented Mr. Broadhurst on the clarity of his presentation and, after a brief discussion by the Board, Mr. Broadhurst excused himself from the meeting.

Report of Committee on Faculty and Program of Study

Trustee Haigis, Chairman of the Faculty and Program of Study Committee, reported on the informal meeting held at the University on Friday, January 12, 1962. He said that, although a quorum was not present, it was an excellent meeting and gave the committee an opportunity to meet with the representatives of the Academic Long-Range Planning Committee and to have a thorough discussion of the courses and programs of study presented to them.

Due to the lack of a quorum, no specific action could be taken by the committee and no formal recommendations can be presented to the Board. Mr. Haigis pointed out that the minutes of

the meeting, plus the material under discussion, have been distributed to each Board member and asked that they study the material and consider it at the next Board of Trustees meeting. It was his hope that the Board could then take action without necessitating an interim meeting of the Committee on Faculty and Program of Study.

Polymer Research Institute

As an additional item, Trustee Haigis reported that the Polymer Research Institute was off to a good start having had an excellent meeting at the University on Saturday, January 13, 1962. There was a good attendance of an excellent group of people for the symposium and he felt that there is every indication of the Polymer Institute developing into a real asset not only to the University but to the area as a whole.

Honorary Degrees

Due to the confidential nature of the material covered during discussion of candidates for honorary degrees and upon motion duly made and seconded, it was

> VOTED: That the Board of Trustees go into Executive session for the consideration of the item on the agenda for honorary degrees.

Naming of Dormitory A

After the executive session, the Chairman called upon President Lederle to present the material for the proposed naming of Dormitory A, to be completed under the University of Massachusetts Building Authority. The President told the Board that he felt it an honor to be able to present to them the suggestion of naming Dormitory A in recognition of Representative Edwin D. (Pat) Gorman, who had been one of the strongest friends and supporters of the University for many years.

The Board was unanimous in recognizing Representative Gorman and, upon motion duly made and seconded, it was

Edwin D. Gorman House

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VOTED: To name Dormitory A, when completed under the University of Massachusetts Building Authority, in recognition of Representative Edwin D. Gorman, late representative of the 14th Hampden District from Holyoke, Massachusetts.

Off-Campus Housing

President Lederle explained to the Board the purpose of the statement, distributed to the Board of Trustees, on student housing and a policy for off-campus student housing. He said that this was formulated through the cooperative efforts of the Dean of Students, the Provost, and the University Master Planning Committee. He felt that such a statement was necessary at this time to clarify the University's position regarding off-campus housing and the relationship of fraternity and sorority housing with the town of Amherst. The President said that the town has felt the lack of such a statement of policy from the University in establishing realistic planning and zoning.

Fraternity and Sorority Housing

He pointed out that since the action of the Board of Trustees at their meeting on May 15, 1956, it has been found by the University Master Planning Committee, and recommended by the consultant on planning, that areas originally designated for fraternity and sorority housing, within the campus confines, should be reserved for use by the University for academic purposes or for University residence or boarding halls. He recommended to the Board that it rescind its action of May 15, 1956.

Upon recommendation of the President, and upon motion duly made and seconded, it was

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VOTED: To rescind the action of the Board of Trustees of May 15, 1956, in which it was voted to set aside a portion or portions of the campus for sale to fraternities and sororities for the construction of chapter houses subject to approval by the Board of suitable sites to be recommended by Shurcliff and Shurcliff and with the understanding that proper restrictions shall be imposed in the conveyance of land.

Regarding off-campus student housing, the President asked the Board for their approval of the policy as distributed to them by the Dean of Students. In this way, the town of Amherst can receive an official University policy and will be able to proceed on a more definite plan and program of their own.

Upon recommendation of the President, and upon motion duly made and seconded, it was

VOTED: That the Board of Trustees hereby approves the University of Massachusetts policy on off-campus student housing as outlined in Attachment A to these minutes and hereby made a part of these minutes.

Senate Constitution Amendment

President Lederle reported to the Board that the new position of Dean of Students had not been included within the Faculty Senate at the University and outlined the steps taken at the University prior to this presentation to the Board. An amendment to the constitution of the Faculty Senate appointing the Dean of Students as an ex officio member of the Senate was presented at the December Faculty meeting and voted by a majority of those present and voting at the January Faculty meeting.

Upon recommendation of the President, and upon motion duly made and seconded, it was

VOTED: That the Board of Trustees hereby approves the amendment as presented by the University of Massachusetts Faculty to include the Dean of Students as an ex officio member of the University of Massachusetts Faculty Senate.

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Progress Report on Uganda Contract

Treasurer Johnson reviewed with the Board the work of the investigating team headed by Dean Purvis of the School of Education in Uganda during this past summer. The purpose of the team was to investigate the possibility of establishing a girls' boarding school in Uganda. The Treasurer also reported that the British will be leaving Uganda in August, 1962, and the Government of Uganda will take over from that point. He stated that the contract is being extended to cover more specific phases of the establishment of this school. For example, an architect from Uganda will visit the United States to study American construction and also an American architect is to go to Uganda for a period of three months to act as a consultant to the architects. At the present time, negotiations are going on with the Agency for International Development for a program of planning this school which will consist of a twelve-building campus. The design and construction will be handled by the Uganda Government. The University will be charged with the responsibility of recruiting personnel and staffing the school. It is estimated that the initial phase of operation will cover a period of about 8 or 9 years at which time it will be turned over to the Uganda Government for complete local operation.

It was pointed out during the discussion that followed that no contract has been signed with AID at this time and that only negotiations have been accomplished to date. The President pointed out that he felt this to be an excellent opportunity for the School of Education to participate in a program of this type which will be good not only for the school, professionally, but will be good for the University and the Commonwealth for international relationships.

A question was raised regarding the role of the United States architect in the program. The Treasurer reported that the architect was selected jointly by AID and the University School of Education personnel. The architect is to go to Uganda for the purpose of consultation on American construction methods, techniques, and materials and is not there to do design work. He pointed out the difficulty of obtaining an architect who could leave the country for a three months period of time and reported that both AID and the School of Education felt they were very fortunate in obtaining the person selected.

The President pointed out that no action is needed at this time but wished to inform the Board of the progress on the contract and will bring it before the Board at the time when the negotiations are more definitive.

AID Contract

Treasurer Johnson reported to the Board that renegotiations of the AID Contract for Education of Internationals is now pending. He stated that this is a contract that has been in effect for some time but that the scope of the contract is being increased to cover all phases of the University rather than just agricultural students and that some of the payments made to the students have been increased. Upon recommendation of the Treasurer, and upon motion duly made and seconded, it was

> VOTED: That the Board of Trustees hereby authorizes the Treasurer to renew the contract with the Administration for International Development for the program of education of international students.

Matching Funds - National Defense Student Loans

President Lederle reported that over $1200 has been received from the University of Massachusetts Foundation and that additional funds have been received from the students' Distinguished

Visitors Fund. These funds are to be used as matching funds for the National Defense Student Loans which are allocated to the University on a proportional matching basis. With the receipt of these funds, it will not be necessary to request the Board for matching funds for this program at this time.

President Lederle reviewed with the Board the additional two items attached to the list of personnel actions as well as the third item on the addendum to the agenda for the meeting which was sent out at a separate time. He asked the Trustees to approve an Emeritus status for Mr. Hobart H. Ludden, who was the first Business Manager of the University having been appointed in 1952.

Ludden, Hobart H. Emeritus

Grady, Gerald J.

The President then proposed the appointment of Gerald J. Grady as Business Manager to replace Mr. Ludden on his retirement, February 1, 1962. The third additional item was the recommendation of Dr. John W. Ryan as Secretary of the University. Dr. Ryan will, in this capacity, also serve as Assistant to the President.

Ryan, John W.

Following general discussion of the three additional items as well as the personnel actions covering the other appointments and promotions, the Board agreed to consider all the items under the one heading of Personnel Actions.

Therefore, upon recommendation of the President, and upon motion duly made and seconded, it was

Personnel Actions

VOTED: To make the appointments, promotions and other personnel actions in a list entitled Attachment B to the minutes and hereby made a part of the minutes.

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Murray Lincoln Gift

President Lederle requested the acceptance, by the Board, of the gift of land consisting of 17.465 acres given to the University by Murray D. and Anne H. Lincoln, Class of 1914, on December 29, 1961. This land is adjoining land now held by the Trustees in Blenden Township, Franklin County, (Columbus) Ohio.

Upon recommendation of the President and upon motion duly made and seconded, it was

VOTED: To accept the gift of land consisting of 17.465 acres located in Blenden Township, Franklin County, (Columbus) Ohio, from Murray D. and Anne H. Lincoln, Class of 1914.

And it was

VOTED: To authorize the Treasurer to lease back this land to Murray D. and Anne H. Lincoln as an addition to the current lease.

Trusteeship

President Lederle, Chairman Boyden and others of the Board presented their findings to the Board regarding the status of the Trusteeship Commission report, the University budget, and other bills pending before the Legislature. This was followed by a general discussion relating to various aspects of these three areas. It was felt that the University and the people speaking on its behalf have received a very fair reception by the Commission and the people working with other aspects of the pending budget and legislative items. It was felt that the Board should be fully aware of what legislative action is pending and the status of the programs at this time. The Board was assured that they would be kept informed of these items during the coming months.

U of M Building Authority - Annual Report

Trustee Pumphret, Chairman of the University of Massachusetts Building Authority, reported that the Authority is required to present an annual report in January, 1962. He stated that he

felt that the Authority should look to the Board of Trustees regarding the requirements for what should be included in this first report by the Authority. Following a discussion and upon motion duly made and seconded, it was

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VOTED: That the President be authorized to develop these requirements for the report by the University of Massachusetts Building Authority.

Other Business

Trustee Pumphret then outlined the current status on Project #1 stating that both buildings are coming along on schedule.

Mr. Pumphret then reported that the Building Authority had held a meeting in Boston on the morning of January 17th in which a final review, by the Authority, was given to the preliminary plans presented, in detail, by the architect. He stated that these plans include many of the suggested changes and that they had been reviewed with the University administration and representatives of the University of Massachusetts Planning Committee. He felt that Mr. Stubbins had done an excellent job in meeting the requirements for both the University and the Authority and that the plans represented an excellent program for housing for the University. He requested that the Board give their approval to these plans.

Miss Schuck then reported to the Board that representatives of her committee and the Authority have met twice with University administration and planning committee representatives since the first approval of the plans, in principle, by the Board of Trustees in December. She stated that the first meeting was held to move the complex on the site plan in order to save some existing buildings and trees. The second meeting, held recently on campus, was a thorough review, in detail, of the over-all plans including such

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areas as roads, parking, utilities and specific details of construction. Following this, Miss Schuck presented the plans in full so that each Trustee would have a thorough briefing on what is being proposed by the Authority.

Trustee Whitmore reported that the normal channels would be for these plans to be considered by the Trustee Committee on Buildings and Grounds, but that he had agreed that an exception could be made since time was pressing.

Treasurer Johnson commented that the recent meeting between campus officials, Miss Schuck's committee, and the architect had been most satisfactory. He reported that a detailed review of preliminary plans had been made. He stated that some costs had been pared through reduction of parking areas, some service areas, and through transferals. He recommended that the Board accept the preliminary plans as presented, subject to changes as already presented to the architect.

Therefore, upon recommendation of the Treasurer, and upon motion duly made and seconded, it was

Dormitory #2

VOTED: To accept the preliminary plans and specifications for Dormitory Project #2 to house approximately 1300 students for fall, 1963 as presented by the University of Massachusetts Building Authority subject to changes as already presented to the architect.

And, it was

VOTED: To authorize the Treasurer of the University of Massachusetts to sign the preliminary plans for dormitory project #2 on behalf of the University Board of Trustees for acceptance of the plans and specifications.

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Land
Negotiations

President Lederle reported that the Commission on Administration and Finance has approved Gordon Ainsworth & Associates at the rate of $5.50 per hour to act as land negotiators in the acquisition of properties adjacent to the campus. The President also stated that there are possibilities that it may be necessary to use the process of eminent domain on certain pieces of property due to unrealistic evaluations by owners at this time.

The meeting was adjourned at 4:50 p.m.

Robert J. Doolan

Robert J. Doolan
Assistant Secretary
Board of Trustees

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UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF BOARD OF TRUSTEES

February 27, 1962, 12:30 p.m., Parker House, Boston

Chairman Boyden presiding

PRESENT: Trustees Boyden, Cashin, Crowley, Fox, Furcolo, Haigis, McNamara, Pumphret, Schuck, Thompson, Whitmore, Dr. Ell, representing Governor Volpe, President Lederle. Also, Treasurer Johnson, Provost Woodside, Assistant Secretary Doolan and Judge Samuel Blassberg

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, the Chairman called the meeting to order.

The minutes of the meeting of January 17, 1962 were approved as distributed.

Trustee Whitmore, Chairman of the Nominating Committee, reported on the committee actions. On motions duly made and seconded, it was

Election of Officers and Committee Members

VOTED: To elect the following slate of officers and committee members for the Board of Trustees of the University of Massachusetts for the year 1962-63.

President - John A. Volpe
Chairman - Frank L. Boyden
Secretary - John W. Ryan
Assistant Secretary - Robert J. Doolan
Treasurer - Kenneth W. Johnson

Executive Committee

Frank L. Boyden, Chairman
Alden C. Brett
William M. Cashin
Dennis M. Crowley
Joseph P. Healey
Philip F. Whitmore

Committee on Faculty and Program of Study

John W. Haigis, Chairman
Harry D. Brown
Dennis M. Crowley
Kathryn F. Furcolo
Owen B. Kiernan
Victoria Schuck

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Committee on Agriculture and Horticulture

Alden C. Brett, Chairman	Kathryn F. Furcolo
Harry D. Brown	Ernest Hoftyzer
Dennis M. Crowley	Charles H. McNamara

Committee on Buildings and Grounds

Philip F. Whitmore, Chairman	George L. Pumphret
Alden C. Brett	Victoria Schuck
William M. Cashin	Hugh Thompson

Committee on Finance

Joseph P. Healey, Chairman	J. John Fox
Alden C. Brett	Ernest Hoftyzer
William M. Cashin	George L. Pumphret

Committee on Recognized Student Activities

Victoria Schuck, Chairman	Ernest Hoftyzer
Kathryn F. Furcolo	George L. Pumphret
John W. Haigis	Hugh Thompson

Committee on Legislation

J. John Fox, Chairman	Joseph P. Healey
Harry D. Brown	Hugh Thompson
John W. Haigis	Philip F. Whitmore

Committee on Athletics

William M. Cashin, Chairman	Joseph P. Healey
Dennis M. Crowley	George L. Pumphret
J. John Fox	Philip F. Whitmore

Report of Committee on Buildings & Grounds

Trustee Whitmore, Chairman of the Trustee Committee on Buildings and Grounds, reported on the committee meeting of February 16, 1962.

Building Names

Upon recommendation of the Buildings and Grounds Committee, and upon motion duly made and seconded, it was

Holdsworth Hall

VOTED: To name the new Natural Resources Building "Holdsworth Hall" in honor of Professor Robert P. Holdsworth, former Head of the Department of Forestry and a member of the University faculty from 1930 until his retirement in 1958.

And, it was

Lindsey Laboratory

VOTED: To name the West Experiment Station "Lindsey Laboratory" in honor of Dr. Joseph B. Lindsey for his notable contributions, on the University campus, over a period of 40 years in the fields of Agricultural Chemistry and Animal Nutrition.

And, it was

VOTED: To name the auditorium in the Morrill Science building "Gordon Auditorium" in honor of Dr. Clarence E. Gordon, Head of the Department of Geology for many years and an alumnus of the University, Class of 1901.

Gordon Auditorium

Following a presentation by Trustee Whitmore and upon recommendation of the Buildings and Grounds Committee, and upon motion duly made and seconded, it was

VOTED: To name the new Men's Physical Education Building the "Frank L. Boyden Physical Education Building" in recognition of his interest, participation and development of athletic programs in addition to his devotion and contribution to the entire field of education.

Frank L. Boyden Physical Education Building

Land Acquisition

Amherst Lutheran Church Request

Trustee Whitmore reported on the request of the Amherst Lutheran Church to acquire a portion of the Larned property located to the north of the School of Education for the purpose of erecting a church for the use of the University and the community. He expressed the appreciation of the committee for the considered approach and excellent presentation made by the church group. However, the University planning consultant, Sasaki, Walker & Associates of Cambridge, Massachusetts, recommended that this land be acquired entirely for University use and suggested other possible sites be considered for the church. As a result of this recommendation, the Buildings and Grounds Committee did not have a specific recommendation to make to the Board but will refer the matter to the University Master Planning Committee for further study and subsequent report to the Buildings and Grounds Committee.

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Land Taking Procedure

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Trustee Whitmore reviewed the total land appraisal and acquisition program to date. Following the land negotiations, some land parcels are recommended for land taking action due to high asking figures without any apparent reasonable settlement imminent. Judge Samual Blassberg, legal counsel for land acquisition, presented the votes necessary to initiate the legal procedures.

Upon recommendation of counsel and upon motion duly made and seconded, it was

John and Helen B. Tokasz Property

VOTED: In accordance with Chapter 544, Acts of 1961, Item 8262-12, authorizing the Trustees of the University to purchase certain lands with the buildings thereon for the development of the University, and the authority granted therein, an independent appraisal of the value of the land and buildings having been made by a qualified disinterested appraiser and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously Voted: -- That the Trustees of the University purchase or take by eminent domain in fee, the property of John Tokasz and Helen B. Tokasz, consisting of a parcel of land with the buildings thereon in Amherst, Hampshire County, Massachusetts, lying southerly of the intersection of the May 1, 1958 layout of Route #116, a Mass. State Highway, and North Hadley Road, an Amherst Town Way, more particularly bounded and described as follows, viz:

Beginning at a point in the southerly sideline of said Route #116, a said point being N 67° 49' 50" E a distance of 113.96 feet from a tack in a Mass. Highway Bound marking the intersection of said southerly sideline of Route #116 with the town line between Amherst, Mass., and Hadley, Mass. thence N 67° 49' 50" E along the southerly sideline of said Route #116 a distance of 404.09 feet to a point; thence S 84° 48' 30" E a distance of 266.23 feet to a point; thence N 5° 11' 30" E a distance of 86.58 feet to a point, the last two courses being along land of Frank Szymkowicz otherwise known as Frank Syzmkowicz; thence easterly on a curve to the south of radius 400.00 feet along the southerly

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sideline of said Route #116 an arc length of 40.08 feet to a point; thence S 5° 11' 30" W a distance of 84.41 feet to a point; thence 84° 48' 30" E a distance of 105.80 feet to a point in a fence corner, the last two courses being along land of said Szymkowicz otherwise known as Syzmkowicz; thence N 4° 16' 30" W along land of said Szymkowicz otherwise known as Syzmkowicz and along land of Amherst Water Company a distance of 63.25 feet to a point; thence southeasterly on a curve to the south of radius 400.00 feet an arc length of 20.04 feet to a tack in a Mass. Highway bound; thence S 61° 52' 40" E a distance of 495.49 feet at a stone bound, the last two courses being along the southwesterly sideline of said North Hadley Road; thence S 11° 59' 40" E along the westerly sideline of Sunset Drive a distance of 22.81 feet to an iron pipe; thence S 67° 16' 30" W along land of Helen Malinowski, along land of Charles A. Palmer, along land of Michael W. and Mary Dziuba and along land of Katherine L. Woynar, a distance of 1373.40 feet to a point in an old fence corner; thence N 2° 32' 00" E along land of the Commonwealth of Massachusetts a distance of 617.73 feet to the point of beginning.

Excepting from the above described parcel, land now or formerly of Walter and Stella R. Kraska, said land being more particularly bounded and described as follows, viz: Beginning at a point S 5° 11' 30" W a distance of 60.00 feet from the end of the course -- "thence S 84° 48' 30" E a distance of 266.23 feet to a point ---" in the description above; thence S 5° 11' 30" W a distance of 200.00 feet to a point; thence N 84° 48' 30" W a distance of 217.80 feet to a point; thence N 5° 11' 30" E a distance of 200.00 feet to a point; thence S 84° 48' 30" E a distance of 217.80 feet to the point of beginning.

The parcel herein described is a portion of land recorded in Book 1352 at Page 103, Hampshire County Registry of Deeds contains 11.60435 acres, is subject to a right-of-way, and is more particularly shown as Parcel No. "1" on a plan entitled "Plan of Land in Amherst, Massachusetts, to be taken by the Commonwealth of Massachusetts, for the use of the Trustees of the University of Massachusetts, by Gordon E. Ainsworth & Associates, Registered Land Surveyors, Engineers and Landscape Architects, Deerfield, Mass., dated February 21, 1962". Scale - 1 inch equals 50 feet.

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Walter & Stella R. Kraska Property

And, it was

VOTED: In accordance with Chapter 544, Acts of 1961, Item 8262-12, authorizing the Trustees of the University to purchase certain lands with the buildings thereon for the development of the University, and the authority granted therein, an independent appraisal of the value of the land and buildings having been made by a qualified disinterested appraiser and filed with Kenneth W. Johnson, Treasurer, - on motion duly made and seconded, it was unanimously Voted: -- That the Trustees of the University purchase or take by eminent domain in fee, the property of Walter Kraska and Stella R. Kraska, consisting of a parcel of land with the buildings thereon, in Amherst, Hampshire County, Massachusetts, lying a short distance southerly of the intersection of the May 1, 1958 layout of Route #116, a Massachusetts State Highway, and North Hadley Road, an Amherst Town Way, more particularly bounded and described as follows, viz:

Beginning at a point S 5° 11' 30" W a distance of 60.00 feet from the southeasterly corner of the westerly parcel of land now or formerly of Frank Szymkowicz otherwise known as Frank Syzmkowicz, said point being within land now or formerly of John and Helen B. Tokasz; thence S 5° 11' 30" W, a distance of 200.00 feet to a point; thence N 84° 48' 30" W a distance of 217.80 feet to a point; thence N 5° 11' 30" E a distance of 200.00 feet to a point; thence S 84° 48' 30" E a distance of 217.80 feet to the point of beginning, and containing 43,560 square feet (1.00) acres, all four courses being along land of said John and Helen B. Tokasz.

The parcel described above is land conveyed to the said Walter Kraska and Stella R. Kraska by deed recorded in the Hampshire County Registry of Deeds, Book 1139 Page 318, and is more particularly shown as Parcel No. "2" on a plan entitled "Plan of land in Amherst, Massachusetts, to be taken by the Commonwealth of Massachusetts, for the use of the Trustees of the University of Massachusetts, by Gordon E. Ainsworth & Associates, Registered Land Surveyors, Engineers and Landscape Architects, Deerfield, Massachusetts, dated February 21, 1962". Scale - 1 inch equals 50 feet.

TRUSTEE

And, it was

Frank Szymkowicz Property

VOTED: In accordance with Chapter 544, Acts of 1961, Item 8262-12 authorizing the Trustees of the University to purchase certain lands with the buildings thereon for the development of the University, and the authority granted therein, an independent appraisal of the value of the land and buildings having been made by a qualified disinterested appraiser and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously Voted: -- That the Trustees of the University purchase or take by eminent domain in fee, the property of Frank Szymkowicz, otherwise known as Frank Syzmkowicz, consisting of two (2) parcels of land with the buildings thereon in Amherst, Hampshire County, Massachusetts, lying southerly of the intersection of Route #116, a Massachusetts State Highway, and North Hadley Road, an Amherst Town Way, more particularly bounded and described as follows, viz:

PARCEL #1: Beginning at a tack in a Mass. Highway Bound in the southerly sideline of said Route #116, said bound being opposite station 50 + 28.47 in the baseline of location of said Route #116; thence easterly on a curve to the south of radius 400.00 feet, along the southerly sideline of said Route #116 an arc length of 192.74 feet to a point; thence S 5° 11' 30" W a distance of 86.58 feet to a point; thence N 84° 48' 30" W a distance of 266.23 feet to a point, the last two courses being along land now or formerly of John and Helen B. Tokasz; thence N 67° 49' 50" E along the southerly sideline of said Route #116 a distance of 90.84 feet to the point of beginning and containing 14,703 square feet.

PARCEL #2: Beginning at a point in the southerly sideline of said Route #116, said point being easterly on a curve to the south of radius 400.00 feet along the southerly sideline of said Route #116 an arc length of 232.82 feet from a tack in a Mass. Highway Bound opposite station 50 + 28.47 in the baseline of location of said Route #116; thence southeasterly on a curve to the south of radius 400.00 feet, along the southerly sideline of said Route #116, an arc length of 69.60 feet to a point; thence S 4° 16' 30" E a distance of 17.00 feet to a point; thence S 61° 52' 40" E a distance of 30.00 feet to a concrete bound; the last two courses being along land of Amherst Water Co.; thence S 4° 16' 30" E

a distance of 43.32 feet to a point in a fence corner; thence N 84° 48' 30" W a distance of 105.80 feet to a point; thence N 5° 11' 30" E a distance of 84.41 feet to the point of beginning and containing 7047 square feet, the last three courses being along land now or formerly of John and Helen B. Tokasz.

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The parcels described above are a portion of land conveyed to the said Frank Szymkowicz, by deed recorded in the Hampshire County Registry of Deeds, Book 803, Page 27, and are more particularly shown as Parcel #3 and Parcel #4 on a plan entitled "Plan of land in Amherst, Massachusetts to be taken by the Commonwealth of Massachusetts for the use of the Trustees of the University of Massachusetts, by Gordon E. Ainsworth & Associates, Registered Land Surveyors, Engineers, and Landscape Architects, Deerfield, Massachusetts, dated February 21, 1962". Scale - 1 inch equals 50 feet.

Upon completion of the votes, the members of the Board signed a land taking authorization and a copy of the plot plan of the parcels affected by this action.

Proposed Gift of Land

Mrs. Fred Wells

Trustee Whitmore reported that Mrs. Fred Wells of Shelburne Falls proposes to will 80 acres of woodland in Shelburne, Massachusetts to the University.

Following discussion, and upon motion duly made and seconded, it was

VOTED: To authorize the Treasurer to proceed with negotiations with Mrs. Fred Wells of Shelburne Falls, Massachusetts, relative to the proposed gift in trust to the Board of Trustees of the University of Massachusetts of 80 acres of woodland located in Shelburne, Massachusetts.

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TRUSTEE

Dining Facilities

Proposed Dining Facilities

Trustee Whitmore outlined the proposed dining facilities for the present men's dormitory area of the University campus. He asked for the approval of the Board of the project for the University of Massachusetts Building Authority and to give their authorization to the Authority to proceed.

Upon motion duly made and seconded, it was

VOTED: That the Board of Trustees of the University of Massachusetts request the University of Massachusetts Building Authority to build dining facilities to seat between 900 to 1,000 students to be located on the site in the area between French and Fernald Halls as selected by the architect, Hugh Stubbins & Associates and the planning consultant, Sasaki, Walker & Associates, Inc.

The construction of these dining facilities will be considered as project #3 under the building program of the University of Massachusetts Building Authority with a completion date of no later than September 1, 1964.

Acceptance of Completed Projects

Upon recommendation of the Buildings and Grounds Committee and upon motion duly made and seconded, it was

Controls to Boilers - Acceptance

VOTED: To accept the Heating and Ventilating Controls, State Project U-702-18, for the boilers in the University Power Plant subject to correction of existing conditions that are on file in the Construction Engineer's Office.

And, it was

Infirmary - Acceptance

VOTED: To accept the University Infirmary, State Project U-58-4, as completed in accordance with the plans and specifications for the project.

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Appraiser - Land Acquisition Program

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Trustee Whitmore outlined the requirements for additional independent appraisals for each parcel of land to be acquired by the University.

Upon motion duly made and seconded, it was

Appraiser - John F. Skibiski, Jr.

VOTED: To authorize the Treasurer to negotiate with John F. Skibiski, Jr. for appraisals on properties under consideration by the University in the town of Amherst at a rate not to exceed a total of $16.00 per hour for the appraiser and his staff.

Report of the Trustee Committee on Faculty and Program of Study

Trustee Haigis, Chairman of the Committee on Faculty and Program of Study, reviewed the agenda before the Board and reported that as there was not a quorum present at the January meeting of the committee, the items were presented to the full Board in January for their study and subsequent action at this meeting.

Following discussion and upon motion duly made and seconded, it was

School of Home Economics Curriculum

VOTED: Curriculum for School of Home Economics
To approve the new curriculum for the School of Home Economics as presented to the Board of Trustees at their January 17, 1962 meeting.

And, it was

Institute of Agricultural & Industrial Microbiology

VOTED: Institute of Agricultural and Industrial Microbiology
To approve the establishment of the Institute of Agricultural and Industrial Microbiology as presented to the Board of Trustees at their January 17, 1962 meeting. (See attachment)

And, it was

M.S. in Accounting & Finance

VOTED: Masters Degrees-School of Business Administration
To approve the Master of Science degrees for the School of Business Administration as presented to the Board of Trustees at their January 17, 1962 meeting.

And, it was

VOTED: Undergraduate Courses
To approve the new undergraduate courses as presented to the Board of Trustees at their January 17, 1962 meeting.

Undergraduate Courses

In the discussion following the voting, the suggestion was made that a summary be drawn up of the institutes currently in operation at the University. This summary would cover such areas as the person in charge, the general organization and program for the institute, sources of funds, and current activities.

Institutes

Personnel Actions

Upon recommendation of the President and upon motion duly made and seconded, it was

VOTED: To make the appointments, promotions and other personnel actions in the list entitled Attachment A to the minutes and hereby made a part of the minutes.

Personnel Actions

Amendment - AID Uganda Contract

Provost Woodside requested the approval of the Board of Trustees for a two to three week leave without pay for Dean Purvis of the School of Education. The purpose of the leave is for a second survey trip to Uganda, Africa, under an amendment to the AID Contract of last summer. Upon motion duly made and seconded, it was

VOTED: To authorize a duty status for the University for Dean Albert W. Purvis of the School of Education for a two to three week survey trip to Uganda, Africa, under an amendment to the AID - Uganda Contract.

UGANDA AID CONTRACT

And, it was

VOTED: To authorize the University to negotiate the amendment to the AID - Uganda Contract for this purpose.

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Report of the Legislative Committee

TRUSTEE

Trustee Fox, Chairman of the Legislative Committee reported on the committee's activities. He stated that the ground work has been accomplished on the major legislative items with much to be done during the coming months. The committee definitely feels that progress has been made.

President Lederle reported that he has received encouragement for the University's efforts on trusteeship and the University budget. He outlined some of the problem areas facing the University as well as those areas that have shown support. He also felt that progress has been made and called for continuing action and support of the University's legislative program.

Other Business

Alumni Memorial Lectures

President Lederle distributed copies of the request from the Alumni Association for matching funds of $2,500 for an on-campus seminar conducted by the American Academy of Arts and Sciences during the Centennial Year. The Alumni Memorial Lectures Committee has voted the other $2,500 to be used for this purpose.

Upon motion duly made and seconded, it was

Trust Fund Interest Account

VOTED: To authorize the amount of $2,500 from the University Trust Fund Interest Account to be used as a matching fund for the Academy of Arts and Sciences to hold an on-campus seminar during the Centennial Year.

Centennial Committee

The suggestion was made that an over-all dollar budget be established by the Centennial Committee to provide the total financial requirements for all Centennial programs and associated activities during the Centennial Year.

TRUSTEE

Outstanding Teacher Award

President Lederle asked the Board to consider establishing an annual award for outstanding teaching at the University.

In the discussion that followed, it was agreed that an amount could be established and possible sources of funds explored at a later date.

Upon motion duly made and seconded, it was

VOTED: To authorize the President to establish in principle an annual award for outstanding teaching at the University of Massachusetts. The President will submit a proposal for the amount of the award and source of funds at a subsequent meeting.

Meeting Schedule

As the February meeting was held late in the month, and upon motion duly made and seconded, it was

VOTED: To omit the March meeting of the Board of Trustees of the University of Massachusetts.

A discussion was held regarding the suggested joint meeting with the Amherst College Board of Trustees. The Secretary was asked to explore possible dates in April with the Secretary of the Amherst Board to set up a meeting to be held in Amherst.

The meeting was adjourned at 3:30 p.m.

Robert J. Doolan
Assistant Secretary

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UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF BOARD OF TRUSTEES

April 3, 1962, 12:30 p.m., Statler Hilton Hotel, Boston

Chairman Boyden presiding

PRESENT: Trustees Boyden, Brown, Cashin, Crowley, Fox, Furcolo, Haigis, Kiernan, McNamara, Pumphret, Schuck, Thompson, Whitmore, Dr. Ell, representing Governor Volpe, President Lederle. Also, Treasurer Johnson, Provost Woodside and Assistant Secretary Doolan.

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, the Chairman called the meeting to order.

The minutes of the meeting of February 27, 1962 were approved as distributed.

Report of Trustee Committee on Recognized Student Activities

Trustee Schuck reported that an excellent meeting was held at the University on March 2, 1962 with the Student Personnel Services people. It was a good opportunity for both the Trustees and the personnel function to discuss informally many areas of mutual interest.

Report of Trustee Committee on Buildings & Grounds

Trustee Whitmore reported the following activities and recommendations of the Buildings and Grounds Committee from their April 3 meeting.

Capital Outlay Program

The committee has received the proposed Capital Outlay Program for the first five years. This program will be studied and a report will be made at the next Board of Trustees meeting. The

committee also expects to have the program for the second five years by that time so that a complete report can be made.

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Land Acquisition

A brief summary was presented covering those properties in the town of Amherst currently under option or those with possible option. More specific recommendations will be made at the next meeting of the Board of Trustees.

The Buildings and Grounds Committee recommended that another appraiser be approved by the Board of Trustees. Trustee Whitmore gave a brief summary of the qualifications of Mr. John S. Tehan, Jr. of Springfield, Massachusetts.

Upon motion duly made and seconded, it was

VOTED: To approve the appointment of John S. Tehan, Jr. of Springfield, Massachusetts as an appraiser for the properties under consideration by the University in the town of Amherst.

School of Business Administration Building

Final Plans

Trustee Whitmore summarized the discussion between the committee and the representatives of the architectural firm of Campbell and Aldrich who presented the final plans for the School of Business Administration Building, as well as the architectural sketches and samples of a proposed stone work material called mosai. The samples were shown to the Board and the explanation given that the bids for the building would consider both limestone and mosai as alternate bids.

Following discussion and upon motion duly made and seconded, it was

VOTED: To approve the final plans and specifications for the School of Business Administration Building as presented by the architects, Campbell and Aldrich of Boston, Massachusetts.

Trustee Schuck was recorded as voting against the motion.

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Architectural Consultant - Pietro Belluschi

Subsequent discussion was held regarding the use of an architectural consultant for the planning and design of the next building in the complex - the Administration Building. There was complete agreement by the Board that the services of Pietro Belluschi should be obtained, as previously voted, to act as consultant on this building and the remaining portions of the complex. It was further decided that a specific vote of the Board should be made at this time to assure the use of an architectural consultant for this important project. Upon motion duly made and seconded, it was

VOTED: That the University of Massachusetts Board of Trustees retain an over-all consultant for the preparation of plans for the complex of buildings including the School of Business Administration Building for which building plans are prepared and approved - said consultant to accept such plans as are completed.

Selection of Architect

Trustee Whitmore reported on the action of the Commission on Administration and Finance protesting their appointment of Munson and Mallis as architects for the renovation of older buildings on campus in place of James Britton of Greenfield, who was recommended by the Board.

He further reported that a hold order is currently in effect until the matter can be clarified. The Treasurer has been requested to discuss this appointment with the Division of Building Construction to resolve the protested action.

Farm Services Building

The Buildings and Grounds Committee recommended to the Board that it approved the site and location of the Farm Services Building to be erected as a connecting unit between the present Engineering Shop Building and the Engineering Annex on the campus. This unit would replace the wooden farm service buildings now

located in the northern part of campus near the Engineering Building.

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Upon motion duly made and seconded, it was

VOTED: To approve the site and location for the proposed Farm Services Building to be a unit connecting the present Engineering Shop Building and the Engineering Annex on the University campus.

Planning Consultant

Trustee Whitmore reported that a proposal for future action has been received from the planning consultants, Sasaki, Walker & Associates, for future campus planning. This report will be studied and reported upon at the next meeting.

Dormitories

Trustee Pumphret, as Chairman of the University of Massachusetts Building Authority, reported the following progress on dormitories A and B.

Both dormitories are at about the same stage of construction. The trades are up to schedule and finishing work will be started by the end of April. The dormitories are about 70 to 75 percent completed and close to the progress chart. Mr. Solomon has met with the University administration and has worked out bids for furnishings for the dormitories with the target date for bids of May 3, 1962. Although the bonds for project 1 have not been sold, the project is in good financial condition.

Project #2

The Housing and Home Finance Authority has approved the bond issue for the total amount of the project rather than in two stages as was first reported. The Building Authority should be able to report further progress at the next meeting of the Board of Trustees.

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Report on Budget and Legislative Programs

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President Lederle reported on the hearing before the House Ways and Means Committee on the budget and has the impression that some improvement will be made over the original cuts with a portion to be reinstated.

The bill on the University's trusteeship was favorably reported out of the Joint Education Committee on March 28 and is now in the House Ways and Means Committee.

The President has received a letter from the Comptroller raising some points against the bill and the Taxpayers Foundation has been in disagreement with some parts of the legislation.

There is reason to believe that the University has a number of excellent people who are or will be supporting the bill.

Upon recommendation of the President and on motion duly made and seconded, it was

Bachelors Degrees

VOTED: To award the bachelors degrees to the persons listed on Attachment A to these minutes and made a part of these minutes.

Upon recommendation of the President and on motion duly made and seconded, it was

Graduate Degrees

VOTED: To award the appropriate graduate degrees to the candidates listed on the Attachment B to these minutes and made a part of these minutes.

Upon recommendation of the President and on motion duly made and seconded, it was

Personnel Actions

VOTED: To make the appointments, promotions, and other personnel actions included in the list entitled Attachment C to these minutes and made a part of these minutes.

Upon recommendation of the President and on motion duly made and seconded, it was

Commonwealth Scholarships

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VOTED: To award the Commonwealth Scholarships to the persons listed on Attachment D to these minutes and made a part of these minutes.

School of Dental Hygiene

Trustee Cashin introduced a request to the Board of Trustees from Dr. William McKenna asking that the University consider the establishment of a School of Dental Hygiene (See Attachment E).

Dr. Ell reported that Northeastern University has a study underway at this time but no definite report has been made.

It was recommended that the President appoint a faculty study committee possibly in conjunction with trustee membership for this purpose and report to the Board at a future meeting.

Trustee Haigis reported that the Centennial News Letter, recently issued, should answer the questions raised regarding the Centennial activity program. He added that a student-sponsored two or three-day panel is also under consideration to be paid from student funds.

A list of University institutes is not ready at this time but should be available for the next meeting of the Board.

The meeting was adjourned at 3:30 p.m.

Robert J. Doolan

Robert J. Doolan
Assistant Secretary

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MINUTES OF MEETING OF BOARD OF TRUSTEES

May 17, 1962, 12:30 p.m., Statler Hilton Hotel, Boston

Chairman Boyden presiding

PRESENT: Trustees Boyden, Brett, Brown, Cashin, Crowley, Fox, Haigis, Healey, Hoftyzer, Pumphret, Schuck, President Lederle. Also, Treasurer Johnson, Provost Woodside, Assistant Secretary Doolan, Mr. Austin Broadhurst, representing Messrs. Ely, Bartlett, Brown and Proctor, bond counsel for the University of Massachusetts Building Authority, Mr. Robert Weeks and Mr. Raymond Tamagni, representing F. S. Moseley & Co., and Mr. Morris Goldings, Counsel for the University of Massachusetts Building Authority. Also visiting the meeting was Mr. Lewis Mathieu of the Metropolitan Transit Authority.

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, the Chairman called the meeting to order.

The minutes of the meeting of April 3, 1962 were approved as distributed.

Recommendation from University of Massachusetts Building Authority

Trustee Pumphret, as Chairman of the University of Massachusetts Building Authority, introduced Mr. Austin Broadhurst, representing Ely, Bartlett, Brown and Proctor, bond counsel for the Authority. Mr. Broadhurst reviewed with the Board the advance proof of the bond prospectus for $2,200,000 for project 1 of the University of Massachusetts Building Authority. He pointed out that this was lower than the original amount approved by the Board in June, 1961 and reviewed the various sections of the prospectus with the Board.

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Mr. Broadhurst said that a statement would be needed from the Board of Trustees on the occupancy of the dormitories constructed by the Building Authority. This would assist in presentation of bonds for dormitories and assure a more constant revenue in the future.

Following discussion and upon motion duly made and seconded, it was

VOTED: That it be and hereby is declared to be the policy of the Trustees of the University of Massachusetts with respect to use of dormitories owned by University of Massachusetts Building Authority that in making assignments and reassignments to dormitories on the campus of the University preference be given to dormitories owned by the Authority so as to obtain and maintain as nearly maximum occupancy of such dormitories as possible under prevailing circumstances.

Mr. Broadhurst presented an amendment, which was amendment #1 to the Management and Services Agreement as approved by the Board of Trustees June 27, 1961. He stated that the modification was necessary in respect to the application of certain revenues under certain circumstances. This amendment does not conflict with any provision of the Contract for Financial Assistance referred to in the usual agreement and replaces Article Tenth in the Management and Services Agreement dated June 27, 1961.

After discussion, and upon motion duly made and seconded, it was

Management and Services Agreement

VOTED: That the making of an Amendment No. 1 to the Management and Services Agreement dated as of June 27, 1961 between the Trustees of the University of Massachusetts, acting in the name and on behalf of The Commonwealth of Massachusetts, and University of Massachusetts Building Authority pursuant to Chapter 773 of the Acts of 1960

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be and the same hereby is authorized; that the form of such Amendment No. 1 to said Management and Services Agreement presented to this meeting and each term, condition and provision therein contained be and the same hereby are approved; that said Trustees or a majority thereof be and hereby are authorized, in the name and on behalf of The Commonwealth of Massachusetts to sign, acknowledge if deemed advisable and deliver an Amendment No. 1 to said Management and Services Agreement in the form presented to this meeting and to cause the common seal of said University and of said Trustees to be affixed thereto; and that the taking of such action by said Trustees shall be conclusive evidence that the same is hereby authorized and that the form of Amendment No. 1 to said Management and Services Agreement so executed is as hereby authorized and approved.

Mr. Broadhurst distributed copies of the Management and Services Agreement for project #2 for the University of Massachusetts Building Authority. He reported that the agreement is in the identical form to that which the Board approved for project #1 in June 1961 with the exception that Section Tenth has been revised to adopt the form of Amendment No. 1 which has been approved by the Board.

Following a discussion, and upon motion duly made and seconded, it was

VOTED: That the making of a Management and Services Agreement between the Trustees of the University of Massachusetts, acting in the name and on behalf of The Commonwealth of Massachusetts, and University of Massachusetts Building Authority pursuant to Chapter 773 of the Acts of 1960 and pertaining to the four dormitories and other work requested by authority of said Trustees on December 12, 1961 to be constructed and done by the Authority as authorized by said Chapter 773 be and the same hereby is authorized; that the form of such Management and Services Agreement presented to this meeting and each term, condition and provision therein contained be and

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the same hereby are approved; that said Trustees or a majority thereof be and hereby are authorized, in the name and on behalf of The Commonwealth of Massachusetts, to sign, acknowledge if deemed advisable and deliver a Management and Services Agreement in the form presented to this meeting and to cause the common seal of said University and of said Trustees to be affixed thereto; and that the taking of such action by said Trustees shall be conclusive evidence that the same is hereby authorized and that the form of Management and Services Agreement so executed is as hereby authorized and approved.

The Board was informed that in order to complete the legal requirements for the construction of the dormitories under project #2, it will be necessary for the Board to approve a lease for the land area needed for the dormitories with the Building Authority.

Therefore, upon motion duly made and seconded, it was

Lease of Land

VOTED: Whereas the University of Massachusetts Building Authority (the Authority), created by Chapter 773 of the Acts of 1960, is authorized by said Chapter 773, among other things, to lease from The Commonwealth of Massachusetts (the Commonwealth) such lands of the Commonwealth, or rights therein, as may be necessary for carrying out the provisions of said Chapter 773; and

Whereas the Trustees (the Trustees) of the University of Massachusetts (the University) are authorized, acting in the name and on behalf of the Commonwealth, among other things, to lease to the Authority land owned by the Commonwealth in the towns of Amherst or Hadley or grant easements, licenses or any other rights or privileges therein to the Authority; and

Whereas the Trustees, acting pursuant to said Chapter 773, have authorized a written request to be made to the Authority that the Authority construct, equip and furnish four dormitory buildings for the purposes provided in said Chapter 773; Now, Therefore

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Be It Resolved That, pursuant to said Chapter 773, the lease by The Commonwealth to the Authority of a parcel of land owned by the Commonwealth in the town of Amherst and the granting to the Authority of easements, licenses and other rights and privileges in such land, all as more particularly described in the lease presented to this meeting, be and the same hereby are authorized; that said lease be and it hereby is approved; and that the Trustees or a majority thereof be and hereby are authorized, in the name and on behalf of the Commonwealth, to sign, acknowledge and deliver said lease in or substantially in the form presented to this meeting and to cause the common seal of the University and of the Trustees to be affixed thereto.

Mr. Broadhurst requested the Board's approval of the drawings and specifications for the dormitories to be constructed by the Building Authority under project #2.

After discussion, and upon motion duly made and seconded, it was

VOTED: That the working drawings and detail specifications presented to this meeting and prepared by Hugh Stubbins and Associates, Inc. for the four dormitories to be constructed by University of Massachusetts Building Authority pursuant to request made June 6, 1961, as modified December 12, 1961, each pursuant to authority from the trustees of the University of Massachusetts, be and hereby are approved; that John W. Lederle, president, and Kenneth W. Johnson, treasurer of the University, be and each acting alone hereby is authorized to endorse the approval hereby given upon one or more sets of said working drawings and detail specifications; and that the action of said Authority in inviting bids for the construction of said dormitories prior to the adoption of this resolution be and the same hereby is approved and declared not to be a default under the Contract for Financial Assistance dated as of December 12, 1961 between The Commonwealth of Massachusetts and the Authority.

Mr. Broadhurst told the Board that under the rules and regulations of the Housing and Home Finance Authority, the Building Authority cannot obtain approval for the purchase of movable equip-

ment, furnishings and furniture to be installed in the four dormitories under project #2. He requested the Board to authorize a request for a budget appropriation for the fiscal year commencing July 1, 1963 to cover such equipment.

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Following discussion and upon motion duly made and seconded, it was

VOTED: That there be included in the requests for appropriation in the budget for the fiscal year of the Commonwealth to commence July 1, 1963 the sum of not less than $275,000 for the purchase of movable equipment, furnishings and furniture for installation in the four dormitories to be constructed by University of Massachusetts Building Authority pursuant to request made June 6, 1961, as modified December 12, 1961, each by authority of the trustees of the University of Massachusetts.

The report of the Trustee Committee on Athletics was tabled until the June meeting of the Board of Trustees.

Report of the Trustee Committee on Buildings and Grounds

Trustee Cashin, as a member of the Committee on Buildings and Grounds, reported for the meeting of May 4, 1962 of the committee in the absence of the Chairman, Trustee Whitmore.

Land Acquisition

Trustee Cashin stated that a request had been received from one of the property owners regarding the possibilities of partial payment should the University take this property. Judge Samuel Blassberg recommended to the Committee on Buildings and Grounds that such procedure can be done under what is called the "pro tanto" proceeding. Upon recommendation of Judge Blassberg and upon motion duly made and seconded, it was

"Pro Tanto" Procedure

VOTED: To authorize the use of the "pro tanto" procedure regarding the land taking activity of the University with the recommendation that an allowance up to 60% of the offer for the property may be paid at the time of land taking.

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Eminent Domain Procedures

Trustee Cashin recommended to the Board that five pieces of property in the North Pleasant Street area of the town of Amherst be taken by the University under the eminent domain procedure.

Upon recommendation of the committee and upon motion duly made and seconded, it was

Grandonico property

VOTED: In accordance with Chapter 544, Acts of 1961, Item 8262-12 authorizing the Trustees of the University to acquire certain lands with the buildings thereon for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously voted: That the Trustees of the University purchase or take by eminent domain in fee, the property of Mary T. Grandonico, consisting of a parcel of land with the buildings thereon in Amherst, Hampshire County, Massachusetts, lying on the easterly side of North Pleasant Street, a 1951 Hampshire County Highway, more particularly bounded and described as follows, viz:

Beginning at a highway bound in the easterly sideline of said North Pleasant Street, said bound being opposite P. C. station 70 + 54.84 in the baseline of location of said North Pleasant Street; thence N 13° 18' 08" W along the easterly sideline of said North Pleasant Street a distance of 62.96 feet to a highway bound; thence N 13° 18' 08" W along land of The Commonwealth of Massachusetts known as Stockbridge Road a distance of 3.04 feet to a point; thence N 69° 12' 50" E along land of The Commonwealth of Massachusetts a distance of 101.66 feet to a point; thence S 13° 26' 40" E along land of William R. Webb et ux a distance of 66.87 feet to a point; thence S 69° 42' 40" W along land of Paul Paresky et ux, a distance of 101.71 feet to the point of beginning and containing 6,703 square feet.

The parcel described above is land conveyed to Mary T. Grandonico by deed recorded in Book 1279 at Page 260, Tract 2, and is more completely shown on a plan entitled "Land in Amherst, Massachusetts, to be taken by the Commonwealth of

Massachusetts, for the use of the Trustees of the University of Massachusetts," dated March 21, 1962.

TRUSTEE

And, it was

Barselotti property

VOTED: In accordance with Chapter 544, Acts of 1961, Item 8262-12 authorizing the Trustees of the University to acquire certain lands with the buildings thereon for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously voted: That the Trustees of the University purchase or take by eminent domain in fee, the property of Andrew E. Barselotti, consisting of a parcel of land with the buildings thereon in Amherst, Hampshire County, Massachusetts, lying on the easterly side of North Pleasant Street, a 1951 Hampshire County Highway, more particularly bounded and described as follows, viz:

Beginning at a point in the easterly sideline of said North Pleasant Street, said point being S 19° 26' 22" E a distance of 15.08 feet from a highway bound marking an angle point in the easterly sideline of said North Pleasant Street; thence N 72° 19' 30" E along land now or formerly of the heirs of Ora Samuel Gray known as Baker's Lane a distance of 112.51 feet to a point; thence S 16° 49' 00" E along land of Mario DePillis, et ux, a distance of 61.20 feet to a point; thence S 67° 56' 50" W along land of First National Bank of Amherst a distance of 109.77 feet to a point; thence N 19° 26' 22" W along the easterly sideline of said North Pleasant Street a distance of 69.60 feet to the point of beginning and containing 7,258 square feet.

The parcel described above is land conveyed to Andrew E. Barselotti by deed recorded in Book 876 at Page 313 and is more completely shown on a plan entitled "Land in Amherst, Massachusetts, to be taken by the Commonwealth of Massachusetts for the use of the Trustees of the University of Massachusetts," dated March 21, 1962.

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And, it was

Paresky property

VOTED: In accordance with Chapter 544, Acts of 1961, Item 8262-12 authorizing the Trustees of the University to acquire certain lands with the buildings thereon for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously voted: That the Trustees of the University purchase or take by eminent domain in fee, the property of Paul Paresky and Ada R. Paresky, consisting of a parcel of land with the buildings thereon in Amherst, Hampshire County, Massachusetts, lying on the easterly side of North Pleasant Street, 1951 Hampshire County Highway, more particularly bounded and described as follows, viz:

Beginning at a highway bound in the easterly sideline of said North Pleasant Street, said bound being opposite P. C. Station 70 + 54.84 in the baseline of location of said North Pleasant Street; thence N 69° 42' 40" E along land of Mary T. Grandonico and along land of William R. Webb, et ux, a distance of 122.01 feet to an iron pipe; thence S 10° 38' 40" E along land of said Webb a distance of 90.80 feet to a point; thence S 74° 33' 20" W along land now or formerly of the heirs of Ora Samuel Gray known as Baker's Lane a distance of 113.10 feet to a point; thence N 16° 03' 49" W along the easterly sideline of said North Pleasant Street a distance of 80.18 feet to the point of beginning and containing 9,995 square feet.

The parcel described above is land conveyed to Paul Paresky and Ada R. Paresky by deed recorded in Book 1039 at Page 211, is subject to an easement 3 feet wide along its northerly side, the first course described above, as described by deed in Book 831 at Page 388 and is more completely shown on a plan entitled "Land in Amherst, Massachusetts, to be taken by the Commonwealth of Massachusetts, for the use of the Trustees of the University of Massachusetts," dated March 21, 1962.

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Seibert property

And, it was

VOTED: In accordance with Chapter 544, Acts of 1961, Item 8262-12 authorizing the Trustees of the University to acquire certain lands with the buildings thereon for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously voted: That the Trustees of the University purchase or take by eminent domain in fee, the property of Willard O. Seibert, Trustee, consisting of a parcel of land in Amherst, Hampshire County, Massachusetts, lying on the westerly side of North Pleasant Street, a 1951 Hampshire County Highway, more particularly bounded and described as follows, viz:

Beginning at an iron pipe in the westerly sideline of said North Pleasant Street, said pipe marking the southeasterly corner of land of Josephine A. Donahue and being further S 19° 29' 40" E a distance of 109.56 feet from a tack in a highway bound marking an angle point in the westerly sideline of said North Pleasant Street; thence S 19° 29' 40" E along the westerly sideline of said North Pleasant Street a distance of 25.00 feet to an iron pipe; thence S 67° 35' 40" W a distance of 528.00 feet to an iron pipe; thence S 21° 30' 50" E a distance of 172.00 feet to an iron pipe, the last two courses being along land of Walter C. Jones; thence S 68° 00' 00" W along land of the Springfield House Association of Kappa Kappa Gamma Fraternity, Inc., a distance of 139.81 feet to an iron pipe; thence S 70° 53' 40" W along a way known as Nutting Avenue, and land of Gordon F. and Beverly S. Neylon a distance of 100.19 feet to a drill hole in a concrete bound; thence N 9° 37' 35" W a distance of 431.59 feet to a drill hole in a concrete bound; thence N 67° 04' 30" E a distance of 30.00 feet to a point; thence N 77° 58' 40" E a distance of 334.03 feet to a boulder in a ditch; thence N 81° 30' 50" E a distance of 14.97 feet to an iron pipe, the last four courses being along other land of the Commonwealth of Massachusetts; thence S 21° 09' 00" E along land of Francis M. and Virginia R. Britt a distance of 171.32 feet to an iron pipe; thence N 66° 49' 30" E along land of said Britt

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and along land of said Donahue a distance of 307.00 feet to the point of beginning and containing 3.0815 acres.

The parcel described above is land conveyed to Willard O. Seibert, Trustee by deed recorded in Book 1365 at Page 61, is subject to a right of way described in Book 1044 at Page 275 and is more completely shown on a plan entitled "Land in Amherst, Massachusetts, to be taken by the Commonwealth of Massachusetts, for the use of the Trustees of the University of Massachusetts," dated March 22, 1962.

And, it was

Baker's Lane property

VOTED: In accordance with Chapter 544, Acts of 1961, Item 8262-12 authorizing the Trustees of the University to acquire certain lands with the buildings thereon for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously voted: That the Trustees of the University purchase or take by eminent domain in fee, the property of the Heirs of Ora Samuel Gray, consisting of a parcel of land in Amherst, Hampshire County, Massachusetts, known as Baker's Lane lying on the easterly side of North Pleasant Street, a 1951 Hampshire County Highway, more particularly bounded and described as follows, viz:

Beginning at a highway bound in the easterly sideline of said North Pleasant Street, said bound being S 16° 03' 49" E a distance of 83.81 feet from a highway bound opposite P. C. station 70 + 54.84 in the baseline of location of said North Pleasant Street; thence N 16° 03' 49" W along the easterly sideline of said North Pleasant Street a distance of 3.63 feet to a point; thence N 74° 33' 20" E along land of Paul Paresky, et ux, a distance of 113.10 feet to a point; thence N 61° 36' 50" E along land of William R. Webb et ux, a distance of 79.10 feet to a point; thence S 17° 39' 50" E along land of the Commonwealth of Massachusetts a distance of 15.06 feet to a point; thence S 62° 10' 40" W along land of Mario DePillis, et ux, a distance of 79.10 feet to a point; thence S

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72° 19' 30" W along land of Andrew E. Barselotti a distance of 112.51 feet to a point; thence N 19° 26' 22" W along the wasterly sideline of said North Pleasant Street a distance of 15.08 feet to the point of beginning and containing 3,003 square feet.

The parcel described above is subject to rights of way to William R. Webb, et ux, and to Mario DePillis, et ux, and is more completely shown on a plan entitled "Land in Amherst, Massachusetts, to be taken by the Commonwealth of Massachusetts, for the use of the Trustees of the University of Massachusetts," dated March 21, 1962.

The Board was requested to authorize the offers to be made in accordance with the prices established through the appraisals and the valuation of the properties concerned.

Upon motion duly made and seconded, it was

VOTED: That the Treasurer, Kenneth W. Johnson, be authorized to offer amounts not to exceed those amounts established in accordance with the list on file in the Secretary's Office at the University for the above properties.

Trustee Cashin recommended to the Board that it consider the establishment of a length of tenancy in those properties that may be taken by eminent domain or purchased through option by the University.

Upon motion duly made and seconded, it was

Eminent Domain

VOTED: That the date of June 1, 1963 be established as the terminal date for occupancy for properties acquired at this time through eminent domain or by option in the town of Amherst.

Purchase of Properties

Trustee Cashin reported the committee action on other properties which are peripheral to the campus. A number of properties are now under option to the University for purchase and the Treasurer reported on the appraisal values and the amounts offered for the properties.

Upon motion duly made and seconded, it was

VOTED: In accordance with Chapter 544, Acts of 1961, Item 8262-12 authorizing the Trustees of the University to acquire certain lands with the buildings thereon for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously voted: That the Trustees of the University purchase or take by eminent domain in fee, the property of Catherine M. Fenton, John Fenton and James Fenton, consisting of a parcel of land with the buildings thereon in Amherst, Hampshire County, Massachusetts, situate on the westerly side of North Pleasant Street about 495 feet northerly of Maple Street, and more particularly described as Lot #24, Page 11A, Town Atlas, Town of Amherst.

Fenton property

And, it was

VOTED: In accordance with Chapter 544, Acts of 1961, Item 8262-12 authorizing the Trustees of the University to acquire certain lands with the buildings thereon for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously voted: That the Trustees of the University purchase or take by eminent domain in fee, the property of Josephine A. Donahue and Lawrence L. Donahue, consisting of a parcel of land with the buildings thereon in Amherst, Hampshire County, Massachusetts, situate on the westerly side of North Pleasant Street and the northerly side of Maple Street, and more particularly described as Lot #25, Page 11A, Town Atlas, Town of Amherst.

Donahue property

And, it was

VOTED: In accordance with Chapter 544, Acts of 1961, Item 8262-12 authorizing the Trustees of the University to acquire certain lands with the buildings thereon for the development of the

Doleva property

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University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously voted: That the Trustees of the University purchase or take by eminent domain in fee, the property of John Doleva, consisting of a parcel of land in Amherst, Hampshire County, Massachusetts, situate at the rear of 206 Sunset Avenue and northerly of right of way sometimes known as Fearing Street Extension, and more particularly described as Lot #5, Page 11C, Town Atlas, Town of Amherst.

And, it was

Bigelow property

VOTED: In accordance with Chapter 544, Acts of 1961, Item 8262-12 authorizing the Trustees of the University to acquire certain lands with the buildings thereon for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously voted: That the Trustees of the University purchase or take by eminent domain in fee, the property of Henry O. Bigelow, consisting of a parcel of land with the buildings thereon in Amherst, Hampshire County, Massachusetts, situate on the easterly side of North Pleasant Street about 640 feet northerly of Berkshire Terrace, and more particularly described as Lot #69, Page 8A, Town Atlas, Town of Amherst.

And, it was

Brown property

VOTED: In accordance with Chapter 544, Acts of 1961, Item 8262-12 authorizing the Trustees of the University to acquire certain lands with the buildings thereon for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously voted: That the Trustees of the University purchase or take by eminent domain in fee, the property of Robert S. Brown

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and Constance O. Brown consisting of a parcel of land in Amherst, Hampshire County, Massachusetts, situate at the rear of Sunset Avenue, and more particularly described as Lots #1 and #2, Page 10D, Town Atlas, Town of Amherst, and in Hampshire Registry of Deeds, Book 1131, Page 95 and Book 1107, Page 487.

And, it was

VOTED: To authorize the Treasurer, Kenneth W. Johnson, to purchase the above properties for prices not to exceed the amounts listed and on file in the Secretary's Office at the University.

Pietro Belluschi

Trustee Cashin said that the committee was unanimous in agreeing on the need for the service of a design coordinator for the buildings to be designed and constructed at the University. After discussion, and upon motion duly made and seconded, it was

VOTED: That Pietro Belluschi be retained as design coordinator for all campus building programs to assure the appropriateness of solutions and their general architectural expression at the rate of $30.00 per hour ($15.00 per hour for travel time) plus expenses and mileage at $.08 per mile.

Sasaki, Walker & Associates, Inc.

The Board was then asked to approve the recommendation of the committee for a study of present and future land usage by Sasaki, Walker & Associates to establish the bases for the future land acquisition program for the University.

After discussion, and upon motion duly made and seconded, it was

VOTED: To approve the agreement with Sasaki, Walker & Associates of Watertown, Massachusetts for an extension of their agreement to include a land usage study of present and future University needs at the rate of $15.00 an hour for Mr. Sasaki and the Executive Director, $12.50 per hour for project managers and designers and $8.00 per hour for draftsmen plus expenses and mileage at $.08 per mile.

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Trustee Cashin asked the Board to consider a name for dormitory B of project #1 of the University of Massachusetts Building Authority, which is scheduled for completion this year. He said that the Committee on Buildings and Grounds was unanimous in selecting one individual for recommendation.

Therefore, upon motion duly made and seconded, it was

Alden C. Brett House

VOTED: That dormitory B of project #1 completed in 1962 by the University of Massachusetts Building Authority be named in honor of and in recognition of the services of Alden C. Brett.

Alden Chase Brett is a graduate of the University of Massachusetts, Class of 1912, and in 1954 was awarded the degree of Doctor of Laws. He has been a member of the Board of Trustees since 1943, was a founding member and president of the University of Massachusetts Foundation Incorporated, and was the chairman of the University of Massachusetts Building Association.

Long-Range Capital Outlay Program

A discussion was held on the proposed ten-year capital outlay program. This represents the thinking and planning of the University in regard to both projects constructed through the Division of Building Construction and those projects to be completed by the University of Massachusetts Building Authority.

Upon motion duly made and seconded, it was

VOTED: To approve the ten-year capital outlay program as prepared and presented by the Committee on Buildings and Grounds and the University administration.

Planning Coordinator

Trustee Cashin reported that the Buildings and Grounds Committee and the University Master Planning Committee had held a discussion relative to the short and long-range study of campus physical planning. There was unanimous agreement that an over-all

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planning coordinator will be needed to guide and assist in the development of such a program.

Upon motion duly made and seconded, it was

Sasaki, Walker & Associates

VOTED: That Sasaki, Walker & Associates of Watertown, Massachusetts be continued as planning coordinators for a progressive development of the University campus. The planning coordinator will undertake a continuing study of the University's needs and develop specific studies as required during the development program at the rate of $15.00 per hour for Mr. Sasaki and the Executive Director, $12.50 for project managers and designers, $8.00 per hour for draftsmen, plus expenses and mileage at $.08 per mile.

Inspection of Completed Projects

Trustee Cashin said that the committee inspected for final approval two completed projects on campus. Following discussion and upon motion duly made and seconded, it was

Engineering Shop - acceptance

VOTED: To accept the Engineering Shop Building, state project #U58-5 as completed in accordance with the plans and specifications for the project.

And, it was

Science Center - acceptance 3rd section

VOTED: To accept the third section of the Morrill Science Center, state project #U57-1, as completed in accordance with the plans and specifications for the project subject to the correction of items contained on the exception list on file with the Construction Engineer.

Report of the Trustee Committee on Finance

Trustee Healey, Chairman of the Committee on Finance, recommended that the report of the Finance Committee be tabled until the June meeting in order to afford the Trustees an opportunity to study the report in more detail.

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Report of the Trustee Committee on Legislation

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Due to the receipt of the most welcome news of the passage of the fiscal management bill (House Bill No. 3350) through the House, it was not felt necessary to have a report of this committee. The members of the Board of Trustees present at the meeting felt that the action of the House was an excellent expression on the part of the Legislature of their confidence in the University and its Board of Trustees.

Upon recommendation of the President and on motion duly made and seconded, it was

Personnel Actions

VOTED: To make the appointments, promotions, and other personnel actions included in the list entitled Attachment A to these minutes and made a part of the minutes.

Alternates for Commonwealth Scholarships

Upon recommendation of the President and on motion duly made and seconded, it was

Commonwealth Scholarships - alternates

VOTED: To appoint the alternates for the Commonwealth Scholarships as listed on Attachment B to these minutes and made a part of the minutes.

Upon recommendation of the President and on motion duly made and seconded, it was

Lotta Crabtree Fellowships

VOTED: To appoint Mr. Ralph G. Somes, Jr. as a Lotta Crabtree Fellow from February 1, 1963 to June 7, 1963 and to appoint Mr. Richard C. Tilton for a full-year Lotta Crabtree Fellowship for the academic year 1962-63.

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Other Business

The College of Agriculture has requested the approval of the Board of Trustees for the removal of a structure on the newly acquired South Deerfield property. This structure is unfit for use and should be removed.

Therefore, upon motion duly made and seconded, it was

VOTED: To authorize the College of Agriculture to dispose of the old house unfit for habitation or other use located on the South Deerfield agricultural property.

South Deerfield property

The Treasurer reported that the School of Nursing has requirements for rental of space in cooperating hospitals. This is done in conjunction with the off-campus nursing program.

After discussion and upon motion duly made and seconded, it was

VOTED: To authorize rental allotments for the School of Nursing in conjunction with their program with cooperating hospitals. Such rented quarters are to be located at the Springfield Hospital at the rate of $25.00 a month for a total period of 12 months and with the Wesson Maternity Hospital at the rate of $25.00 per month for a period of 5 months.

School of Nursing

The meeting was adjourned at 3:30 p.m.

Robert J. Doolan

Robert J. Doolan
Assistant Secretary

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MINUTES OF MEETING OF BOARD OF TRUSTEES

June 9, 1962, 10:30 a.m., Student Union, Amherst

Chairman Boyden presiding

PRESENT: Trustees Boyden, Brett, Brown, Cashin, Crowley, Fox, Haigis, Hoftyzer, Kiernan, McNamara, Pumphret, Schuck, Whitmore, President Lederle. Also, Provost Woodside, Treasurer Johnson and Assistant Secretary Doolan.

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, the Chairman called the meeting to order.

The minutes of the meeting of May 17, 1962 were approved as distributed.

Report of Trustee Committee on Athletics

Upon recommendation of the Chairman of the committee, the report of the Trustee Committee on Athletics was tabled until the next meeting of the Board of Trustees.

Report of the Trustee Committee on Finance

In the absence of the Committee Chairman, the report was presented by Treasurer Johnson.

Investment Program

The Committee report indicated that the endowment fund was well distributed and recommended that it remain as presently established. A cash balance of approximately $8,100 has been accumulated and the recommendation was made that it be invested. Therefore, upon motion duly made and seconded, it was

VOTED: To authorize the Treasurer, Kenneth W. Johnson, to invest $8,000 of the cash balance accumulated in the endowment fund in U.S. Treasury notes 3¼ of 2/15/63.

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The committee further recommended a redistribution of the savings bank funds with a $50,000 limit per bank utilizing Boston and other Commonwealth city banks, the Treasurer developing a program for the reallocation of the savings bank funds.

Trust Agreement with Mass. Fruit Growers Association

The committee recommended that the Board approve the trust agreement with the Massachusetts Fruit Growers Association for the Belchertown property. The trust agreement has been approved by the Attorney General's Office.

Upon motion duly made and seconded, it was

VOTED: To accept the trust agreement with the Massachusetts Fruit Growers Association as presented to the Board of Trustees.

The Trustees signed the trust agreement indicating their approval.

Use of Unrestricted Interest Income on Trust Funds

The committee recommended that expenditures be authorized from unrestricted interest income on trust funds. Therefore, upon motion duly made and seconded, it was

VOTED: That expenditures be authorized from Unrestricted Interest Income on Trust Funds as follows:

1. For scholarships to students as determined by the faculty committee on scholarships and financial aid - $11,000.

2. For the printing and distribution of the President's Report and other reports, brochures and studies authorized by the President - $6,000.

3. For the use of the President in the furtherance of the University's Program - $2,0000.

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Alumni Memorial Building

The committee recommended that the Board approve the conversion of the insurance on the Alumni Memorial Building to the form of public and institutional property insurance. This will provide a better protection at a reasonable rate. Upon motion duly made and seconded, it was

VOTED: That the Treasurer, Kenneth W. Johnson, be authorized to obtain the public and institutional property form of insurance for the Alumni Memorial Building.

ROTC Military Property Bonds

The committee recommended that the Treasurer be authorized to execute the Air Force ROTC Military Property Bonds.

Upon motion duly made and seconded, it was

VOTED: To authorize the Treasurer, Kenneth W. Johnson, to execute the Air Force ROTC Military Property Bonds in an amount of $23,000.

Report of the Trustee Committee on Faculty and Program of Study

Trustee Haigis as Chairman of the Trustee Committee on Faculty and Program of Study, presented the recommendations of his committee.

Institute of Environmental Psychophysiolog

The committee recommended that the proposed Institute be approved. Following discussion and upon motion duly made and seconded, it was

VOTED: That the Institute of Environmental Psychophysiology be established at the University of Massachusetts as presented to the Board of Trustees through Attachment A to these minutes.

Undergraduate Course of Study Committee

The recommendations of the University Course of Study Committee were presented for the consideration of the Board. Following discussion and upon motion duly made and seconded, it was

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VOTED: To approve the additions, changes and deletions to the undergraduate program of study and the policies and procedures concerning changes in undergraduate curricula at the University of Massachusetts as outlined in Attachment B to these minutes.

The recommendations to the University Graduate Council were discussed by the Board. Upon motion duly made and seconded, it was

University Graduate Council

VOTED: To approve the graduate courses as outlined in Attachment C to these minutes.

Certificate of Advanced Graduate Study

Chairman Haigis presented a summary of the committee's discussion on the proposed Certificate of Advanced Graduate Study. Upon motion duly made and seconded, it was

VOTED: To approve the program for the Certificate of Advanced Graduate Study within the School of Education in accordance with Attachment D to these minutes.

Report of the Trustee Committee on Agriculture

A discussion was held concerning the proposed change in the name of the Department of Food Technology clarifying the need for the change and its relationship within the College of Agriculture. Upon motion duly made and seconded, it was

Department of Food Science and Technology

VOTED: To approve the change in name of the Department of Food Technology within the College of Agriculture to the Department of Food Science and Technology.

Upon recommendation of the President and on motion duly made and seconded, it was

Bachelor's Degrees

VOTED: To award the Bachelor's degrees to the persons listed on Attachment E to these minutes and made a part of these minutes.

Upon recommendation of the President and on motion duly made and seconded, it was

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Graduate Degrees

VOTED: To award the appropriate graduate degrees to the candidates listed on Attachment E to these minutes and made a part of these minutes.

Upon recommendation of the President and on motion duly made and seconded, it was

Personnel Actions

VOTED: To make the appointments, promotions and other personnel actions included in the list entitled Attachment F to these minutes and made a part of the minutes.

Recommendations of the University Faculty Senate

The President presented a motion passed at the meeting of the Faculty Senate on February 8, 1962 and approved at the meeting of the Faculty on April 5, 1962 changing Section 6, Article e of the Constitution of the University of Massachusetts Faculty Senate.

Upon recommendation of the President and upon motion duly made and seconded, it was

VOTED: To approve change to Section 6, Article e of the Constitution of the University of Massachusetts Faculty Senate to read as follows:

A Secretary shall be elected by the Senate from the elected membership of the Senate each year for a term of one year.

The Secretary of the University shall be the permanent Executive Secretary of the Senate and shall under the direction of the Secretary publish and distribute the agenda to the Faculty, shall keep the minutes of the meetings of the Senate and shall publish to the Faculty a summary of actions taken. The Executive Secretary shall be the Senate parliamentarian.

Honorary Degrees

The President asked the Board to consider a change in the procedure for the awarding of honorary degrees. This procedure established at the Board of Trustees meeting on April 6, 1961 worked very well this year with the moving up of the final Board action on the candidates. The President felt that establishing

November 1 as the deadline for the submittal of names would improve the procedure. These names would be submitted to the Board

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at their November meeting and the final decisions would be made at the December meeting. Therefore, upon motion duly made and seconded, it was

VOTED: To amend the procedure relative to the awarding of honorary degrees as established by the Board of Trustees on April 6, 1961 as follows:

Under procedure

1. The faculty, through the President, the Alumni through their organization and individual trustees may submit names and biographical material to the Executive Committee of the University trustees prior to November first.

2. The Executive Committee shall screen the candidates and make recommendations to the Board of Trustees at the November meeting. The Trustees will be allowed time to consider the nominees between meetings and to vote on them at the meeting in December.

University of Massachusetts Building Authority

Trustee Pumphret, as chairman of the University of Massachusetts Building Authority, reported that the bids on bonds for Project #1 were opened on June 6, 1962 and were awarded to the Halsey-Stewart Company at the rate of 3.15%. He reported that an excellent group of bidders participated.

Dormitories A and B (Gorman House and Brett House) are 90% completed. The furniture purchase orders have been approved by the Authority. In summary, Project #1 is in good shape both physically and fiscally.

Project #2 has had about a two-week delay due to the use of Boston wage scales instead of Amherst rates. However, Trustee Pumphret felt that the Housing and Home Finance Authority will move

rapidly to counter balance this delay. Bids from the sub-contractors are due to be opened on June 15, 1962 and the general contractors on June 22, 1962. There are 11 general contractors interested in the project. Ground breaking is anticipated for about the first of July.

There were mutual expressions of thanks from both groups - the Board of Trustees and the Building Authority. It was realized that the projects would not have reached their present stages without the constant efforts of the Building Authority and the cooperation and understanding of the Board of Trustees.

June meeting - Board of Trustees

The President recommended that the Board consider another meeting for the latter part of June due to the rapid accumulation of business at this time of year and the need to approve operating budgets for July 1. He further suggested that the Board consider meeting at the Waltham Field Station. Therefore, upon motion duly made and seconded, it was

VOTED: That the next meeting of the Board of Trustees be held at 3:00 p.m. on Wednesday, June 27, 1962 at the Waltham Field Station.

A further suggestion was made that the Board consider the September meeting to be held at the East Wareham Cranberry Station. This was duly noted for future action.

Other Business

Purchase of Property

Treasurer Johnson reported that an agreement for purchase has been reached on the Kraska property in the town of Amherst. Therefore, upon motion duly made and seconded, it was

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Kraska Property

VOTED: To pay to Walter Kraska and Stella R. Kraska of Amherst, Massachusetts, the sum of Seventeen Thousand ($17,000.00) dollars for their property situate in Amherst, Massachusetts, and taken by eminent domain proceedings by the Commonwealth of Massachusetts for the use of the Trustees of the University of Massachusetts. The said Walter Kraska and Stella R. Kraska shall have the privilege of removing on or before November 1, 1962 the garage, the breezeway and that portion of their premises known as the new room. Taxes on the said premises for the year 1962 are to be paid in full by the said Walter Kraska and Stella R. Kraska.

The aforesaid payment is in accordance with an offer of settlement made to the University of Massachusetts by Walter Kraska and Stella R. Kraska under date of June 2, 1962.

With the completion of the agenda items, the Board entered into Executive session for the discussion of future honorary degree candidates and additional land purchases.

The meeting was adjourned at 11:50 a.m.

Robert J. Doolan
Assistant Secretary

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UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF BOARD OF TRUSTEES

June 27, 1962, 3:00 p.m., Waltham Field Station

Trustee Joseph P. Healey, presiding

PRESENT: Trustees Brown, Cashin, Crowley, Fox, Furcolo, Haigis, Healey, Kiernan, Pumphret, Schuck, President Lederle. Also, Provost Woodside, Treasurer Johnson and Business Manager Grady

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, the University President, acting in the absence of the Chairman, called the meeting to order.

Gerald J. Grady, University Business Manager, served as Secretary pro tem for this meeting during the absence of Secretary Doolan.

President Lederle reported the absence of Chairman Boyden, and asked for nominations for a Chairman pro tem. Joseph P. Healey was duly nominated and seconded. Upon motion duly made and seconded, the nominations were closed and the Secretary was directed to cast a unanimous ballot for Mr. Healey.

The minutes of the meeting of June 9, 1962 were approved as distributed.

A resolution on the passing of Philip F. Whitmore was read by President Lederle. Upon motion duly made and seconded, it was

VOTED: To enter the following resolution upon the record of the Board of Trustees and to send a copy to his widow.

Philip F. Whitmore Resolution

With the passing of Philip F. Whitmore on June 19, 1962, the University of Massachusetts lost one of her most loyal Alumni and a conscientious active member of the Board of Trustees. The Commonwealth lost a citizen who, in his several official positions, always stood for the right as he saw it regardless of his personal interests and of public opinion.

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His was an outstanding and varied career in education, farming, politics and public service. In his thirty-three years as a Trustee, Mr. Whitmore exercised an important influence on University affairs. He was ever active in enlisting the support of Massachusetts people for his Alma Mater and he was deeply concerned that the University stress development of initiative and leadership ability, qualities so well exemplified in his own life.

As an undergraduate in the class of 1915, he was student, athlete, leader and orator. He was one of the founders of Adelphia, senior men's honorary society, and maintained an active student career throughout his college years.

As a citizen, Mr. Whitmore played an important role in the life of his home, church, community and state. His influence was state-wide and his work on the Board of Trustees received national recognition.

In tribute to his loyal character and his outstanding service both to the University and to the Commonwealth

BE IT RESOLVED that the Trustees of the University of Massachusetts hereby express their feeling of personal loss through his death and, further, the Trustees direct the Secretary to inscribe this resolution in the records of the Board and to send a copy to Mrs. Whitmore.

The members of the Board stood for a moment of silence out of respect for the deceased.

Report of Trustee Committee on Athletics

Trustee Cashin summarized the points raised in previous meetings of the Board, the Trustee Committee on Buildings and Grounds, and the Trustee Committee on Athletics concerning future athletic facility to replace that which will be lost when new buildings are built on the site of the present football field.

Upon motion duly made and seconded, it was

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VOTED: That the University Administration, the Trustee Committee on Buildings and Grounds, and the Trustee Committee on Athletics should continue to investigate the possibility of a reasonable athletic facility, self-liquidating, to replace that which will be lost to new buildings.

1963 Operating Budgets

The President submitted the operating budgets for the fiscal year 1963. Upon motion duly made and seconded, it was

VOTED: To adopt the University operating budget for the fiscal year July 1, 1962 to June 30, 1963 as presented. — Budget

Upon motion duly made and seconded, it was

VOTED: To adopt the Boarding Halls Trust Fund Budget for the fiscal year July 1, 1962 to June 30, 1963. — Boarding Halls Budget

Upon motion duly made and seconded, it was

VOTED: To adopt the Student Union General Fund Budget, Food Service Budget and University Store Budget for the fiscal year July 1, 1962 to June 30, 1963. — Student Union Budget

Upon motion duly made and seconded, it was

VOTED: To adopt the Student Health Service Trust Fund Budget for the fiscal year July 1, 1962 to June 30, 1963. — Student Health Budget

Upon motion duly made and seconded, it was

VOTED: To adopt the Athletic Trust Fund Budget for the fiscal year July 1, 1962 to June 30, 1963. — Athletic Trust Fund Budget

Upon motion duly made and seconded, it was

VOTED: To return the operating budgets to the University Administration for technical revisions.

Upon motion duly made and seconded, it was

VOTED: To adopt the following budget policies and procedures:

a. Operating budgets for state appropriation, federal appropriations and continuing trust fund operations for each fiscal year shall be presented to the Trustees for approval and all changes made during the year shall be reported to the Trustees

b. Any change in the number or classification of professional positions from those contained in the approved budgets shall be made only upon approval of the Trustees; provided, however, that the President may take emergency action between meetings of the Trustees when such action is deemed necessary to protect and continue University progress and provided further that all such emergency actions shall be submitted to the next meeting of the Trustees for approval.

c. Changes in non-professional positions under state appropriations shall be as established by the schedule of positions in the appropriation act adopted by the Legislature and/or as approved by authority of the Division of Personnel and Standardization or the Commission on Administration and Finance.

d. Change in the number or classification of non-professional positions under federal appropriations and trust funds shall be on authorization of the President.

e. The President is authorized to make, from time to time as he deems necessary, adjustments in the budget allocations of funds for and between the schools, colleges, and other divisions of the University and subsidiary accounts therefor provided that in the case of state appropriations such adjustments do not require a transfer between the subsidiary accounts in the total appropriation for the University as established by the appropriation act, said adjustments to be reported periodically to the Trustees.

f. In the event that a transfer between subsidiary accounts in the state appropriation is deemed to be necessary for the operation of the University, such transfer or transfers shall be presented to the Trustees for approval or, in the event of a situation that cannot be delayed until the next meeting of the Trustees, the Executive Committee of the Trustees may authorize the request for a transfer, and provided further that all such emergency actions shall be submitted to the next meeting of the Trustees for approval.

g. The President, or whomever he may designate, is authorized to request allotments of state appropriated funds in the amounts in each subsidiary account as he deems necessary in each allotment period.

h. The President, or whomever he may designate, is authorized to request advances of appropriated funds from the State Treasury in such amounts in each subsidiary account as may be necessary from time to time to meet payrolls and other obligations of the University. An accounting for all such advances shall be made periodically to the State Comptroller as provided by law.

i. The President, the Secretary of the Board of Trustees, and the Treasurer of the Board of Trustees are each authorized to certify to the State Comptroller expenditures of state appropriated funds.

Upon motion duly made and seconded, it was

VOTED: To make the appointments, promotions and other personnel actions included in the list entitled Attachment A to these minutes and made a part of the minutes.

Personnel Actions

Upon motion duly made and seconded, it was

VOTED: That Dr. Warren H. Teichner be appointed Director of Institute of Environmental Psychophysiology.

Director, Institute of Environmental Psycho-physiology

The following schedule of meetings was agreed to subject to change:

Meeting Schedule 1962-63

August 2, 1962	Boston
September 12, 1962	Wareham
October 4, 1962	Amherst - Centennial Convocation
November 9, 1962	South Hadley (Joint meeting with Mt. Holyoke Trustees)
December 4, 1962	Boston
January 16, 1963	Boston
February 14, 1963	Boston - Annual Meeting
March 4, 1963	Boston
April 9, 1963	Boston
May 9, 1963	Boston
June 8, 1963	Amherst

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Other Business

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Trustee Pumphret reported on bids received by the Dormitory Building Authority for the new dormitories.

President Lederle reported on an inquiry concerning University policy concerning employee candidacy for major public office.

Upon motion duly made and seconded, it was

Policy Employee Candidacy for Public Office

VOTED: That a University employee shall be granted Leave Without Pay upon his filing papers for major public office, that he shall resign if elected, and that he may be reinstated if not elected.

Upon motion duly made and seconded, it was

VOTED: That contingent upon legal approval to use existing funds, or the availability of other funds, it is recommended that the Trustee Committee on Buildings and Grounds commit funds for the planning of the southwest area of the University campus.

Upon motion duly made and seconded, it was

Vacancies on Trustee Committees

VOTED: That in the absence of a specific by-law of the Board of Trustees, the President of the Board is authorized to fill vacancies on the Executive Committee and the Buildings and Grounds Committee caused by the death of Trustee Whitmore.

Upon motion duly made and seconded, it was

Association of Governing Boards

VOTED: That Trustee Cashin be designated as the official representative of the Board at the June 29-July 1 meeting of the Association of Governing Boards of State Universities and Allied Institutions held at Rye, New Hampshire

The meeting was adjourned at 5:15 p.m. Following the meeting, the Trustees attended a dinner and program sponsored by the Waltham Field Station.

Gerald J. Grady
Secretary pro tem

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UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF BOARD OF TRUSTEES

August 2, 1962, 12:30 p.m., Statler Hilton Hotel, Boston

Chairman Boyden, presiding

PRESENT: Trustees Boyden, Brett, Cashin, Haigis, Hoftyzer, Crowley, Fox, McNamara, Pumphret, Schuck, Weldon and President Lederle. Also present were: Provost Woodside, Treasurer Johnson, Business Manager Grady and Institutional Research Director Redfern, Secretary Ryan, and Mr. Austin Broadhurst.

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, the Chairman called the meeting to order.

The minutes of the meeting of June 27, 1962 were approved as distributed.

Chairman Boyden opened the meeting with a statement to the Board recognizing that this was the first meeting of the Trustees of the University of Massachusetts under the provisions of fiscal autonomy which had been granted to the University by the Massachusetts General Court. The Chairman read to the Board members a congratulatory letter from Mr. Logan Wilson, President of the American Council on Education.

The Chairman appointed Trustee Haigis to take over duties as Chairman of the Buildings and Grounds Committee. The Chairman appointed Trustee Crowley to fill the post as Chairman of the Faculty and Program of Study Committee.

Mr. Austin Broadhurst presented a series of preambles and resolutions to the Trustees which concern personnel actions with

respect to nine persons. (Identified as Document #63-003) The Trustees discussed the situation with respect to the nine persons and upon a motion being duly made and seconded, it was

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Contested Personnel Actions

VOTED: To accept the recommendations contained in the preamble and resolutions identified as Document #63-003 and attached hereto, which action confirms the personnel status and salary of the various persons up to August 2, 1962.

It was further moved, seconded and

VOTED: To include in the personnel actions to be taken up at this meeting the determination of the personnel status of Mr. Robert S. Hopkins, Jr., Mr. Donald P. Allan, Mr. Matthew L. Blaisdell, Miss Helen Curtis, Mr. Marshall O. Lanphear, Miss Margaret H. O'Donnell, and Mr. L. Lawrence Taylor as of August 2, 1962, such determination to be subject to the policies and procedures now in effect as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648, 1962.

Report of the Trustee Committee on Faculty and Program of Study

Courses of Study

Trustee Haigis, Chairman of the Trustee Committee on Faculty and Program of Study up to the meeting of August 2, 1962, presented the recommendations of his committee. The committee recommended that the Board approve curricular changes in accordance with the recommendations of the Provost as noted in Document #63-005. Following discussion and upon motion duly made and seconded, it was

VOTED: That the curricular changes as presented in Document #63-005 be approved with the understanding that the course titled "Special English Composition", English 3 (I) be given tentative approval pending further information to be presented by the Provost.

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The committee recommended the approval of the program for a Master of Science degree in Industrial Engineering. Following discussion and upon motion duly made and seconded, it was

VOTED: That the recommendation of the Graduate Council for a Master of Science degree in Industrial Engineering be approved. (the program as outlined in Document #63-006)

Master of Science in Industrial Engineering

In accordance with the recommendation of the committee and following discussion and upon motion duly made and seconded, it was

VOTED: That the recommendation of the Graduate Council for a Four-College Ph.D. program in Germanic Languages and Literature be approved. (an outline of the program is contained in Document #63-008)

Four-College Ph.D. Program in Germanic Languages and Literature

Report of the Trustee Committee on Athletics

Trustee Cashin reported on a meeting which included Trustees Cashin, Crowley, Healey and Pumphret plus certain other representatives including Mr. Robert Gordon of the Alumni, Mr. Evan Johnston of the Associate Alumni and Dean McGuirk.

It was reported to the Board that the construction of the sports facility, completion of which had been anticipated by 1963 season, would be delayed until at least fall of 1964. Following discussion and upon motion by Trustee Fox, which was duly seconded, it was

VOTED: To authorize the Building Authority to explore the feasibility of the construction and maintenance of the sports facility having a seating capacity of 20,000 on the University of Massachusetts campus, said facility to be financed on a self-liquidating basis; and to consider recommendation of an architect for the project, and to report findings back to the Board.

Sports Facility

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Report of the Trustee Committee on Legislation

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Medical School

Trustee Fox reported that fiscal autonomy for the University and the authorization to proceed with plans for a Medical School both are now realities as a result of action of the Massachusetts General Court in 1962. President Lederle suggested that the University should proceed with reasonable dispatch to recruit and hire a Dean for the Medical School. It was the consensus of the members of the Board of Trustees that the President should formulate his plans and specifications regarding the qualifications for the Deanship and to inform the Board of his progress.

President Lederle pointed out to the members of the Board that under the provisions of Chapter 648, 1962, the Trustees have the obligation and the authority to adopt certain policies with respect to the personnel of the University. Following discussion and upon motion duly made and seconded, it was

Policy on Salaries & Salary Increases

VOTED: To adopt the policy on salaries and salary increases as stated in Document #63-011.

Following discussion and upon motion being duly made and seconded, it was

VOTED: That in order to preserve and protect the fine tradition which has been established in connection with the title, Commonwealth Professor, U of M, the following policy is adopted:

Commonwealth Professor Policy

I. The title, Commonwealth Professor, U of M, shall continue to be reserved solely for those members of the faculty whose scholarly work, teaching ability, and dedication to the cause of higher education serves as an inspiration and example for all members of the University community.

TRUSTEE

II. The title, Commonwealth Professor, U of M, may be remunerated at any rate within the salary schedule of the University. Whenever possible in determining salaries, the Trustees shall take into account the value of the Commonwealth Professor, U of M, to the campus.

III. The title, Commonwealth Professor, U of M, will be granted only by the Board of Trustees. (Document #63-012, Policy on Commonwealth Titles)

Following general discussion and upon motion being duly made and seconded, it was

Appointment Form

VOTED: To approve the general form of notification of appointment as presented to the Board in Document #63-013, which includes the terms of employment which are to be recorded on the reverse side of the notification of appointment to be sent to all professional persons appointed to the University of Massachusetts staff.

After general discussion and with motion being duly made and seconded, it was

Delegation of Authority to Officers of the University

VOTED: That the Trustees do hereby delegate to the President or to other named officers of the University, in addition to the duties and powers delegated under Chapter 75 of the General Laws and not inconsistent therewith, those responsibilities and that authority specified in Document #63-014.

Upon recommendation of the President and of legal counsel and on motion duly made and seconded, it was

Personnel Actions

VOTED: To make the appointments, promotions and other personnel actions included in the document numbered #63-015, attached to these minutes, and made a part of the minutes, subject to the policies and procedures now in effect as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648, 1962.

TRUSTEE

The classification, salary range and descriptive job specifications for each position to which a member of the professional staff is hereby appointed, promoted, transferred or determined shall be as hereafter determined by the Board of Trustees or under their authority.

After general discussion, Trustee Pumphret moved and it was duly seconded and

Travel Policy

VOTED: To adopt the policy for the University of Massachusetts with respect to travel rules and regulations and reimbursement of travel expenses as stated in Document #63-016 which is attached to these minutes, and made a part of the minutes.

After general discussion and upon motion being duly made and seconded, it was

Purchasing Policy

VOTED: To establish in accordance with the provisions of Section 3 and Section 13 of Chapter 75 of the General Laws as amended by Chapter 648 of the Acts of 1962, the policies for purchasing by the University as stated in Document #63-017 subject to subsequent amendment, revision, or repeal, from time to time, by the Board of Trustees.

Police Officers

The Treasurer asked the Board of Trustees to consider taking action in conformity with their power under Section 32A of Chapter 75 of the General Laws as amended by Chapter 648 of the Acts of 1962. These Chapters provide in part "The trustees may appoint as police officers persons in the employ of the University who in the enforcement of said rules and regulations (i.e. for the control, movement and parking of vehicles on the campus of the University and on other land of the University) and throughout the University property shall have the powers of police officers except as to service of civil process." After general discussion and upon motion being duly made and seconded, it was

TRUSTEE

VOTED: To appoint as police officers and police officers (auxiliary) those employees of the University listed on Document #63-018 which is attached to and is part of these minutes.

Budget Policy

President Lederle reminded the Trustees that the University must present the 1964 budget document in September and that the document itself would be presented for approval at the September 12 meeting of the Board. The factors particularly discussed by the President influencing the preparation of the budget included anticipated and known enrollment for September 1963, estimated revenue to the University which would be returned to the State Treasurer, the professional personnel requirements of the University in order to operate at a level which will be required for the 1963-64 year, library requirements, medical school requirements and other factors. The Treasurer presented to the members of the Board a draft statement in tabular form which was a comparative statement of estimated income for fiscal year July 1, 1963 to June 30, 1964 for the University.

The Treasurer reported to the Board regarding the negotiations with respect to a sub-contract for Flight Instruction in connection with Air Force ROTC. After general discussion, and with motion duly made and seconded, it was

Air Force Contract

VOTED: To authorize the Treasurer, Kenneth W. Johnson, to enter into a contract with Air Force Contracting Officer, Air Force ROTC (AU), Maxwell Air Force Base for Flight Instruction Contract Nr AF 01 (611) - 1178 in the amount of $3,843.21 and to enter into a sub-contract with the successful bidder for flight instruction under this contract, Franklin Airways, Inc., Turners Falls, Massachusetts, and to do all other things necessary to implement this contract.

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Unrestricted Trust Funds

The Treasurer presented to the Board of Trustees reports on the disbursements from the unrestricted trust funds and unrestricted endowment fund income for the period July 1, 1961 through June 30, 1962. After general discussion and a motion being duly made and seconded, it was

Endowment Funds

VOTED: That the President be authorized to spend for the furtherance of the University such sums as he may determine necessary not to exceed $1,000 from the unrestricted income on Endowment Funds and $5,000 from unrestricted current gifts in the University Fund for the fiscal year ending June 30, 1963.

Commitment to the Architect (Sasaki, Walker & Associates)

Treasurer Johnson reported to the Trustees that the necessary analysis and testing work for the sports facility was being done by Sasaki, Walker & Associates and the cost of this, which would be reported to the Board, will come to about $2,800. The Treasurer also indicated that the main project for this firm of planners and architects is the performance of analyses, tests and other services necessary to the development of the Master Plan Study of the campus. This is especially necessary due to the discovery that certain sub-soil conditions on campus preclude the use of some areas for major construction. Over the next year and a half, the Board will be asked to approve the expenditure of approximately $25,000 for the services required in this connection.

The Treasurer reported to the Board on the cash variance of the receiving tellers for the fiscal year ending June 30, 1962. After general discussion, it was duly moved and seconded and

Trust Fund Interest Account

VOTED: To authorize the writing off of the cash variance of the receiving tellers for the fiscal year ended June 28, 1962 of a shortage of $23.40 as a charge to the Trust Fund Interest Account.

TRUSTEE

The Treasurer reported to the Board of Trustees the possibility for the University to acquire an IBM 7040 research and instruction computer system at a 60% educational discount. If such a facility were placed in order now, it would be ready for installation approximately the same time that the new administration building would be ready on the campus, and it was intended that there be provided in the new administration building a space adequate for a computer center. If the Board decided to authorize the ordering of the IVM 7040; it would then be possible to tie it in with the other computer equipment at the University to provide a facility adequate for the research, instructional and administrative needs on the campus at that time. After general discussion, a motion was duly made and seconded, and it was

IBM 7040

VOTED: To authorize the placing of an order (subject to later cancellation if necessary) for an IBM 7040 computer system, or the latest equivalent equipment if advances are made over and above the 7040 equipment, at the 60% educational discount allowance as per IBM offers of June 27, 1962 and July 18, 1962, on a lease or purchase basis at the option of the University of Massachusetts for installation in the summer of 1965 in the new administration building, said computer to be for instruction and research;

And to authorize a request to the National Science Foundation for matching funds for this project.

The Treasurer reported to the Board of Trustees on the matter of the traffic fines which had been collected under the vote of the Trustees of February 28, 1958 through July 12, 1962. After general discussion, it was moved and duly seconded and

Traffic Fines

TRUSTEE

VOTED: That in accordance with the opinion from the Attorney General's Office of January 24, 1962, traffic fines collected under the vote of the Trustees of February 28, 1958 through July 12, 1962 in the amount of $10,367 shall be returned to the Treasury of the Commonwealth and in view of the fact that $7,196.66 of this amount had, under vote of the Trustees of February 28, 1958, been awarded to students as scholarships, the Treasurer is hereby authorized to use unrestricted balances in the Trust Fund Income Account from which to make this payment.

In view of the fact that the provisions of Section 32A of Section 2 of Chapter 648 of the Acts of 1962 is inconsistent with the vote of the Trustees of February 28, 1958, said act shall henceforth govern the handling of monies received from such fines and said vote shall be null and void. Any sums received under said Section 32A shall be deposited in the Scholarship Trust Fund and from time to time be awarded to needy and deserving students in scholarships as determined by the Faculty Committee on Scholarships and Financial Aid.

President Lederle informed the members of the Board of the 40th annual meeting of the Association of Governing Boards to be held at the University of Michigan, Ann Arbor, Michigan, October 9-13, 1962. After general discussion by the Board of the matter of representation at this conference, it was duly moved, seconded and

VOTED: That any trustee interested in representing the Board of Trustees at the 40th annual meeting of the Association of Governing Board would communicate that interest to the Secretary of the Board. Subsequent arrangements would be made by the Secretary.

Classified Contracts

The Treasurer brought to the attention of the Board of Trustees that there is a procedure by which certain officials of the University are designated as empowered to negotiate classified contracts with government agencies. It was, therefore, moved and seconded and

TRUSTEE

VOTED: That the responsibility and authority for the negotiation, execution and administration of classified contracts is assigned to the following officers of the University: John W. Lederle, President; Kenneth W. Johnson, Treasurer; John W. Ryan, Secretary.

The Treasurer pointed out to the Trustees that it was necessary to determine a rental rate for the apartments to be occupied by heads of residence in Gorman and Brett Houses. After a general discussion, it was moved and seconded and

Rental Rates for Gorman and Brett Houses

VOTED: To recommend to the University of Massachusetts Building Authority that rental rates for apartments for Heads of Residence in dormitories on the campus, comparable to those in Brett and Gorman Houses, are $18.80 per month and therefore the Trustees request that the University of Massachusetts Building Authority establish monthly rental rates for the apartments for Heads of Residence in Brett and Gorman Houses.

President Lederle informed the Trustees that he had received information from the Dean of Agriculture that there is a possibility that Mrs. H. E. Warren may be interested in donating the H. E. Warren Farm, Chestnut Street, Ashland, Massachusetts to the University. After general discussion, it was moved, seconded and

Warren Farm

VOTED: To refer this question of the proposed gift of the Warren Farm to the Buildings and Grounds Committee of the Trustees. The committee was to investigate the possibility of the gift and report back to the Board of Trustees.

President Lederle informed the Trustees that the agency for International Development in Washington, D.C. had requested the University to consider the possibility of the project in Northern Rhodesia or Nyasaland. This project would be carried on by the College of Agriculture. Accordingly, Dean Spielman of the College

of Agriculture, requested permission from the President to look into the possibilities of a survey to produce information on which a decision could be based whether or not to recommend University of Massachusetts' participation in such a project. After general discussion, it was duly moved and seconded and

TRUSTEE

Agency for International Development

VOTED: To authorize the President to proceed with arrangements for a survey to investigate the conditions relative to a project in Nyasaland or Northern Rhodesia.

To authorize the Treasurer of the University, Kenneth W. Johnson, to execute a contract with the Agency for International Development in an amount sufficient to cover expenses of the survey.

Academic Theatre Program

President Lederle presented to the Board of Trustees a proposal for the creation of an Academic Theatre Program on the University of Massachusetts campus. This program would be established in accordance with the procedures outlined in Document #63-027 which accompanies and is part of these minutes. The President indicated his belief that this program would add to the cultural advantages of the campus. He pointed out, however, that in order to carry this proposal through to success, it was essential that a certain amount of financing be provided in the nature of a revolving fund. On this basis, the President recommended to the Board of Trustees that they authorize the program. In response to a question from Trustee Brett, Treasurer Johnson said that very likely a trust fund would be set up to account for deposits to and expenditures from the revolving fund. After general discussion, it was moved, seconded and

VOTED: To establish a Revolving Fund at $3,000 to support the Academic Theatre Program.

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Land Acquisition

In accordance with Chapter 544, Acts of 1961, Item 8262-12, authorizing the Trustees of the University to acquire certain lands with the buildings thereon for the development of the University, by purchase or by eminent domain, under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers, and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously

Webb Property

VOTED: That the Trustees of the University purchase or take by eminent domain in fee, the property of William R. Webb and C. Revello Webb, consisting of a parcel of land in Amherst, Hampshire County, Massachusetts, situate at 12 Colony Court, and more particularly described as Parcels #58 and 59, Page 11-A of the Town Atlas, Town of Amherst, and that the purchase price for said property be Seventeen Thousand Dollars ($17,000.00).

In accordance with Chapter 544, Acts of 1961, Item 8262-12, authorizing the Trustees of the University to acquire certain lands with the buildings thereon, for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers, and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously

Kamins Property

VOTED: That the Trustees of the University purchase or take by eminent domain in fee, the property of Patrick Kamins, situate at Hillside Avenue in Amherst, Hampshire County, Massachusetts, and more particularly described as Lot 8, Page 11-A of the Town Atlas, Town of Amherst, and that the purchase price for said property be Seventy-five Hundred Dollars ($7,500.00).

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On motion duly made and seconded, it was unanimously

TRUSTEE

Tokasz Property

VOTED: In accordance with a written request by John Tokasz and Helen B. Tokasz, whose land had been taken by eminent domain proceedings, and is presently in the process of settlement, that a pro tanto payment be made to John Tokasz and Helen B. Tokasz on the basis of Sixty percent (60%) on an offer of payment in the amount of Thirty-two Thousand Five Hundred Dollars ($32,500.00), less any necessary adjustments for taxes or taxable costs, plus interest from the date of taking to August 15, 1962.

On motion duly made and seconded, it was unanimously

Barselotti Property

VOTED: To accept the offer of settlement of Andrew E. Barselotti, in the amount of Thirty Thousand Dollars ($30,000.00) for property situate in Amherst, Hampshire County, Massachusetts, acquired by eminent domain proceedings -- it being understood that the Diner situate on the said Barselotti property is personal property, and is the property of a tenant of said Barselotti, with the right in said tenant to remove said property on or before June 1, 1963, it being a further condition of this settlement that no payment of rent or otherwise shall be made to the Commonwealth for this period nor shall the Commonwealth be responsible for any charges, and that the Treasurer be authorized to do any and all things necessary to complete the transaction.

On motion duly made and seconded, it was unanimously

Review Board

VOTED: That the Executive Committee of the Board of Trustees be authorized to act as a Review Board, with reference to the purchase, taking by eminent domain, or otherwise acquiring land and buildings in Amherst, in accordance with Chapter 544 of the Acts of 1961, Item 8262-12, with authority to recommend acceptance of any offers of settlement, and that from the said Executive Committee, a Special Committee be appointed, consisting of not more than three (3) members, with authority to recommend acceptance of any offers of Settlement, in the event of an emergency or in case of actions being brought for assessments of damages, with the understanding that in all such matters, a full report be made to the Board of Trustees, for approval.

TRUSTEE

Other Business

President Lederle issued an invitation to the Board of Trustees to hold the next meeting of the Board, September 12, 1962, at the Wareham Cranberry Station. After general discussion by the Trustees, it was decided to open the meeting of the Trustees at 2 o'clock in the afternoon on September 12, 1962. The Secretary was requested to make directions available to the members of the Board showing the manner of reaching the field station.

Treasurer Johnson reported to the Board that the Capital Outlay Budget approved by the General Court of Massachusetts provided for certain building construction. According to state requirements, the University should make known its recommendations for architects within 21 days of the passage of the act. After general discussion, it was moved, seconded and

Architects

VOTED: That the University petition the proper officials of the state government to postpone recommendation of architects until a subsequent meeting of the Board, not earlier than September 15, 1962.

Upon learning that the authorization had been passed and funds made available for the construction of an Administration Building on the campus of the University of Massachusetts, the Trustees

Administration Building

Philip Ferry Whitmore

VOTED: That the new Administration Building be named the Philip Ferry Whitmore Building in recognition of his life-long dedication to the Commonwealth and the University.

The Board of Trustees draw particular attention to his thirty-three years of devoted service as a Trustee of the University, his diligence and loyalty as an alumnus, his achievements as student, athlete, leader and orator while an undergraduate, his role in helping to found the senior men's honorary society, Adelphia, and his efforts for 12 years as Representative from Franklin County in the General Court of Massachusetts.

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Trustee McNamara indicated that he had made arrangements for sending invitations to the membership of the Board of Trustees to attend a reception at the Eastern States Exposition, September 15, 1962. Furthermore, he invited the members of the Trustees to be the guests of Mr. and Mrs. McNamara at the reception at the Massachusetts State Building.

With the completion of the agenda items, and all additional business, the Board of Trustees meeting was adjourned by the Chairman at 6:30 p.m.

John W. Ryan
Secretary, Board of Trustees

TRUSTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF BOARD OF TRUSTEES

September 12, 1962, 2:00 p.m., Agricultural Experiment Station
Cranberry Station, East Wareham, Mass.

Trustee Alden C. Brett, presiding

PRESENT: Trustees Brett, Brown, Cashin, Crowley, Fox, Furcolo, Haigis, Healey, McNamara, Pumphret, Schuck, Weldon and President Lederle. Also present were: Secretary Ryan, Provost Woodside, Treasurer Johnson and Business Manager Grady

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, President Lederle called the meeting to order.

He reported the unavoidable absence of Chairman Boyden and asked for nominations for a chairman pro tem. Alden C. Brett was duly nominated and seconded. Upon motion duly made and seconded, the nominations were closed and the Secretary was directed to cast a unanimous ballot for Mr. Brett.

The minutes of the meeting of August 2, 1962 were approved as distributed.

Report of the Buildings and Grounds Committee

Trustee Haigis, Chairman of the Buildings and Grounds Committee, reported on the current status of several land acquisition actions.

Brown Property

(1) Brown parcel - the Town of Amherst has an easement on the Brown property for necessary drainage purposes. Trustee Haigis reported that the University has already voted to acquire the property and that arrangements can be made with the Town of Amherst with respect to this easement. He said that in the opinion of the Treasurer, it would not be difficult to come to an agreement satisfactory to both parties.

After general discussion, the Board agreed that action to conclude the purchase should be completed and any necessary arrangements be made with the town with respect to the drainage easements.

TRUSTEE

Doleva Property

(2) Doleva property - Trustee Haigis reported that there was a flaw in the title on this property that the Board had already voted to purchase, and also some drainage easements existing with respect to this property. Attorney Blassberg recommends taking this property by eminent domain in order to clear the title.

The Committee on Buildings and Grounds therefore recommended to the Board of Trustees that they vote to take the Doleva property by eminent domain proceedings. This vote will be taken at the next meeting of the Board of Trustees (October 4, 1962) in accordance with the usual procedures of the Board.

Holmes Property

Tokasz Property

(3) Holmes and Tokasz properties - the Buildings and Grounds Committee has authorized the Treasurer of the University to obtain additional appraisals on each of these properties. A further report and recommendation on these properties will be brought to the Board by the committee subsequently.

Wysocki Property

(4) Wysocki property - the Buildings and Grounds Committee recommends to the Board of Trustees the purchase of the Wysocki property for $60,000. The vote on this recommendation will be taken by the Board at the next meeting (October 4, 1962) pursuant to the usual procedures of the Board. Treasurer Johnson presented to the Board the problem of the construction by the Town of Amherst of a paved sidewalk from North Amherst to the Marks Meadow School and the problem of extending this sidewalk across the Wysocki property. The town at this moment is prepared to build a section across the Wysocki property, but requires approval to do so. After general discussion, the Board authorized the Treasurer to represent that the Board of Trustees agreed as option holders to an easement for purposes of construction of a sidewalk as intended by the Town of Amherst at no cost to the Commonwealth.

TRUSTEE

Britt Property

(5) Britt property - In accordance with Chapter 544, Acts of 1961, item 8262-12, authorizing the Trustees of the University to acquire certain lands with the buildings thereon for the development of the University, by purchase or by eminent domain, under Chapter 79 of the General Laws, and the authority granted therein, indepent appraisals of the value of the land and buildings having been made by qualified, dis-interested appraisers, and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously

VOTED: That the Trustees of the University purchase or take by eminent domain in fee the property of Francis M. Britt and Virginia R. Britt consisting of a parcel of land in Amherst, Hampshire Counth, Massachusetts, situate at 13 Maple Street and more particularly described as parcels 26 and 27, Page 11A of the Town Atlas, Town of Amherst, with the understanding that the buildings on said property shall have been removed by the said Francis M. Britt and Virginia R. Britt, and that the purchase price for said land (without the buildings) shall be $15,000.00.

Adams Property

(6) Adams property - Trustee Haigis reported that the Buildings and Grounds Committee had learned that in connection with the Adams property, there was an additional 30 acres on the west side of North Pleasant Street that had not originally been intended as property to be acquired, but that the owner wished to sell all his property as a block. There was also some indication that there were others who were interested in acquiring the property. After general discussion among the members of the Board of Trustees, it was duly moved, seconded and

VOTED: That the Buildings and Grounds Committee was instructed to investigate further the matter of the Adams property including the additional thirty acres and bring back a recommendation for Board action.

Trustee Haigis commented additionally on the future expansion plans of the University and desirability of maintaining flexibility in their plans for location of new construction. After general discussion by the Board and upon motion being duly made and seconded, it was

Land

VOTED: To authorize the Treasurer of the University to have appraisals made on land lying south of the present campus boundary to Amity Street in the area west of Sunset Avenue to the Route 116 by-pass.

TRUSTEE

Grandonico Appeal

Trustee Haigis reported on the appearance before the meeting of the Buildings and Grounds Committee of Mr. and Mrs. Grandonico who occupy certain premises on land already taken by the University. Their appearance was relevant to the negotiation of a purchase price agreement for the land on which their business is located. The committee reported that the position of the Grandonicos with respect to the price they desire and the position of the University with respect to the appraisals made and the price that could be recommended by the committee were so far apart that the Board had no compromise offer that it could make. After general discussion by the Board of Trustees and upon motion being duly made and seconded, it was

VOTED: To authorize legal proceedings to be taken to cause the Grandonicos to quit the premises.

Trustee Haigis reported the recommendations of the Buildings and Grounds Committee to the Board of Trustees with respect to the selection of architects for several projects which have previously been studied or designed and are ready for proceeding with subsequent phases. After general discussion and upon motion being duly made and seconded, it was

Architects

VOTED: To recommend to the Commission on Administration and Finance the following architects for projects already under study or design:

Engineering Building

(1) U59-6 Engineering Building and Service Building for the Experiment Station - William W. Drummey, Boston.

Power Plant & Utility Services

(2) U63-7 Improvements and additions to the Power Plant and utility distribution system.

TRUSTEE

a. Steam and electric - Merrill Associates, Boston.

b. Water, drainage and sewer - Whitman & Howard, Boston.

c. Study of power plant, electric generation, fuel and utility distribution -Stone & Webster, Inc., Boston.

(3) U63-3 Coal storage facilities - Stone & Webster, Inc., Boston. — Coal Storage

(4) U63-1 Administration Building - Campbell & Aldrich, Boston with Pietro Belluschi of Cambridge as design consultant. — Administration Building

New Projects

Trustee Haigis acknowledged the fact that the Buildings and Grounds Committee recommendations were not available sufficiently in advance to give the Board seven days within which to consider the recommendations. The reasons for this were beyond the control of the committee or the chairman. There was general discussion by the Board of this matter, and agreement that while it was most important to adhere to the procedure of giving ample notice before coming to Board action, in the case of recommendation of architects for some projects the Board felt very keenly its responsibility to do its part in advancing and preserving the aesthetic excellence of the campus. After general discussion and upon motion being duly made and seconded, it was

VOTED: To recommend to the Commission on Administration and Finance the selection as architect for project U63-5, Classroom and Laboratory Building (Fine Arts) for the College of Arts and Sciences (plans), in order of preference: — Classroom & Laboratory Building

1. Minoru Yamasaki, Detroit, Michigan
2. I. M. Pei & Associates, New York City
3. Harry Weese, Chicago, Illinois

Machmer Hall Addition

TRUSTEE

VOTED: To recommend to the Commission on Administration and Finance the selection of architects for U63-4, Addition to Machmer Hall (plans), in order of preference, the following:

1. James A. Britton, Greenfield, Mass.
2. The Architects Collaborative, Cambridge, Mass.
3. William W. Drummey, Boston, Mass.

Poultry Plant

There was a general discussion of the need for making a recommendation with respect to the plans to be drawn for the new Poultry Plant. After general discussion and upon motion being duly made and seconded, it was

VOTED: To defer recommendation of an architect for U63-6, new Poultry Plant (plans), to permit further consideration of the matter, and to request that an extension of time for submitting recommendations be granted by the Commission on Administration and Finance.

Large Animal Building

The need for alteration work on the Large Animal Building was discussed. The Board considered that a designer or architect was necessary but that perhaps a recommendation was not. After general discussion and upon motion being duly made and seconded, it was

VOTED: To approve the selection of Louis W. Ross as the architect for the renovation of the Large Animal Building - Federal Funds, $9,500; Gift, $1,000; Estimated State Funds, $8,500 with the architect's fee to be charged to the gift not to exceed $1,000.

Gorman House

Trustee Haigis reported on the inspection of Dormitory A (Gorman House) and the finding by the Buildings and Grounds Committee that everything was in good order. The committee recommended to the Board that the building be accepted. Upon motion being duly made and seconded, it was

VOTED: To accept Dormitory A - Gorman House.

TRUSTEE

Brett House

On the recommendation of the Buildings and Grounds Committee which had inspected the premises of Dormitory B (Brett House) and upon motion being duly made and seconded, it was

VOTED: To accept Dormitory B (Brett House) on the condition of completion of work according to the plans and specifications.

The Board discussed the matter of dedication of the residential units A and B (Gorman and Brett Houses) and the proper timing for scheduling this event. The President suggested that it may be a good idea to combine the dedication of Gorman House with the Legislators' Day. Trustee Fox suggested and the Board agreed that the President be authorized to proceed with the determination of a date for a combined dedication and Legislators' Day.

Personnel Actions

Upon recommendation of the President and upon motion being duly made and seconded, it was

VOTED: To make the appointments, promotions and other personnel actions included in the document numbered 63-028, which is attached to and made part of these minutes, subject to the policies and procedures now in effect as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648 of the Acts of 1962.

The classification, salary range and descriptive job specifications for each position to which a member of the professional staff is hereby appointed, promoted, transferred or determined shall be as hereafter determined by the Board of Trustees or under their authority.

Pittsfield Graduate & Undergraduate Programs

The President presented to the Board of Trustees the budgets for both the graduate and undergraduate programs in the Pittsfield Program. In the course of the discussion the Trustees inquired about the intentions of the administration with respect

to the future of the program. The Provost stated that these budgets reflected a phasing out process for the undergraduate program. There are no first-year students in the program. After general discussion by the Board and upon motion being duly made and seconded, it was

TRUSTEE

VOTED: To approve the Pittsfield undergraduate program budget identified as document 63-029 attached to and made part of these minutes and to approve the Pittsfield graduate program budget identified as document 63-030 attached to and made part of these minutes.

Advisory Board on Higher Education Policy

The President called to the attention of the Board of Trustees recent legislation by the General Court (Chapter 429 of the Acts of 1962) which establishes in the Department of Education an Advisory Board of Higher Education Policy. Under the legislation, the President of the University of Massachusetts is an ex officio member of the Advisory Board. The purpose of the Advisory Board of Higher Education according to the statute is to review the total higher education program supported by the appropriation of State Funds and to submit a report to the Governor and to the General Court on or before December 1 of each year. This report is to indicate the recommendation of said Board as to the proportionate division among the various state-supported programs of higher education of such funds as may be appropriated for those programs. The emergency law was invoked with respect to this act thereby causing it to become effective May 11, 1962. This may be interpreted to require a report from the Board by December 1, 1962.

For all these reasons, the President presented the matter to the Board of Trustees as one requiring their consideration for policy and for procedure. In the course of discussion it was

pointed out that possibly a dilemma could arise wherein the President was required on the one hand to work for the maximum support of the University of Massachusetts and on the other to participate in decisions which in effect might cut back support for the University. Of course, other interpretations of the statute are equally possible. Further, it appears that the lack of staff to support the Advisory Board and its work not only complicates the problem but could weaken the Advisory Board in coming to grips with the underlying policy commitments in the various state program budgets. One view expressed was that since the report is expected to come up with a recommendation for proportional division, it is necessary to determine the base for this proportionate division. Under such a view the appropriate interpretation of the statute is that the base for the proportionate division be the aggregate total of budget requests from all of the state programs. No other base can be assumed, since the report is due before the General Court considers budget questions. There was general consensus on the Board that the major need in Massachusetts is to increase the support for public higher education. The existence of and broad support for various private college systems while substantial does not obviate the need for more public higher education in the state. It is incumbent upon the Board of Trustees and the University administration to make out a budget and report for the University of Massachusetts which requests and justifies what is needed to attain the levels of excellence necessary in the interest of the Commonwealth, giving appropriate regard to the roles performed by other public institutions and by private colleges and universities.

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Peace Corps

Secretary Ryan reported to the Board with respect to an inquiry from the Peace Corps relative to training on the University campus of a group of Peace Corps Volunteers. The Peace Corps has invited the University to submit a proposal and budget for the training of 80 to 100 Peace Corps Volunteers for a period beginning approximately October 10 and concluding approximately December 20, 1962. The training would be in three major areas; Physical Education, Agricultural Extension, and Rural Development. The volunteers would be trained to take up assignments in French West Africa principally in Senegal, Ivory Coast and Niger. The Secretary reported that the matter had been brought to the attention of the Provost and the Deans of the Schools involved as well as to the departments upon whom the major burden of the training would fall. In all cases there was affirmative response to the idea of working with the Peace Corps and agreement to undertake the necessary efforts to meet this training program need. In order to proceed, it was now necessary for the Board to authorize the officers of the University to formalize arrangements with the Peace Corps and to negotiate a contract for the training program. After general discussion by the Board of Trustees and upon motion being duly made and seconded, it was

VOTED: To authorize the administrative officers of the University to negotiate a contract with the Peace Corps for a training program for Peace Corps Volunteers at the University of Massachusetts.

The President presented the budget document to the Trustees. The President pointed out two basic assumptions in the formulating of the budget. First, an increase in enrollment to

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8300 for fiscal year ending 1964 and an addition to the faculty of 57. The increased enrollment emphasizes the need to press forward the dormitory building program. Trustee Pumphret pointed out that in the light of present status and barring unforeseen difficulties of weather or other nature, the dormitories may be ready by the opening of school in 1963. Trustee Pumphret noted the very close relationship between budget policies and estimates and the progress with construction of dormitory facilities, and offered to make available progress report and other information periodically to the University administration and other Trustees who may be particularly concerned. After general discussion among the members of the Board and upon motion being duly made and seconded, it was

Budget

VOTED: To approve the budget as presented in document 63-032 which is attached to and hereby made a part of these minutes for the fiscal year beginning July 1, 1963 to June 30, 1964.

Traffic Control Policy

The President called the attention of the members of the Board to the fact that the Chapter 648 of the Acts of 1962, among other things, empowered the Board to make rules and regulations with respect to the operation and control of vehicles on the campus and other lands of the University. In the exercise of this power, however, it is necessary to assess very carefully any action in terms of its impact on traffic flow on the campus, as well as its conformity with the best legal practice. In the course of general discussion of this matter, the consensus of opinion was that rules and regulations should be established which conformed with the best legal practice and with advice obtained from the Attorney General and other qualified sources. Careful attention to the details involved in this requires time, and therefore the preservation of

peace and good order must be assured upon the campus and other lands of the University while traffic policies, rules and regulations are being worked out. As a result of this discussion and upon motion being duly made and seconded, it was

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VOTED: To authorize the President to establish and promulgate temporary provisions to govern the control of traffic and motor vehicles on the campus and other lands of the University and to inform members of the Board of these temporary provisions which will be governing traffic on the campus as soon as practicable, or to recommend to the Board, as soon as possible, rules and regulations which the Board may formally consider and adopt.

Secretary Ryan brought to the attention of the Board the necessity for approval of a formal statement with respect to the handling of classified contracts between the University and the Department of Defense. After general discussion and upon motion being duly made and seconded, it was

Classified Contracts

VOTED: To adopt the following policy for classified contracts:

That the following statement of policy and procedures for handling United States Department Defense classified contracts is adopted as the official policy of the University of Massachusetts dealing with such matters:

Responsibility and authority for the negotiation, execution and administration of classified contracts is assigned to the following officers of the University: John W. Lederle, President; John W. Ryan, Secretary; Kenneth W. Johnson, Treasurer, who are designated as the managerial group.

No member of the Board of Trustees of the University, except the President of the University, will require nor have access, and each member can be effectively denied access to classified information in the possession of the University of Massachusetts. The above Trustees, citizens of the United States, will in no way participate in the administration and technical phases of research contracts with the government.

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With the conclusion of the various items of regular business to be brought before the Board of Trustees, the chairman pro tem invited into the meeting Dr. Chester E. Cross, Professor and Head of the Cranberry Station, and Dean Arless Spielman, College of Agriculture. Dr. Cross gave a most interesting and succinct report on the work of the Cranberry Station and its relationship to the cranberry industry of Massachusetts and the United States. The Board of Trustees greatly appreciated his familiarity with the problems of the industry and the overall program of the station as well as his clarity in responding to questions and discussing the various phases of operation.

The meeting was adjourned at 5:30 p.m. Following the meeting the Board of Trustees toured some of the facilities of the station, and were assisted in their observations by several of the staff members of the station. The evening was climaxed by a dinner arranged for by the Cranberry Station which included among the guests the Trustees, the Field Station staff and several representatives of the Cranberry Industry.

John W. Ryan
Secretary to the Board of Trustees

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MINUTES OF MEETING OF BOARD OF TRUSTEES

October 4, 1962, 10:30 a.m., Worcester Room, Student Union, U of M

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Chairman Boyden presiding

PRESENT: Trustees Boyden, Brett, Brown, Cashin, Crowley, Fox, Haigis, Healey, McNamara, Pumphret, Schuck, President Lederle and also Secretary Ryan, Treasurer Johnson, Provost Woodside

Dean Belluschi's Recommendations

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, Chairman Boyden called the meeting to order. The minutes of the meeting of September 12, 1962 were approved as distributed.

Report of the Buildings and Grounds Committee

Trustee Haigis, Chairman of the Buildings and Grounds Committee, reported to the Board the results of two meetings held by the Trustee Committee - one with Dean Pietro Belluschi and the other with Commissioner Charles Gibbons, Commission on Administration and Finance. The purpose of the meeting with Dean Belluschi was to focus on overall plans for campus environment and to discuss with the Dean specific recommendations of architects for some projects now authorized. Dean Belluschi said that a public institution should not be ostentatious because it cannot afford it either from the financial or from the public relations points of view. Selection of architects for public buildings involve critical decisions because not only is it necessary to select an architect with fine ideas and great talent, it is also important to recognize that one cannot "hold his hand". What is needed in an architect is

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more than a talented designer; he must also have a sound organization behind him that understands building budgets and how to carry through a project. With respect to new construction, Dean Belluschi suggested and the Committee generally agreed that the overall theme on the University of Massachusetts campus should be unity, stressing simplicity of design and careful attention to detail. This means that even if the greatest architects in the world were available, they should not be selected each to build a monument of his own because that would result in a campus hodgepodge. With respect to additions to and renovations of existing buildings, the Dean and the Committee considered whether recommendations for a new architect might be made or whether the original architect of the building should be used. Dean Belluschi's conclusion was that generally it was best to use the original architect. Sometimes, he said conditions call for exercising extreme caution so as not to ruin a good old building by an ill-conceived change in the original structure.

Engineering Building

The Chairman of the Buildings and Grounds Committee reported that the specifications and designs for the Engineering Building had been reviewed by Dean Belluschi even though the planning had virtually been completed prior to his having been retained. Dean Belluschi said he considers that the building has been sensitively designed (the architect is William W. Drummey), and if the work proceeds well and good brick is selected it should be a good building. The Chairman reported to the Board that it was the decision of the Committee to recommend to the Board the acceptance of the plans for the Engineering Building and after general discussion and upon motion being duly made and seconded, it was

VOTED: To accept the final plans for the Engineering Building as designed by William W. Drummey.

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Administration Building

Chairman of the Buildings and Grounds Committee reported that the architects (Campbell & Aldrich) had already submitted preliminary sketches of elevations for the new Administration Building showing three alternative placements. Dean Belluschi said that he is satisfied with the beginnings and that the architects are moving ahead well.

Food Technology Building

The Committee on Buildings and Grounds reviewed the design and elevation of the Food Technology Building with the design coordinator, Dean Belluschi. It was generally felt that the plans for the building would be greatly improved by the introduction of certain changes. Dean Belluschi agreed to talk to the architect and to recommend to him the necessary changes.

Meeting with the Honorble Charles Gibbons
Commission on Administration & Finance

General Policy on Architect Selection

The Chairman of the Buildings and Grounds Committee reported the results of a meeting between the Committee and the Commission on Administration and Finance with respect to the procedure for recommendation and selection of architects for buildings on the University of Massachusetts campus. The Committee learned from the Commissioner that the general policy of the Governor, the Commissioner and the Division of Building Construction was that the best architects available within the state should be selected for a project. The Trustee Committee agrees that wherever possible Massachusetts architects should be selected, but in some cases the construction of a building on a university campus may call for a spirit or theme that is different from that which could be obtained from

among Massachusetts architects available at any given time. The Committee raised with the Commissioner the question of to what extent recommendations from the Board of Trustees will be honored in the selection of architects. Commissioner Gibbons said that he welcomed recommendations from the Trustees and that before any selections would be made, the preferences of the Commission will be made known to the Administration and Board of the University of Massachusetts. If there should be strenuous objection by the University to the preferences of the Commission, the Commissioner will not assign the architect pending further consultation with the Board.

In the course of general discussion of the meeting of the Committee on Buildings and Grounds with the Commissioner of Administration and Finance, some disappointment was registered with respect to the disinclination of the Commissioner to agree to choose from among the three alternatives recommended by the Board of Trustees. There was general agreement that the Board and Administration of the University should be most diligent in deciding on architect choices, and vigorously pursue the matter of having the architects selected from among the recommendations of the Board, and to do so by using the full weight of the Board in this program. It was moved, seconded and

VOTED: That all recommendations to the Commission on Administration and Finance for architects for construction on the University of Massachusetts campus include the full and precise explanation of the reasons for the recommendations of the Board and that the communication of this to the Commissioner on Administration and Finance should carry the signatures of both the Chairman of the Board of Trustees and the President of the University.

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Wysocki Property

In accordance with Chapter 705, Acts of 1962, Item 8063-19, authorizing the Trustees of the University of Massachusetts to acquire certain lands with the buildings thereon for the development of the University, by purchase or by eminent domain, under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers and filed with Kenneth W. Johnson, Treasurer, on motion duly being made and seconded, it was unanimously

> VOTED: That the Trustees of the University of Massachusetts purchase or take by eminent domain in fee the property of Anna Wysocki consisting of a parcel of land in Amherst, Hampshire County, Massachusetts, situate at 911 North Pleasant Street and more particularly described as parcel #70, page 8A of the Town Atlas, Town of Amherst, and that the purchase price for said property be $60,000.

Adams Property

The Board of Trustees was informed that additional action had been taken as requested by the Board at its last meeting and an option for purchase on the total Adams property had been acquired. No action or vote was recommended at the present time, because the Treasurer was acquiring another appraisal of the property. The Buildings and Grounds Committee will consider appropriate action at its next meeting and subsequently report to the full Board.

Eviction Actions

The acquisition by the University of land in South Deerfield for agricultural purposes raises the potential problem of evicting from the premises certain families that had taken possession of some of the property as "squatters", never having had any legitimate right to occupy same. The attention of the Board was called to the fact that eventual eviction proceedings by the sheriff may be

necessitated, although no action of the Board is called for at the present time.

Report of the University of Massachusetts Building Authority

U of M Building Authority

Trustee Pumphret, Chairman of the University of Massachusetts Building Authority, reported to the Board that work on the dormitory complex known as Project #2 was on schedule. He said that the architect, Hugh Stubbins and Associates, was pleased with the cooperation and performance to date of the contractor (M. J. Walsh & Sons). Instructions have been given to both the architect and the engineer to report immediately any serious delay in the construction schedule. Mr. Pumphret reported that the schedule is very tight. The plans of the Building Authority have been made in anticipation that the dormitories will be put into use the beginning of the fall semester 1963, and revenue must be obtained from that source at that time. At present, work is proceeding according to schedule.

Personnel Actions

President Lederle presented personnel actions which were recommended to the Board of Trustees for their consideration and action. The President reported that the recommendations for personnel actions were presented in a form departing from the usual procedure. For the first time, personnel actions were presented in two parts, the first part being composed entirely of actions similar in nature to those which have been referred to the Board traditionally, and the second part composed of actions in large part referred to the Board under the authority of Chapter 648 of the Acts of 1962. There was general discussion by the Board of the policies

and programs relevant to the recommended personnel actions. After general discussion and upon motion being duly made and seconded, it

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was unanimously

VOTED: To make the appointments, promotions and other personnel actions included in the document #63-033 as amended which is attached to and made part of these minutes subject to the policies and procedures now in effect as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648 of the Acts of 1962.

The classification, salary range and descriptive job specifications for each position to which a member of the professional staff is hereby appointed, promoted, transferred or determined shall be as hereafter determined by the Board of Trustees or under their authority.

In the course of general discussion of the personnel actions, it was generally agreed that the members of the Board should carefully study the broad plan of approach in the pursuit of which the various personnel actions were recommended. Upon motion being duly made and sedonced, it was unanimously

VOTED: To refer all personnel actions deleted from document #63-033 to further study by the Faculty and Program of Study Committee of the Board of Trustees.

It being further

VOTED: That the Committee on Faculty and Program of Study report its findings to the Board of Trustees at its next regular meeting scheduled for November 9, 1962.

Robert S. Hopkins, Jr. Personnel Action

President Lederle reported to the Board that the legal counsel, Mr. Austin Broadhurst, recommended that the Trustees clarify their action with respect to the appointment of Robert S. Hopkins, Jr. as Dean of Men, U of M. After general discussion and upon motion being duly made and seconded, it was

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VOTED: That paragraph one related to Robert S. Hopkins, Jr. of the resolution adopted August 2, 1962 by the Board of Trustees and the action relating to said Robert S. Hopkins, Jr. taken February 28, 1960 by the Board of Trustees be and they each hereby are rescinded; that said Robert S. Hopkins, Jr. be and he hereby is confirmed as occupying the position of Professor "A" U of M in Job Group #22E from and including February 28, 1960 to August 2, 1962 and the position as Dean of Men, U of M from and including August 2, 1962 at the weekly salary of $218.00 and with such further classification of salary range for said position as Dean of Men, U of M, as may hereafter be fixed by the Board of Trustees.

Summer Counseling Program

Provost Woodside reported to the Board of Trustees that the Summer Counseling Program has proved to be a most successful activity, and results entirely support continuation of the program.

Summer Counseling Program

The Treasurer reported that the payments listed in document #63-034 which is attached to and made part of these minutes, are for honoraria to be paid to the faculty members who participate in the various counseling sessions throughout the summer term. These payments are for services rendered outside of their regular duties and/or periods of employment. The program is fully self-financing in that the honoraria are more than covered by the fees paid by the students who take part in the summer counseling program. After general discussion and upon motion duly made and seconded, it was

VOTED: To approve the honoraria as set forth in the document #63-034 which is attached to and made part of these minutes.

Sabbatical Leaves

The Provost reported to the Board that the present policy on sabbatical leaves requires that a faculty member, in order to be eligible for a sabbatical leave, have not less than six years'

service with the University prior to compulsory retirement remaining at the conclusion of the sabbatical period. The Faculty Senate is

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concerned with this policy and recommends that the Board change the policy to permit eligibility to faculty members who, upon completion of the sabbatical period, had not less than oneyear of service remaining prior to compulsory retirement. After general discussion and upon motion duly made and seconded, it was

VOTED: To refuse approval of a change in the sabbatical leave policy to permit eligibility to faculty members who, upon completion of the sabbatical period, have one year of service remaining at the University before compulsory retirement; it being further voted, to request that the matter be referred back to the Faculty for revision and subsequent re-submission to the Board.

Meeting with Mount Holyoke Trustees, November 9, 1962

President Lederle reminded the Board of Trustees that arrangements have been made for the joint meeting with the Trustees of Mount Holyoke College on November 9, 1962. He reported that the Mount Holyoke Trustees and top administrative officials have been invited to come to the campus of the University of Massachusetts on that date. The President raised the question of what preferences the Board members may have with respect to the program for that day. It was suggested that the Chairman of the Board and the Presidents of the institutions make brief statements with respect to the next ten years' outlook for each institution. It was also suggested that part of the program might involve women student leaders of the University of Massachusetts to enable the members of the Mount Holyoke Board to become more familiar with the female component of the student body of the University. The detailed planning of the portion of the meeting to be held jointly was entrusted to the President.

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Limitation of Occupancy of Faculty Housing

Faculty Housing

It was brought to the Board's attention that one major problem which was expected to increase in intensity in the near future was the question of availability of housing for new faculty members coming into the University community. The resources of the University to meet this problem directly are severely limited. After general discussion of the various implications of the problem, and upon motion being duly made and seconded, it was unanimously

VOTED: That, due to the extreme urgency of the problem of providing housing for some new faculty and staff who are expected to join the University in increasing numbers each year, from this date forward the terms and conditions of occupancy to which a person agrees when renting an apartment in the University Apartments shall provide that no one shall occupy an apartment in the University Apartments for more than three years. Anyone who has occupied an apartment in the University Apartments for more than two years on October 4, 1962 shall be asked to vacate such apartment on or before August 31, 1963.

Honorary Degrees

The Secretary called the attention of the members of the Board to the procedure adopted by the Board requiring submission of recommendations and supporting documents for honorary degree recipients by the week of October 22, 1962 in order to permit the necessary Committee and Board consideration of the recommendations.

Legislators' Day

The President announced to the Board that in accordance with their request that he make plans for a special program and visitation day to the campus for members of the Legislature, he had set November 16, 1962 as Legislators'Day. In addition, this year, the dedication of the new Gorman dormitory will be set on the same day.

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Medical School

The President reported to the Board that in accordance with their general instructions to him, he was moving ahead with all deliberate speed on problems associated with programming the steps in the organization of a first-class medical school at the University. At the moment, the President reported that he was in the process of selecting a representative group of experts to act as an advisory committee on selection of a Dean. He conceived of a committee approximating five persons. The President requested recommendations from members of the Board for persons who might be considered for appointment to the advisory group. It was suggested that the President might consider the appointment of a member of the Board to the advisory group.

Peace Corps

The Treasurer reported that a telegram had been received from the Office of Contracts of the Peace Corps stating that the contract with the Peace Corps for a training program will be dated October 1, 1962 and expenditures necessarily made in the performance of the contract be reimbursable from that date. The Treasurer said that the contract with the Peace Corps was of the cost-reimbursable type. This necessitated the expenditure by the University of cash sums with subsequent reimbursement. The Treasurer asked that the Board authorize the Treasurer to finance the contract in this manner. After general discussion and upon motion being duly made and seconded, it was

VOTED: To authorize the Treasurer to draw on Trust Fund overhead funds of the University for expenditures for the Peace Corps Training Program, with subsequent reimbursement.

The meeting adjourned at 2:45 p.m.

John W. Ryan
Secretary, Board of Trustees

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MINUTES OF MEETING OF BOARD OF TRUSTEES

November 9, 1962, 2:00 p.m., Worcester Room, Student Union

Chairman Boyden presiding

PRESENT: Trustees Boyden, President Lederle, Healey, Furcolo, Haigis, Brett, Frechette, Pumphret, Cashin, Brown, Kiernan, Fox, Solomon, Crowley, Schuck, McNamara. Also present, Secretary Ryan, Provost Woodside, Treasurer Johnson and Mr. Austin Broadhurst, Attorney at Law.

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, Chairman Boyden called the meeting to order.

The Chairman opened the meeting by introducing the two new members of the Board who were attending their first meeting - Dr. Harry C. Solomon, Commissioner of Mental Health, and Dr. Alfred L. Frechette, Commissioner of Public Health. Dr. Solomon and Dr. Frechette became members of the Board under the provision of Chapter 787 of the Acts of 1962.

The minutes of the meeting of October 4, 1962 were approved as distributed.

Report of Buildings & Grounds Committee

Trustee Haigis, Chairman of the Buildings and Grounds Committee, reported on the fire which had occurred at the Abigail Adams House on October 27, 1962. Pictures were distributed showing the damage. The committee has not yet had an opportunity to consider actions to be recommended to the Board with respect to the dormitory. The committee received a report from Mr. Richard Galehouse, representative of Sasaki, Walker & Associates with regard to

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Comprehensive Circulation Study

the Comprehensive Circulation Study. The report established that the Comprehensive Circulation Study has been carried far enough to make regional and town planning proposals possible and to fix approximate location of the traffic arteries which would be high-speed, high volume "loop" routes. The exact location of the route is yet to be determined in collaboration with state and town officials. The consultants are now at work on campus traffic pattern studies. The costs of the program for providing circulatory high-capacity, high-speed routes will require participation by the state, the University and to some extent the town. At the next Amherst Town meeting there will be an attempt to establish the exterior street lines for that part of the circulatory route to be provided by the town.

Sports Facility

The site has been recommended for the location of the Sports Facility which takes into consideration (a) the amount of land required for the structures and adjacent parking, (b) placement of the facility so that it is convenient to the campus but not interruptive of other campus activities, (c) the movement of traffic, (d) existing soil conditions, and others. In the opinion of Gordon Ainsworth & Associates, registered land surveyors and civil engineers, the site is ideal for this Sports Facility. Upon general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To approve the acquisition of land required for the proposed site of the Sports Facility.

To approve the proposed site for the Sports Facility with the exact location of the structure itself to be determined in consultation with the architect appointed by the University of Massachusetts Building Authority, the University Design Coordinator, Mr. Belluschi, Mr. Sasaki, and Gordon E. Ainsworth & Associates.

It is hoped that arrangements will have been made to permit presenting the Board with a recommendation for final taking of the required land at the December meeting.

Poultry Plant

It was reported to the Board that the Buildings and Grounds Committee recommended the approval of Northeast Agricultural Engineering Service. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To approve the selection of the Northeast Agricultural Engineering Service, Ludlow, Massachusetts for the design work connected with the Poultry Plant with the provision that an architect be retained for consulting purposes by Northeast Agricultural Engineering Service, and it being further provided that the choice of the architect be and remain subject to the approval of the Board of Trustees of the University of Massachusetts; and that the approval be communicated to the Commission on Administration & Finance together with documentation supporting the choice by the Board.

Research, Instruction & Service Building

The committee reported to the Board that it had considered the necessity for recommending an architect for the Research, Instruction & Service Building, College of Agriculture (study). The project involves many buildings including barns, an arena, research laboratories and others. It is a multi-purpose facility. It is desirable to consider further the possibility of experimentation in the design of the facility in an effort to improve architecture and construction for agricultural purposes in the Commonwealth. Further discussions will be held with the architectural consultant, Dean Belluschi.

Arts & Science Classroom Building

It was reported to the Board that recommendations had been agreed upon by the committee for architects for the Arts & Sciences Classroom Building. After general discussion and upon

motion being duly made and seconded, it was

VOTED: To table consideration by the Board of selection of an architect for the Arts & Sciences Classroom Building.

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Graduate Research Facility

The recommendations of the committee to the Board for the Graduate Research Facility were presented. After general discussion and upon motion being duly made and seconded, it was

VOTED: To approve the selection of the following architects in order of preference for Graduate Research Facility (study):

1. The Architects Collaborative, Cambridge
2. Frederick A. Stahl, Cambridge
3. Pierce and Pierce, Boston

This approval is to be communicated to the Commission on Administration & Finance accompanied by a letter of documentation supporting the choice.

After general discussion and upon motion being duly made and seconded, it was unanimously

Medical School

VOTED: To approve sending a letter to the Commission on Administration & Finance explaining that recommendations for architects for the construction of a Medical School should not precede selection of a Dean for that School, the termination of the policies and programs of that School, and the selection of a site.

Doleva Property

The matter of the property of John S. Doleva was brought up for Board action. In accordance with Chapter 544 of the Acts of 1961, Item 8262-12 authorizing the Trustees of the University to purchase certain land with the buildings thereon for the development of the University and the authority granted therein, an independent appraisal of the value of the land and buildings having been made by qualified, dis-interested appraisers and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously

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VOTED: To take by eminent domain in fee the property of John S. Doleva consisting of Three (3) acres of land, more or less, in Amherst, Hampshire County, Massachusetts, lying westerly of Sunset Avenue and at the westerly end of a right-of-way known as Fearing Street Extension, more particularly bounded and described as follows:

Being the same premises described in a deed to the said John S. Doleva and Margaret Doleva recorded in the Hampshire County Registry of Deeds, Book 925, Page 216, the said Margaret Doleva having died full title is vested in the said John S. Doleva.

Report of U of M Building Authority

Trustee Pumphret, Chairman of the Massachusetts Building Authority, reported that plans are underway for projects 3 and 4. Recently in a meeting on the status of project 2, it became apparent that the progress being made on that project was unsatisfactory. It now seems possible that the dormitories in project 2 will not be completed by September 1963, although they will be ready for the second semester of that year. The President commented on the fact that there will be 850 additional students at the beginning of the 1963-64 year and that planning for alternative housing arrangements is proceeding. The situation requires careful consideration, and a joint meeting will be arranged between the President, the Chairman of the Building Authority, and others.

At this point, Mr. Austin Broadhurst, Attorney at Law, reported on the plans for financing projects 3 and 4. He explained the advantages to result from shifting from HHFA guarantee financing to bond financing. After general discussion and upon motion being duly made and seconded, it was unanimously

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Dormitory Rentals

VOTED: That the following schedule of rates, fees, rentals and other charges for the use of accommodations in four dormitories, designated as the Second Project of the University of Massachusetts Building Authority, to be constructed by said Authority pursuant to written request made December 12, 1961 by authority of the Trustees of the University of Massachusetts be and hereby is approved, namely:

Student Accommodations

Semester	$150.00	7 Weeks	$65.00
15 Weeks	140.00	6 Weeks	56.00
14 Weeks	131.00	5 Weeks	47.00
13 Weeks	121.00	4 Weeks	37.00
12 Weeks	112.00	3 Weeks	28.00
11 Weeks	103.00	2 Weeks	19.00
10 Weeks	93.00	1 Week	9.00
9 Weeks	84.00	Per Day	1.50
8 Weeks	75.00		

"Heads of Residence" Faculty Apartments - $18.80 per month

and that the President of said University be and hereby is authorized to give notice in writing to said Authority of such approval.

Management & Services Agreement

Mr. Broadhurst called the attention of the Board to the need for amending the Management and Services Agreement between the Trustees of the University of Massachusetts and the University of Massachusetts Building Authority. After general discussion and on motion being duly made and seconded, it was unanimously

VOTED: To rescind amendment #1 of the original agreement dated April 1, 1962 and to re-

1. instate paragraph B3 of Article Fifth of the original agreement and confirm it as being in full force and effect.

2. To further amend the original agreement by adding at the end of Article Fifty thereof the following unnumbered and unlettered paragraph, namely:

"If any monies collected or received by the Commonwealth as aforesaid shall have been collected or received as rentals in advance of the applicable rental period and if at the beginning of such period the person or persons from whom such money shall have been

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so collected or received shall fail to register at the University for occupancy of, or to occupy, the accommodations so rented, the money shall not be deemed to the revenues derived from the project and may be refunded by the Commonwealth to the person or persons from whom collected or received."

3. The original agreement is hereby in all other respects confirmed and ratified.

Management and Services Agreement as amended is Document 63-056 which is attached to these minutes.

Executive Committee

Trustee Healey reported that the Executive Committee had received recommendations for granting of honorary degrees to 33 persons. He reported that the Executive Committee will meet prior to the December Board meeting and arrive at recommendations to be made to the Board at the December meeting with respect to the matter of awarding honorary degrees.

Faculty and Program of Study Committee

Salary Adjustments

Trustee Crowley reported that the Committee on Faculty and Program of Study had complied with the assignment of the Board of Trustees at the last meeting and carefully considered the personnel and salary policies of the University under autonomy, as well as specific recommendations for salary adjustments which were before the Board for action at this meeting. The committee recommended unanimously that (1) the salary adjustments are necessary and advisable now, (2) the committee recommends approval of the salary adjustments as presented to the Board for action at this meeting, and (3) the committee recommended that a statement of justification of this action be released for purposes of public information.

The President reported that Chapter 648 of the Acts of 1962 called for the determination of the classification, title and

salary of professional staff of the University within the general salary schedule. After general discussion and upon motion being duly made and seconded, it was unanimously

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VOTED: Whereas, Chapter 75 of the General Laws as amended by Chapter 648, Acts of 1962, directs the Trustees of the University of Massachusetts to elect members of the professional staff of the University and to determine their classification, title and salary within the general salary schedule, define as the pay plan of the Commonwealth as contained in paragraph (1) of section forty-six of Chapter Thirty of the General Laws; and

Whereas, said Chapter 75, as amended, further provides that nothing shall be construed to present the payment of annual increments or steps in the salary schedule to which the individual shall by reason of length of service be entitled within the grade currently held as of June 30, 1962; and

Whereas, the General Court did not appropriate funds for the purpose of immediately transferring all members of the professional staff, including faculty who may be on the so-called "E" schedule, onto the general salary schedule;

THEREFORE, It is the policy of the Trustees that implementation of the above requirements be accomplished as expeditiously as possible in accordance with the following directives:

1. All appointments, promotions, classifications, and salary adjustments made on or after November 9, 1962, shall be made in such manner as to place the individual concerned on the general salary schedule.

2. Unless affected by personnel actions as cited in paragraph 1 above, all professional staff members now on the so-called "E" schedule shall remain on said schedule for pay purposes.

The Trustees considered the requirements of Chapter 75 as amended by Chapter 648 of the Acts of 1962 under which the Board is required to establish a classification of position titles. After

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general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: That the classification of position titles under provisions of Chapter 648 of the Acts of 1962 shall be fixed in a weekly salary range from minimum to a maximum or fixed at a specific weekly salary rate which shall not be changed except by vote of the Board of Trustees and such classification shall not be designated by any job group, number or grade.

Upon motion duly made and seconded, it was further unanimously

Classification of Position Titles

VOTED: In accordance with the provisions of Chapter 648 of the Acts of 1962 the position titles as set forth in document 63-047 which is hereby attached to and made part of these minutes are established for the professional staff and are classified in the weekly salary range or at a weekly salary rate specified after the title of each position in the schedule subject to subsequently being amended, revised, added to or repealed by the Board of Trustees under the provisions of said Chapter 648.

Acting under the authority and requirements of Chapter 75 of the General Laws as amended by Chapter 648 of the Acts of 1962 and upon motion being duly made and seconded, it was unanimously

Personnel Actions

Job Specifications

VOTED: By the Board of Trustees that the President shall prepare descriptive job specifications for each professional position and shall file copies of each with the Governor, Budget Commissioner, Director of Personnel & Standardization, the Joint Committee on Ways and Means, as required by Chapter 648 of the Acts of 1962.

After general discussion and upon motion being duly made and seconded, it was

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VOTED: That salary adjustments as set forth in document 63-035 which is hereby attached to and made part of these minutes for certain members of the professional staff are made effective November 11, 1962 to the weekly salary specified in that document. Every personnel action hereby approved is and shall be subject to the policies and procedures now in effect as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648, 1962. The classification, salary range and descriptive job specification for each position to which a member of the professional staff is hereby appointed, promoted, transferred or determined shall be as hereafter determined by the Board of Trustees or under their authority.

(Trustees Pumphret and Fox being recorded as present)

The President presented to the Board a list of other personnel actions for which the approval of the Board was requested. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To approve the personnel actions as set forth in document 63-048 which is hereby attached to and made part of these minutes. Every personnel action shall be subject to the policies and procedures now in effect as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648, 1962. The classification, salary range and descriptive job specification for each position to which a member of the professional staff is hereby appointed, promoted, transferred or determined shall be so hereafter determined by the Board of Trustees or under their authority.

Professional Personnel Recommendation Procedure

In response to a request by the Board at its earlier meeting for recommendation of a policy by the procedure to be followed in making personnel recommendations, the President presented for

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consideration of the Board a proposed professional personnel recommendation policy as set forth in document 63-050. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To adopt as the policy of the Board with regard to the recommendation of personnel actions for professional staff the provisions set forth in document 63-050 which is hereby attached to and made part of these minutes,

It being also unanimously VOTED to amend that document to provide for appeal to the Committee on Faculty and Program of Study.

Policy on Summer Session Teaching (additional compensation)

Acting under the requirements and authority of Chapter 75 of the General Laws as amended by Chapter 648 of the Acts of 1962, the Board considered the policy on Summer Session teaching and basis for determining salaries for that period. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To approve the following Policy on Summer Session Teaching:

1. A normal full load for a faculty member during the Summer Session will be six credit hours.

2. Salaries will be figured in terms of a percentage of a full load using academic year salaries as of the current June (June 1, 1963).

3. Salaries will be paid on the following bases:

   18% of the academic year salary in effect as of the current June for a full load for the eight-week session, maximum not to exceed $2,000;

   15% of the academic year salary in effect as of the current June for a full load for the six-week session, maximum not to exceed $1,700.

4. Salaries for visiting faculty will be arranged by the Provost, the Director of the Summer Session, the Dean and the Department Head involved.

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Sabbatical Leaves

Recommendations of the Sabbatical Leave Committee were presented to the Board of Trustees and after general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To approve the sabbatical leave recommendations as set forth in document 63-052 which is hereby attached to and made part of these minutes.

The Board of Trustees considered the recommendations for undergraduate degrees and upon motion being duly made and seconded, it was unanimously

Candidates for Undergraduate Degrees

VOTED: To approve the undergraduate degree recommendations as set forth in document 63-053 which is hereby attached to and made part of these minutes.

The Board received and took up consideration of recommendations for graduate degrees and upon motion being duly made and seconded, it was unanimously

Candidates for Graduate Degrees

VOTED: To approve the recommendations for candidates for advanced degrees as set forth in document 63-054 which is hereby attached to and made part of these minutes.

Massachusetts Review

The President brought to the attention of the Board the current financial situation of the Massachusetts Review and invited the attention of the Board to consideration of some additional support by the University of the Review. It was pointed out in the course of general discussion that there is strong support both by the presidents of the four colleges and the alumni of the University for the Massachusetts Review. The Review has also received extensive critical acclaim. The Research Council voted unanimously to approve the supplementary support of The Review. After general discussion and upon motion being suly made and seconded, it was

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VOTED: To authorize annual support of the Massachusetts Review in an amount not to exceed $10,000 from Research Trust Fund. Such support is contingent upon the Review turning over to the Treasurer of the University management of its financial records. Funds for the Review will be treated as an agency account. All receipts will be deposited in the account and all expenditures out of the account will be in accordance with the budget approved in advance by the presidents of the University, Amherst College, Mount Holyoke College and Smith College as a Four-College project.

Initial Operating Budget - Medical School

The Board considered the necessity of adopting an initial operating budget for the Medical School. Upon motion being duly made and seconded, it was unanimously

VOTED: To adopt the initial operating budget for the University of Massachusetts Medical School as set forth in document 63-036, as amended, which is attached to and made part of these minutes.

Medical School

The Board considered the question of the selection of a Dean for the University of Massachusetts Medical School. President Lederle reported that in addition to wide consultation with national leaders on medical education, he had made progress in obtaining the consent of persons to serve on his advisory committee and will very shortly announce the appointment of that committee. The role of the committee will include the recommendations of criteria for the selection of a Dean, the review of qualifications of candidates for the Deanship, and the recommendation of qualified candidates to the President. After general consideration, and upon motion being duly made and seconded, it was unanimously

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VOTED: To authorize the Chairman of the Board of Trustees to appoint a committee of five members of the Board, including Dr. Frechette and Dr. Solomon, whose function it will be to consult with the President of the University and his advisory committee on the determination of criteria for a Medical School Dean and program; with the screening of candidates for the Deanship of the School and recommendation of Candidates to the full Board for consideration being the responsibility of this committee of the Board.

It being understood that it is the desire of the Board that biographical data on all candidates screened by the committee be supplied to each member of the Board, and that the committee refer to the Board the five final candidates endorsed by the committee.

Trustee Healey requested the Board to approve establishing accounts with two banking institutions, and upon motion being made and seconded, it was unanimously

First National Bank of Boston

VOTED: That the First National Bank of Boston, Boston, Massachusetts is designated as a depositary of the University of Massachusetts with authority to accept at any time for the credit of the University of Massachusetts deposits by whomsoever made of funds in whatever form and in whatever manner endorsed.

That until notified to the contrary, the Bank is authorized and directed to pay or otherwise honor or apply without inquiry and without regard to the application of the proceeds thereof, checks, drafts, notes, bills of exchange, acceptances, undertakings and other instruments or orders for the payment, transfer or withdrawal of money for whatever purpose and to whomsoever payable, including those drawn to the individual order of a signer, when signed, accepted or endorsed by any two of the following officers of the University: Kenneth W. Johnson, Treasurer, William G. Thaler, Associate Treasurer, L. Lawrence Taylor, Controller.

That the Secretary of the University of Massachusetts is hereby authorized to certify to the Bank the names of the present and future officers of the University of Massachusetts and other persons, if any, authorized to sign and act for it and the offices respectively held by them together with specimens of their signatures.

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It was, upon motion being duly made and seconded, further unanimously

VOTED: That the University of Massachusetts open a savings account or accounts with the First National Bank of Boston in the name of the University of Massachusetts and that the Bank is hereby designated as a depositary of the University of Massachusetts with authority to accept at any time for the credit of said account (s) savings deposits by whomsoever made of funds in whatever form and in whatever manner endorsed.

That until notified of a resolution to the contrary, the First National Bank of Boston is authorized and directed to honor and charge to the account (s) authorized by the next preceding resolution, without inquiry, orders for the withdrawal of money when signed by any two of the following officers of the University: Kenneth W. Johnson, Treasurer, William G. Thaler, Associate Treasurer, L. Lawrence Taylor, Controller.

That, until duly notified in writing of a resolution to the contrary, the First National Bank of Boston is authorized to accept and act upon the certificate of the Secretary of the University of Massachusetts as to the names of the present and future officers of the University of Massachusetts and to act and rely upon any specimens of signatures of officers, or other persons, if any, authorized to sign and act for the University of Massachusetts, which are furnished to the Bank by the Secretary of the University of Massachusetts.

It was further unanimously

VOTED: That State Street Bank and Trust Company, Boston, Massachusetts (hereinafter called the Bank), its successors or assigns, be and hereby is designated a depositary of the University of Massachusetts, and is authorized and directed to pay and to charge to the account of the University of Massachusetts without limit as to amount and without inquiry as to circumstance of issue or disposition of the proceeds, even if drawn or endorsed to any signing or endorsing officer or other officer of the University of Massachusetts or tendered in payment of the

State Street
Bank & Trust Co

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individual obligation of any such officer or for his credit or for deposit to his personal account, any and all checks, drafts, notes, bills of exchange, acceptances, or other orders for the payment of money upon the Bank, its successors or assigns, or payable at the office thereof and signed on behalf of the University of Massachusetts by any two of the following officers of the University: Kenneth W. Johnson, Treasurer, William G. Thaler, Associate Treasurer, L. Lawrence Taylor, Controller.

That the Secretary of the University of Massachusetts be and hereby is authorized to certify to STATE STREET BANK AND TRUST COMPANY, its successors or assigns, that these resolutions have been duly adopted and that they are in conformity with the Charter and By-Laws of the University of Massachusetts and shall remain in full force and effect until notice in writing of revocation or modification signed by the Secretary of the University of Massachusetts be delivered to said Bank.

There being no further business, the meeting was adjourned at 5:15 p.m.

John W. Ryan
Secretary, Board of Trustees

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MINUTES OF MEETING OF BOARD OF TRUSTEES

December 4, 1962, 12 noon, Statler Hilton Hotel, Boston

Chairman Boyden presiding

PRESENT: Trustees Boyden, Brown, Cashin, Crowley, Fox, Furcolo, Haigis, Kiernan, McNamara, Pumphret, Schuck, Frechette and President Lederle. Also present were Treasurer Johnson, Provost Woodside, Secretary Ryan

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, Chairman Boyden called the meeting to order.

The minutes of the meeting of November 9, 1962 were deferred for approval until the next meeting of the Board.

Report of the Executive Committee

By unanimous consent the Board went into executive session.

Trustee Boyden, as Chairman of the Executive Committee, presented the report to the Board. The recommendations of the committee to the Board for the awarding of honorary degrees for 1963 were discussed by the Board and upon motion being duly made and seconded, it was

Honorary Degrees

VOTED: To approve the list of candidates for honorary degrees as submitted to the Board by the Executive Committee with amendments.

Legal Counsel

Trustee Boyden reported that the Executive Committee recommended that the Board consider making legal counsel available on a continuing basis to the University. After general discussion the consensus of the Board was that the President should pursue the question of obtaining legal counsel for the University with the pertinent officials.

Charter Day

The Board was informed of the negotiations which are underway with outstanding leaders of business, labor and education for their participation in the 1963 Charter Day program. The Board confirmed its approval of the negotiations including the conferring of honorary degrees on the persons as recommended by the President and the committee.

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Organization of the Board

The Executive Committee reported to the Board a concern that the new duties and responsibilities of the Board under the autonomy legislation and the growth of the University may require some adjustments in the organization and procedures of the Board. In general discussion, members of the Board expressed their opinion that careful attention should be paid to the organization of the Board for carrying out its responsibility and instructed the Executive Committee to pursue the matter further.

Special Convocations

The Board considered a recommendation of the Executive Committee that on the advisability of convening special convocations, particularly in the fields of education and business, at which outstanding accomplishments in these fields could be recognized through the conferring of degrees and in other appropriate ways. If possible, these convocations could be held during the Centennial Year. After general discussion among the members of the Board and upon motion being duly made and seconded, it was unanimously

VOTED: To approve in principle a convocation in business at which outstanding leaders in the field of business would receive recognition and honor from the University of Massachusetts, with candidates for these honors to be referred to the Board for approval;

it being further

VOTED: To approve in principle a convocation in education at which outstanding achievement in the field of education would be recognized, with candidates for these honors to be referred to the Board for approval.

Report of the Buildings and Grounds Committee

Trustee Haigis, Chairman of the Buildings and Grounds Committee, requested permission to make a special report to the Board. He informed the Board that he had been requested by the Commissioner of Administration to attend a meeting in the office of the Commissioner that morning. As a result of the meeting, he suggested to the Board that it reaffirm its recommendations and to add to certain recommendations for architects to be assigned to projects at the University. After general discussion and upon motion being duly made and seconded, it was unanimously

Classroom and Laboratory Building (Fine Arts)

VOTED: To recommend to the Commission on Administration and Finance that selection of the following architects for project U63-5 - Classroom and Laboratory Building of the College of Arts and Sciences (Fine Arts) the following architects in order of preference:

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1. Minoru Yamasaki, Detroit
2. I. M. Pei & Associates, New York
3. Harry Weese, Chicago
4. Architects Collaborative (Architect Benjamin C. Thompson), Cambridge

Upon motion being duly made and seconded, it was unanimously

Medical School

VOTED: To reaffirm the decision of the Board that recommendations for architects for construction of a Medical School should not precede selection of a Dean for that School, the determination of the policies and program of that School, the selection of a site, and to press that decision with the Governor and other officials.

Upon motion being duly made and seconded, it was unanimously

Graduate Research Facility

VOTED: To recommend to the Commission on Administration and Finance the selection of the following architects in order of preference for the study of the design of a Graduate Research Facilities Building:

1. Architects Collaborative, Cambridge
2. Frederick A. Stahl, Cambridge
3. Pierce and Pierce, Boston
4. Horacio Caminos, Boston

Upon motion being duly made and seconded, it was unanimously

Classroom, Laboratory and Office Building (College of Arts and Sciences)

VOTED: To recommend to the Commission on Administration and Finance the selection of the following architects for the study of Classroom, Laboratory and Office Building for the College of Arts and Sciences in the order of preference, the following architects:

1. Horacio Caminos, Boston
2. Carl Koch & Associates, Cambridge
3. William H. Brown, Boston

Upon motion being duly made and seconded, it was unanimously

Research, Instruction & Service Building

VOTED: To recommend to the Commission on Administration and Finance the selection of the following architects in order of preference for the study of the Research, Instruction & Service

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Building for the College of Agriculture:

1. James A. Britton
2. John R. Myer

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Report of the Building Authority

U of M Building Authority

Trustee Pumphret, Chairman of the University of Massachusetts Building Authority, reported that project #2 bonds had been sold at a very favorable rate. In order to proceed with projects 3 and 4, he requested the Board to clarify some earlier action with respect to the Dining Commons. After general discussion and upon motion being duly made and seconded, it was unanimously

Resolution for Dormitory and Dining Facilities

VOTED: WHEREAS on September 21, 1962 the Trustees (the Trustees) of the University of Massachusetts (the University) adopted a resolution requesting the University of Massachusetts Building Authority (the Authority) to initiate studies for a dormitory complex for approximately 1,000 students for occupancy by September 1, 1964;

WHEREAS on February 27, 1962 the Trustees adopted a resolution requesting the Authority to build dining facilities to seat between 900 and 1,000 students for use by September 1, 1964;

WHEREAS on December 4, 1962 the Trustees adopted a resolution that the number of additional dormitory beds to be provided by September 1, 1964 should be 900 to 1,000;

WHEREAS the Authority is authorized by Chapter 773 of the Acts of 1960, among other things, to construct, equip and furnish dormitories, dining commons and other buildings and structures for the use of the University, its students and other persons, organizations and associations referred to in Section 3 of said Chapter 773 upon written request made by authority of the Trustees; Now, Therefore

BE IT RESOLVED that John W. Lederle, president of the University, be and he hereby is authorized in the name and on behalf of the Trustees to make a written request of the Authority that the Authority plan, construct, equip and furnish a building to house 900 to 1,000 students and a building to provide dining facilities for between 900 and 1,000 students at one time, each of said buildings

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to be for the use of the University, its students and other persons, organizations and associations referred to in Section 3 of said Chapter 773 and to repair, maintain and operate said building or buildings and to construct, install, maintain and repair approaches thereto, driveways, walkways, parking areas and other incidental facilities, and to do planting and landscaping, necessary or appropriate in the determination of the Authority, as approved in writing by the President or by such other officer or officers of the University or of the Trustees as may hereafter be authorized by the Trustees or by the Executive Committee thereof so to act, for said building or buildings

RESOLVED FURTHER that the desired date of occupancy of said building or buildings be September 1, 1964.

Report of the Committee on Recognized Student Activities

Trustee Schuck, Chairman of the Committee on Recognized Student Activities, distributed a written copy of the minutes of the meeting held November 15, 1962 on the campus of the University. Trustee Schuck commended the report to the attention of the Trustees and offered to take up and discuss any matters of interest at a subsequent meeting.

The President presented personnel actions to the Board and recommended their approval. Upon motion being duly made and seconded, it was unanimously

Personnel Actions

VOTED: To approve the personnel actions as set forth in document 63-057 which is hereby attached to and made part of these minutes.

It being further voted that every personnel action therein shall be subject to policies and procedures now in effect as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648, Acts of 1962.

The classification, salary range and descriptive job specifications for each position to which a member of the professional staff is hereby appointed, promoted, transferred or determined shall be as hereafter determined by the Board of Trustees or under their authority.

Police Officer

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Upon the recommendation of the President and upon motion being duly made and seconded, it was unanimously

VOTED: To approve the appointment of Philip J. Cavanaugh as a police officer on the campus of the University of Massachusetts.

Upon motion being duly made and seconded, it was unanimously

Allocation of Certain Federal Monies for Purchase of Equipment

VOTED: To authorize the President to allocate $117,118 for the purchase of equipment in so far as authorized under the provisions of Public Law 86-658.

Upon motion being duly made and seconded, it was unanimously

Adams Property

VOTED: In accordance with Chapter 705, Acts of 1962, Item 8063-19, authorizing the Trustees of the University to acquire certain lands with the buildings thereon, for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers, and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously

VOTED: That the Trustees of the University purchase or take by eminent domain in fee, all the property of Robert C. and Ella K. Adams, situate on the east and west sides of North Pleasant Street in Amherst, Hampshire County, Massachusetts, and that the purchase price for said property be Sixty thousand ($60,000.00) Dollars.

Upon motion being duly made and seconded, it was unanimously

Holmes Property

VOTED: In accordance with Chapter 705, Acts of 1962, Item 8063-19, authorizing the Trustees of the University to acquire certain lands with the buildings thereon, for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers, and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously

TRUSTEE

VOTED: That the Trustees of the University purchase or take by eminent domain in fee, all the property of Julia O. Holmes situate in Amherst and Hadley, Hampshire County, Massachusetts, and that the purchase price for said property be Fifty thousand ($50,000.00) Dollars.

Upon motion being duly made and seconded, it was

Tokasz Property

VOTED: To purchase the property of John & Helen B. Tokasz consisting of land and buildings owned by the heirs of John and Helen B. Tokasz located at 13 Hadley Court and shown as parcel 4, page 11A on the Town Atlas of the Town of Amherst, Massachusetts, comprising approximately 11 acres when at least two independent appraisals of the value of the land and buildings have been made by qualified and disinterested appraisers and are within 10% of the purchase price, it being further

VOTED: That the purchase price of said land shall not exceed a sum voted and placed on file in the Secretary's Office.

Upon motion being duly made and seconded, it was unanimously

Nominating Committee

VOTED: To authorize the Chairman of the Board of Trustees to appoint a committee of Trustees to draw up nominations for election of officers and committee memberships, said nominations to be made to the Board for action at the February meeting.

Board Meeting Dates for March & May

The members of the Board of Trustees discussed meeting dates for the Board in the months of March and May. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To hold the Board meeting in March on Monday, March 11, 1963, and on Thursday, May 16, 1963.

The meeting adjourned at 4:00 p.m.

John W. Ryan
Secretary, Board of Trustees

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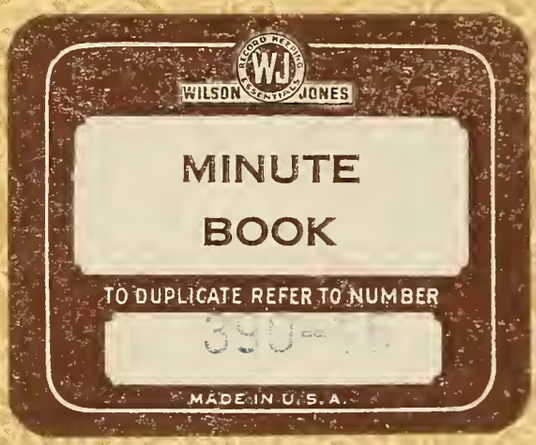
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